



Weare Public Library
10 Paige Memorial Lane
P. O. Box 227
Weare, NH 03281
Phone: (603) 529-2044
Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Mark Carey, Chairman
Josh Hilliard, Treasurer
Brenda Cannon, Secretary
Heleen Kurk, Alternate
Clay Kriese, Director

-- Special Meeting Approved Minutes --

Board of Trustees Special Meeting Friday, December 17, 2021

Present: Trustees: Chairman Mark Carey, Secretary Brenda Cannon, Treasurer Josh Hilliard, Director Clay Kriese, Alternate(s): Heleen Kurk

The meeting was called to order at 6:00 pm as per RSA 91-A: 1-a.

The purpose of this meeting was to discuss several end of year decisions regarding monies and employee actions.

Items discussed:

1. Warrant article – The library Director had previously presented to the Trustees a warrant article he was wishing to present to the Selectman on December 20, 2021. The discussion proceeded regarding how this warrant article would affect employee morale and how wage adjustments in the current labor market were warranted. The Trustees voted 3-0 to move this warrant article forward. **Addendum** – The presentation will take place January 3, 2022 due to the Director illness.
2. Holiday staffing - The library director proposed closing the library between the Christmas holiday and the new year due to staffing. Discussion followed regarding no other libraries were closing and that there was a significant amount of unused vacation time that was being carried over. The library was closed the previous year during this time but was due to the COVID crisis; the Trustees were in agreement that this policy is no longer in force and the library should not be closing at this time. If employees wish to take vacation time, they will be allowed to do so but there will not be a library policy of paid time off (PTO). The Director was asked to plan better for holiday staffing in the future so that this situation does not occur again. Due to staffing issues this year the library may only be operating under reduced hours (10-2) during the holiday season. A motion was made by Josh Hilliard and seconded by Mark Carey to allow library staff to use vacation time (not PTO) and to allow the library to open under reduced hours for the holiday season. This motion was approved by all present.
3. Library accounts – The library Director presented to the Trustees a number of items that require attention at the library. Based on the number of projects and amounts a motion was made to move money from the personnel line to the operating line to pay for these items. Nine items were selected for priority repair and/or replacement (list attached). Brenda Cannon made the motion to move monies, was seconded by Josh Hilliard and approved by all present.
 - a. It was also approved to have Stockhaus Enterprises shovel all sidewalks at the library as needed.

Chairman Mark Carey made a motion to adjourn; Treasurer Josh Hilliard seconded the motion. All present were in favor. The meeting adjourned at 6:55pm.

Next meeting is Thursday January 6, 2022 at 7:00 pm

Respectfully submitted,
Brenda Cannon, Recording Secretary

Items that may be repaired and/or replaced

1. Sawyer Room ceiling tiles
2. Shelves in the Children's library
3. Purchase heavy duty paper cutter
4. Purchase and install door counters
5. Purchase additional DVD shelves
6. Purchase book cart
7. Purchase some teen furniture
8. Purchase a portable marker board
9. Purchase study carrols