



Weare Public Library

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Board of Trustees

Mark Carey, Chairman

Josh Hilliard, Treasurer

Gina Green, Secretary

Heleen Kurk, Hanna Schofield

Alternate

Clay Kriese, Director

Draft Minutes

m, Alternate

Minutes

Board of Trustees Meeting

Monday July 10 , 2023

Present: Trustees: Chairman Mark Carey, Treasurer Josh Hilliard, Secretary Gina Green, Director Clay Kriese, Alternate(s): Heleen Kurk, Hanna Schofield, Visitor President Friends of the Library Nancy Zienkiewicz, Guest Ray Mitchell from Trident Communications

The meeting was called to order at 6:34 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes of June 1, 2023 were reviewed. Chairman Mark Carey moved to accept the minutes for the meeting, Josh second. All present were in favor and the meeting minutes were accepted. (with minor changes)

Public Comments:

There were no public comments. The board progressed directly to the public session.

Public Session to accept funds:

A public hearing came to order at 7:04pm, per RSA 202-A 4c. The hearing was held to accept funds from income, donations and other income to be placed in the appropriate funds \$337.53. Treasurer Joshua Hilliard motioned to accept funds, Chairman Mark Carey seconded the motion. All present were in favor.

Guest Speaker

Ray Mitchell from Trident Communications Dover NH joined us to explain about his consulting firm. He had great information to share, but no guarantee we could raise the amount we desire. He stated we would have to find prospects in town that would be willing to donate the funds. The study that Trident would have to do would take 4-6 months to complete at a cost of \$30-40,000. Any additional time needed would be per diem. Total time frame to complete would take 8-9 months. He suggests the length of the pledge period should be 3-5 years for donors.

Director's Report:

Director Kriese presented data of the past month's operations, circulation and activity.

Circulation and foot traffic is good. All gaming and group attendance was steady.

Clay asked if some of the Trustees could attend the Board of Selectmen meeting on 6/17/23

Clay stated he would reach out to another consultant firm Chris Strong.

Clay discussed Thelma the library assistant director will be leaving 8/3/23, discussion went to Private session 8:04

Motion:

Pursuant to Section II. 4 of the library handbook, the trustees may change, revise, or eliminate any of the policies, procedures, or benefits in the employee manual at any time. As such, propose to modify Section VI. 5 to include the following:

H. Employees will only be paid out of accrued, unused sick time in the event of resignation or retirement if the employee has given two week's notice of his/her intent to resign or retire.

- I. Employees who have accrued unused sick time leave at resignation or retirement, who comply with the notice requirements of H above, shall be compensated at their regular hourly rate only for his/her balance of accrued, unused sick leave hours at time of separation, depending upon years of service as follows:

10-14.99 years - 25% of accrued, unused sick time paid out

15-19.99 years - 50% of accrued, unused sick time paid out

20-24.99 years - 75% of accrued, unused sick time paid out

25+ years - 100% of accrued, unused sick time paid out

Josh motioned to accept the policy change, Mark second the motion all were in favor.

Old Business

No old business

New Business

No new business

Chairman Mark Carey made a motion to adjourn; Treasurer Josh Hilliard seconded the motion. All present were in favor. Meeting adjourned at 9:00 pm

Next meeting is Thursday August 3, 2023 at 7:00 pm

Respectfully submitted,
Gina Green Secretary

