



*Weare Public Library*  
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### **Board of Trustees**

Mark Carey, Chairman  
Josh Hilliard, Treasurer  
Gina Green, Secretary  
Heleen Kurk, Alternate  
Hanna Schofield, Alternate  
Clay Kriese, Director

### **Minutes Board of Trustees Meeting Thursday May 4, 2023**

**Present:** Trustees: Chairman Mark Carey, Treasurer Josh Hilliard, Director Clay Kriese, Alternate Heleen Kurk, Alternate Hanna Schofield, Guest Nancy Zienkiewicz.

The meeting was called to order at 7:00 pm as per RSA 91-A: 1-a.

Chairman Carey appointed Hanna Schofield to act as a voting trustee in place of the absent Ms. Green.

#### **Acceptance of Minutes:**

The minutes of the April 6, 2023 meeting were reviewed. A number of grammatical changes were proposed. Treasurer Josh Hilliard moved to accept the minutes for the meeting as revised, Chairman Mark Carey seconded the motion. All present were in favor and the meeting minutes were accepted.

The minutes of the special April 21, 2023 meeting were reviewed. Chairman Carey moved to accept the minutes. Alternate Schofield seconded. All present were in favor and the meeting minutes were accepted.

**Public Comments:** A public hearing began at 7:08 PM. There were no public comments. The board progressed directly to public session.

#### **Public Session to accept funds:**

The trustees reviewed the funds from income generating equipment, donations and other income to be placed in the appropriate accounts (\$1,629.12). Chairman Carey moved to accept the funds. Alternate Schofield seconded the motion. All present were in favor.

#### **Director's Report:**

Director Kriese presented data of the past month's operations. Circulation was up 12% as compared to April of 2022, with particular gains in graphic novels, young adult, and early readers. Total visits from March 2023 to April 2023 increased by 15%.

Attendance at library events continues to be strong, with an average of more than 15 patrons per event in April 2023. The most well attended were PokeMondays, Storytimes, and Robotics with Indi.

Director Kriese also presented information on the amount of patrons who have checked out physical materials in the past few years. Though it appears approximately half of the townspeople have library accounts, only approximately 10% have checked out materials in the past year. Treasurer Hilliard questioned Director Kriese about the average percentage of similar libraries. Alternate Schofield raised that many families likely use only a single card for all persons, such as a parent checking out all materials for their spouse and/or children.

The chimney repairs have continued to be delayed due to inclement weather. JR Masonry expects to complete that project in the first part of May.

The recent floor cleaning went very well; the floors and carpets are much improved. One troublesome area remains where the old shelves in the childrens' room were placed. Those present discussed ways to clean that area.

Director Kriese shared the most recent video created by SMP architecture which shows a 3D model of the proposed expansion to the library. The trustees discussed with the Director the ways in which to publicize that video, including posting it to social media and on screens in the library. Alternate Kurk suggested the video be posted to Channel 6 to reach those with cable.

Treasurer Hilliard moved to accept the Director's report for April 2023. Chairman Carey seconded the motion. All present were in favor.

#### **Old Business:**

1. The Trustees and Director Kriese continued discussion about the replacement of upstairs shelving. Discussion centered around the needs of improving the current space versus planning for the future expansion of the library. The Trustees decided to table discussion about replacement of the upstairs shelving until the end of the year.
2. Those present discussed the June 13 meeting at the middle school to present the expansion plans to the town. Discussion centered on ways to improve attendance, including marketing efforts, integration with summer reading, and refreshments. SMP will be present and should have an estimate for the expansion available at the time.

#### **New Business:**

3. Ms. Zienkiewicz, who chairs the Friends of the Weare Public Library, handed out materials which helped explain the relationship between the Friends Group, the Trustees, and the Director. Ms. Zienkiewicz described some of the efforts the Friends Group is taking part in to fundraise, and urged those present to attend the meetings and assist. She also provided materials about a program with TD Bank to link accounts with the Friends Group and provide financial support.

Chairman Mark Carey made a motion to adjourn at 7:56; Alternate Hanna Schofield seconded the motion. All present were in favor. The meeting adjourned at 7:56 pm.

Next meeting is Thursday June 1, 2023 at 7:00 pm

Respectfully submitted,  
Joshua Hilliard, Treasurer