



Weare Public Library
10 Paige Memorial Lane
P. O. Box 227
Weare, NH 03281
Phone: (603) 529-2044
Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Brenda Cannon, Chairwoman
Josh Hilliard, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Thelma Tracy, Director

-- Approved Minutes --

Minutes

Board of Trustees Meeting

Thursday July 2, 2020

Conducted via teleconference

Present: Trustees: Chairwoman Brenda Cannon, Treasurer Josh Hilliard, Secretary Mark Carey, Acting Director Thelma Tracy, Alternates: Heleen Kurk, Diann Couture-Smith.

The meeting was called to order at 7:00 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from June 7, 2020 were reviewed. Chairwoman Brenda Cannon moved to accept the minutes for the May meeting. Treasurer Josh Hilliard seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session:

In view of the current situation re: Covid-19, Library shutdown and general shelter in place being practiced by Weare town residents, the Board decided to suspend the public session until further notice.

Director's Report:

The Director's Report for the month of May 2020 was reviewed. Acting Director (AD) Thelma Tracy presented data of the past month's operations.

The following issues were brought up and discussed :

- Acting director Thelma Tracy informed the Board that the reopening plan has been approved by the town attorney.
- Carrying over vacation time for library employees was discussed.
- The library HVAC system is aging out of replacement parts and is rather inefficient
- AD Thelma Tracy will obtain estimates on replacement of the aging HVAC units from at least two local vendors.
- AD Thelma Tracy updated the board on the status of the Library's curbside pick-up and return program which is working well just inside the lobby.
- The summer reading program is underway.

Old Business

1. The Board voted to approve the updated re-opening policy. All present were in favor.
2. The Board voted to approve the carrying forward of vacation time for the employees who were unable to take advantage of it due to Covid-19 issues.
3. The board voted in favor of moving forward with the replacement of the aging HVAC units. All present were in favor.
4. In view of the ongoing COVID-19 situation, it was decided to upgrade and expand the library's inventory of downloadable items.
 - Tumble books will be free until September
 - New Hampshire overdrive now has movies
5. Our new director, Beth Vredenburg, is scheduled to start on or about September 1.

New Business:

1. Check from the trust is due to arrive soon.
2. New plexiglass shields have been installed in the library at the main desk. It was possible to install them without doing any damage to the desk itself.
3. Michael Sullivan's father called the library about a chess set to be donated to the library.

No further business to discuss, Chairwoman Brenda Cannon made a motion to adjourn; alternate Diann Couture-Smith seconded the motion. All present were in favor. Meeting adjourned at 7:30 pm.

Next meeting is Thursday August 6, 2020 at 7:00 pm

Respectfully submitted,
Mark M Carey, Recording Secretary.