



**Weare Public Library**  
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*Board of Trustees*

Brenda Cannon, Chairwoman  
Lee Marcroft, Treasurer  
Mark Carey, Secretary  
Heleen Kurk, Alternate  
Diann Couture-Smith, Alternate  
Michael Sullivan, Director

**-- Draft Minutes --**

**Minutes**

**Board of Trustees Meeting**

**Thursday September 05, 2019**

**Present:** Trustees: Chairwoman Brenda Cannon, Secretary Mark Carey, Alternate Heleen Kurk, and Director Michael Sullivan. The meeting was called to order at 1:03 pm as per RSA 91-A: 1-a.

Weare residents Cindy Mcaninch and Bill Mackenzie were also in attendance.

**Acceptance of Minutes:**

The meeting minutes from July 11, 2019 were reviewed. Minor typographical errors were noted and corrected. Chairwoman Brenda Cannon moved to accept the meeting minutes. Alternate Heleen Kurk seconded the motion. All present were in favor. The meeting minutes were accepted.

**Public Session to accept funds:**

There were no funds to accept for this meeting.

**Director's Report:**

The Director's Report for the month of August 2019 was reviewed. Director Michael Sullivan presented data of the past month's operations, circulation activity and staff development. Director Michael Sullivan also discussed midyear financials. It was noted that the numbers of new cards increased for this month over September of last year and the number of active cards was slightly down. Director Michael Sullivan discussed changes in the upcoming event and program schedule including requests for the beginners sign language class to be expanded to include a nighttime class to accommodate our working members. At this point visitors Bill Mackenzie and Cindy McAnisch brought up the fact that our library collection did not include a copy of the Bible. Director Michael Sullivan is addressing the issue and it will be resolved promptly. Chairwoman Brenda Cannon moved and Trustee Lee Marcroft seconded to accept the Director's report for June 2019. All present were in favor.

### **Old Business**

1. The financial responsibility for the crosswalk between the middle school and the library is being discussed with the Highway Department. It is the position of the Library Board that it is not the Library's responsibility but the Town's. The issue has been forwarded to the School Board for input.
2. The ongoing issue with students from the middle school using the Library as an after school pickup spot or a waiting spot between the end of the school day and the commencement of after school sporting events has not been resolved.
3. Chairwoman Brenda Cannon has consolidated the comments for Director Michael Sullivan's annual performance appraisal. The Board will review and sign.

### **New Business:**

1. There will be a Library Foundation Meeting on Sept. 25<sup>th</sup> at 7 pm.
2. The need to attract new people to serve as trustees was discussed. It was mentioned that many people who might be interested work during the day and we might have to move the board meeting to the evening.

No further business to discuss, Chairwoman Brenda Cannon made a motion to adjourn; Trustee Lee Marcroft seconded the motion to adjourn. All voted in favor. Meeting adjourned at 2:06 pm.

Next meeting is Thursday October 03, 2019

Respectfully submitted,  
Mark Carey, Secretary