



**Weare Public Library**  
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## ***Board of Trustees***

Brenda Cannon, Chairwoman  
Josh Hilliard, Treasurer  
Mark Carey, Secretary  
Heleen Kurk, Alternate  
Diann Couture-Smith, Alternate  
Thelma Tracy, Acting Director

## **-- Approved Minutes --**

Minutes  
Board of Trustees Meeting  
Thursday, March 05, 2020

**Present:** Trustee: Acting Chairman Joshua Hilliard, Alternates Diann Couture-Smith, Heleen Kurk. Interim Director Thelma Tracy.

The meeting was called to order at 7:00 p.m. as per RSA 91-A:1-a

**Acceptance of Minutes:** The meeting minutes from February 6, 2020 could not be opened. We will review them at the next months meeting.

### **Public Session to accept funds:**

A public hearing came to order at 7:04 p.m. per RSA 202-A 4c. The hearing was held to accept funds from income generating equipment, donations and other income to be placed in the appropriate funds. The Interim Director provided this information in the February 2020 report to Trustees. Acting Chairman Joshua Hilliard moved to accept the funds. Alternate Diann Couture-Smith seconded the motion. All present were in favor. The public session closed at 7:05 p.m.

**Director's Report:** The Board of Trustees went into non-public session. Acting Chairman Hilliard moved, Alternate Couture-Smith seconded to enter into nonpublic session @ 7:05 pursuant to the authority granted in RSA91-A:3II(a). A roll call vote was taken, Acting Chairman Hilliard – yes, Alternate trustee Couture-Smith – yes, Alternate trustee Kurk – yes. Passed 3-0-0.

Acting Chairman Hilliard moved, Alternate Trustee Couture-Smith seconded to exit this non-public session at 7:20 p.m. A roll call vote was taken, Acting Chairman Hilliard – yes, Alternate Trustee Couture-Smith –yes, Alternate Trustee Kurk – yes. Passes 3-0-0 .

Acting Chairman Hilliard moved, Alternate Trustee Couture-Smith seconded to seal and restrict this non public session. Passes 3-0-0.

Acting Chairman Hilliard moved, Alternate Couture-Smith seconded to enter into nonpublic session @ 7:20 pursuant to the authority granted in RSA91-A:3II(a). A roll call vote was taken, Acting Chairman Hilliard – yes, Alternate trustee Couture-Smith – yes, Alternate trustee Kurk – yes. Passed 3-0-0.

Acting Chairman Hilliard moved, Alternate Trustee Couture-Smith seconded to exit this non-public session at 7:27 p.m. A roll call vote was taken, Acting Chairman Hilliard – yes, Alternate Trustee Couture-Smith –yes, Alternate Trustee Kurk – yes. Passes 3-0-0.

Acting Chairman Hilliard moved, Alternate Trustee Couture-Smith seconded to seal and restrict this non-public session. Passes 3-0-0.

Acting Chairman Hilliard moved, Alternate Couture-Smith seconded to enter into nonpublic session @ 7:27 pursuant to the authority granted in RSA91-A:3II(b). A roll call vote was taken, Acting Chairman Hilliard – yes, Alternate trustee Couture-Smith – yes, Alternate trustee Kurk – yes. Passed 3-0-0.

Acting Chairman Hilliard moved, Alternate Trustee Couture-Smith seconded to exit this non-public session at 7:30 p.m. A roll call vote was taken, Acting Chairman Hilliard – yes, Alternate Trustee Couture-Smith –yes, Alternate Trustee Kurk – yes. Passes 3-0-0.

The Interim Director's report for the month of February was reviewed. Social media is reaching more and more residents, especially the library Facebook page. This post reached 1.3 thousand people. The library is taking some precautionary steps and preparedness concerning the corona virus. Due to staffing there might have to be some modification to programs when necessary. With the help of volunteers from the Friends of the Library there will be a family movie on March 26 @ 1 p.m. which is an early release day for the schools. Plans are getting underway for the Summer Reading Program. Talk about need to modify plans will be discussed in a later meeting. The library audit is looking good. All papers have been submitted. Acting Chairman Hilliard moved and Alternate Trustee Couture-Smith seconded to accept the Interim Director's report for February 2020. All present were in favor.

**Old Business:** Brief discussion about the importance of getting the warrant article passes to help with our staffing shortage.

**New Business:** We need to see if the budget passes to see where we go with recruiting.

**Miscellaneous Items:** Jack's Little Library –Chairman Cannon and Alternate Trustee Kurk will be meeting with Gary Dempsey, JSRHS principal, to get details and hopefully a plan of the structure.

Interim Director Tracy brought in some pictures of chess tables for a look-see for the memorial for Michael Sullivan. Further discussion will be had at the next meeting. Acting Chairman Hilliard had some ideas for the Sullivan memorial; 1) a trophy for chess tournaments in Weare where winners names get added to the trophy each year 2) a chess tournament fund to help when needed for people to go to tournaments outside of Weare. Alternate Trustee Kurk suggested that the Library Trustees meet with Highway director Knapp to discuss repair to the walkway to the Sawyer Room. Because we can't do anything with the memorial space until that issue is resolved.

Acting Chairman Hilliard suggested that there should be a special clean up before applicants come for interviews. First impressions are important.

As there was no further business to discuss, Acting Chairman Hilliard made a motion to adjourn; Alternate Trustee Couture-Smith seconded the motion. All were in favor. The meeting adjourned at 8:00 p.m.

Next meeting is Thursday, April 2, 2020

Respectfully submitted,  
Heleen Kurk, Secretary Pro Temp