



Naomi L. Bolton  
Town Administrator

# Town of Weare

Selectmen's Office  
15 Flanders Memorial Road  
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(603) 529-7535

[www.weare.nh.gov](http://www.weare.nh.gov)

## Selectmen:

Frederick W. Hippler, Chairman  
Benjamin D. Knapp, Vice Chair  
Sherry M. Burdick  
Kevin J. Cahill  
Salim Blume

## ETHICS COMMITTEE MEETING

Wednesday, May 24, 2023  
6:00 PM

**Location:** Weare Town Office Conference Room  
15 Flanders Memorial Road, Weare

### Agenda

1. Call Meeting to Order: Pledge of Allegiance
  2. Amendments to the Agenda
  3. Minutes (Amendments, approval)
    - a. May 17 minutes
  4. Follow up on action items:
    - a. Web contents design (Wendy)
    - b. Legal Outreach: non-public forms (Luke)
  5. Topic Discussion: "Exhausting all avenues"
    - a. survey status
    - b. action items
    - c. discuss
  6. Topic Discussion: Transparency with Confidentiality inquiry / complaint - continued?  
(Depending on Legal advice)
  7. Topic Discussion: Annual Training
    - a. Dignity and Respect
    - b. Share homework
    - c. Discuss next steps
  8. Topics for future discussions
    - o Transparency with Confidentiality - How can the committee be transparent, yet protect citizen's right to privacy?
    - o Right to Know - What are the limits when it comes to Ethics complaints
    - o Disclosure - How does the committee ensure both employees/elected officials understand what to disclose when? and how?
    - o Timelines - What is a reasonable response time?
    - o Hearing - The committee has the power to hold a hearing. What would that look like and who has access?
    - o Require to appear - The board has the power to require employees/elected officials to appear. What are the repercussions when people choose not to appear?
    - o Communication - How to communicate with other committees? The community at large?
- Inquiries - Do citizens need to fill out a written inquiry form to ask a simple question?  
Or can they do so at a meeting?