



Weare Public Library
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Board of Trustees

Brenda Cannon, Chairwoman
Josh Hilliard, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Thelma Tracy, Director

-- Approved Minutes --

Minutes

Board of Trustees Meeting

Thursday September 3, 2020

Conducted via teleconference

Present: Trustees: Chairwoman Brenda Cannon, Treasurer Josh Hilliard, Secretary Mark Carey, Acting Director Thelma Tracy, Alternates: Diann Couture-Smith and Heleen Kurk.

The meeting was called to order at 7:00 pm as per RSA 91-A: 1-a.

Public Session:

Entered into Public session at 7:00 pm.

Acceptance of Minutes:

The meeting minutes from August 6, 2020 were reviewed. Minor omissions and typos were addressed. Chairwoman Brenda Cannon moved to accept the minutes for the July meeting. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The meeting minutes were accepted.

Funds were accepted.

Funding in the amount of \$410 for Jacks Little Library is being held in the Library account. Treasurer Josh Hilliard made a motion that that those funds be released to "The Friends Of the Library" so they can move forward with the memorial. Heleen Kurk seconded the motion and all present were in favor.

Director's Report:

The Director's Report for the month of August 2020 was reviewed. Acting Director (AD) Thelma Tracy presented data of the past month's operations.

- AD Thelma Tracy recommended hiring an employee for the children's room.
- AD Tracy also recommended that the Board re-evaluate the salaries for all Library employees as well as staff responsibilities. This would also be a good time to address utilizing the funds allocated to the library from the Warrant Article which passed this spring.
- AD Tracy recommended addressing needed library renovations and capital projects.
 - Older shelving is inadequate and possibly unsafe.
 - The main floor (The Paige Room, Offices, etc.) have not been painted in approximately 14 years.
- AD Tracy discussed the priority of the HVAC units which need replacing.

Chairwoman Brenda Cannon moved to accept the Directors Report for May 2020 alternate J. Hilliard seconded the motion. All present were in favor.

Old Business:

- There is one new bid/estimate for the HVAC renovation project.

New Business:

- Beth Vredenburg, our presumptive New director informed the board that her personal situation has made it impossible for her to move to NH at this time and she has withdrawn her acceptance of the position.

Chairwoman Brenda Cannon has reposted the position and is receiving applicants.

No further business to discuss, Chairwoman Brenda Cannon made a motion to adjourn; alternate Diann Couture-Smith seconded the motion. All present were in favor. Meeting adjourned at 7:41 pm.

Next meeting is Thursday October 1, 2020 at 7:00 pm at the Library

Respectfully submitted,
Mark Carey, recording secretary