



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Charles F. Meany, III
Land Use Coordinator

Office Hours:
Mon, Tues & Fri.
8 AM ó 4:30 PM
Wed. 8 AM ó 7 PM
Thurs. 8 AM ó 1 PM

**CIP SUBCOMMITTEE
MINUTES
SEPTEMBER 26, 2017
FINAL**

PRESENT: Jack Dearborn; Jan Snyder, Exofficio; Stu Richmond; Bruce Fillmore; Gary Shelto; Chip Meany, Land Use Coordinator; Naomi Bolton, Town Administrator.

GUESTS: Beth Rouse, Finance Administrator; Tom Clow; Bill Anderson; Keith Erf; Police Chief Sean Kelly; Mike Sullivan, Library Director; Brenda Cannon, Library Trustee; Bob Pare, Library Trustee Chairman; Lt. Frank Hebert.

I. CALL TO ORDER:

Jack Dearborn opened the meeting at 9:00 AM in the conference room of the Weare Town Office Building.

II. MEETING:

• Library:

Director Mike Sullivan was present. Mr. Sullivan stated that they are here with what he would consider the first step of a process for a new library in the future. Mr. Sullivan explained that the library has grown beyond the capacity of its current building in use and programming. In the past 12 months alone, the library usage has risen more than 14% and program attendance has more than tripled. The library needs funds to explore new space, either independent or shared with other town entities, to assess the feasibility of a new facility, either in its current location or in a new location, and to do initial architectural designs. So, this request is to put away \$25,000 for the next four years as a starting point for this process. The average cost of a new library/community center ranges from \$1M - \$1.5M. They currently have about \$300,000 in funds for this project.

• Police Department:

Police Chief Kelly and Lt. Frank Hebert were back for a return trip with a couple of minor changes to the original presentation. This new submittal changes the cost from a 10% increase to a 5% increase as simply a place holder. He is looking to reduce the overall fleet to 7 vehicles total. He has revisited the rotation/replacement plan and he is looking for two new cruisers in 2018 and then one each year thereafter. The 2020 patrol vehicle replacement will be the first experience with trading an existing car that retains value to the dealer. Similarly, it is anticipated that replacement equipment will be minimized due to re-purposing existing fleet vehicle equipment. The projected budget through 2023 includes stabilization of spending by establishing a pattern of vehicle purchases to replace equipment before catastrophic failure is repeated.

• Board of Selectmen:

Chairman Tom Clow was present on behalf of the Board of Selectmen. Chairman Clow stated that each year the Board puts an amount of money into the existing Government

Building and Maintenance Fund for smaller projects that typically don't meet the individual request minimum of \$15,000. Last year the warrant article failed and largely for the reason that there was no plan or projects mapped out for the expenditure. The Town Hall is in need of lots of repairs, so the consensus of the Board was to come forward with an individual project for the Town Hall. The project this year is the Bell Tower. A quote was received for the project in July, but funding is not available now so the contractor was reached and he indicated to add between 3-5% to his quote for the project to be done in 2018. The request of \$49,660 includes a 5% increase. There are other projects that need to be done as well, like the windows, but there is also a lot of rot that needs immediate care that will be done through the current fund that has about \$70,000 as of today. A list of all Town buildings was discussed for informational purposes. The Board will most likely be putting a warrant article on the ballot to add more money to the current fund. Chairman Clow also informed the subcommittee that there may be a second request but he would have to bring that back next week after the Board determines to move forward or not. That second request is for a fire suppression system in the new DPW garage. We are awaiting a firm price.

III. MINUTES:

September 19, 2017: Stu Richmond moved, Jan Snyder seconded to approve the September 19, 2017 minutes as amended. Passed 5-0-0

IV. NEXT MEETING:

The next meeting is scheduled for October 3, 2017. Parks and Recreation are planning on a return trip as well as the Selectmen. It is anticipated to finish all the requests and to complete the white board exercise which is the final step. Everyone was reminded that next week's meeting will begin at **8:30 AM**.

V. ADJOURNMENT:

As there was no further business to come before the subcommittee, Stu Richmond moved and Bruce Fillmore seconded to adjourn the meeting at 9:50 AM.

Respectfully submitted,

Naomi L. Bolton

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Town Administrator