

Town of Weare Ethics Committee

September 20, 2023

Members present:

Wendy Curry (WC), Luke Drake (LD), Neal Kurk (NIC), Suzanne Couhie (SC)

Absent:

Eileen Meaney (EM)

Call to Order: 6:01 pm

Minutes from September 6, 2023, reviewed with one change (LD) seconded (N K). WC reviewed Pre-hearing documents prepared by her and SC. — moved to accept by (LD), seconded (NK). Unanimously accepted.

Old Business:

WC confirmed that there are no changes to the agenda for the evening.

The Board of Selectmen approved 3 billable hours for the attorney to work on Ethics Committee document drafts.

Discussion centered on finalizing and approving the following documents:

Pre-hearing Notification EC-PC2

Change - Direct them to Request parties to refrain from public discussion in Public or on Social Media until after the hearing. (LD) seconded (NK)

Hearing Prep

Change — Ensure all parties have any documents delivered during the pre-hearing. (NK) seconded (LD)

Approved Wednesday, September 20, 2023

Weare Ethics Complaint Waiver Form EC-D:2

Change — I do hereby waive my rights to participate in the ethics complaint process conducted by the Weare Ethics Committee.

If I choose not to participate, the hearing will decide based on the submitted complaint.

A copy of any ruling made will be sent to the complainant and me. (LD) seconded (NK)

Strike: This Release has been carefully readthrough executed on: signed

Date: Signed: Printed Name:

Should you request a waiver please deliver a copy of this signed form to the Town of Weare Ethics Committee mailbox at the entry to the Weare Town Office, 15 Flanders Memorial Rd., Weare, NH 03281
(LD) seconded (NK)

More information on the WEC Complaint process can be found at: Ethics Committee/WeareNH
(add URL)

Complaint Form: EC-D:1 Weare Ethics Code Violation

Complaint add: Email address above Telephone number (SC), seconded (LD)

Change: updated to approved: Wednesday, September 2, 2023

Strike back page 2 (NK) seconded (LD)

Form EC-C:1 Inquiry Request for Advice and Counsel

Revise to 1 page (NK), Approved (O'J/ILJ/23) certify

Form ED-C:2 Requestor/or Written Advisory Opinion.

Add periods to the checked sentences under I hereby that:

Revise to 1 page (NK), Seconded (LO) – Approved 09/20/23

October Schedule:

No meeting on September 27 & October 4

October 11 – waiting on the Attorney documents

Next Meeting scheduled for October 18, 2023

November – begin accepting Inquiries/Complaints

WC made a motion to adjourn the meeting; SC seconded; meeting adjourned at 6:50 PM

Respectfully submitted,

J. Suzanne Couhie