



Weare Public Library
10 Paige Memorial Lane
P. O. Box 227
Weare, NH 03281
Phone: (603) 529-2044
Fax: (603) 529-7341

E-mail: wearepl@comcast.net

Board of Trustees

Brenda Cannon, Chairwoman
Josh Hilliard, Treasurer
Mark Carey, Secretary
Heleen Kurk, Alternate
Diann Couture-Smith, Alternate
Thelma Tracy, Director

-- Approved Minutes --

Minutes

Board of Trustees Meeting

Thursday June 4, 2020

Conducted via teleconference

Present: Trustees: Chairwoman Brenda Cannon, Treasurer Josh Hilliard, Acting Director Thelma Tracy, Alternates: Heleen Kurk, Diann Couture-Smith.

The meeting was called to order at 7:04 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from May 7, 2020 were reviewed. Chairwoman Brenda Cannon moved to accept the minutes for the May meeting. Treasurer Josh Hilliard seconded the motion. All present were in favor. The meeting minutes were accepted.

Public Session:

In view of the current situation re: Covid-19, Library shutdown and general shelter in place being practiced by Weare town residents, the Board decided to suspend the public session until further notice.

Director's Report:

The Director's Report for the month of May 2020 was reviewed. Acting Director (AD) Thelma Tracy presented data of the past month's operations.

Acting director Thelma Tracy went over the proposed plans for reopening the library once the shelter in place guidelines have been rescinded. This re-opening plan is scheduled to begin soon. Free standing plexi-glass barriers will be placed on the main front desk. Member's present made suggestions regarding the current document; the interim director will incorporate these ideas into an updated document and forward to all Trustees for review. Once the Trustees give their final approval the document will be forwarded to the Town and its attorney for final review and approval.

The AD also noted during her report that the air conditioners (AC) in the building are in need of repair. The AC is scheduled for maintenance June 5th, following the report received by the vendor the AC may need to be updated or replaced. The Treasurer did note that due to limited spending at this time money was in the budget to purchase new AC and or necessary parts.

Chairwoman Brenda Cannon moved to accept the Directors Report for May 2020 alternate Heleen Kurk seconded the motion. All present were in favor.

Old Business

1. The new director will be in Weare mid-June for a visit. All Trustees will be notified in the event they would like to stop by the library and meet the director. The announcement regarding the new director will be forthcoming.
2. Connie Evans along with some Trustees reviewed the site for the plaque and tree place for Mike's memorial. The dedication has been tentatively scheduled for June 2020. Once the date is known an announcement will be provided. The outside space is large enough for social distancing to be observed.
3. There was discussion about more than one member joining the NH Trustee Library Association. At this time we have decided that one person will join since that allows us to ask questions of the organization.

New Business:

There was no new business to discuss at this time.

- Keep the "Jack's Little library" memorial on the radar.

No further business to discuss, Chairwoman Brenda Cannon made a motion to adjourn; alternate Diann Couture-Smith seconded the motion. All present were in favor. Meeting adjourned at 7:51 pm.

Next meeting is Thursday July 2, 2020 at 7:00 pm

Respectfully submitted,
Brenda Cannon, Chairman