



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Charles F. Meany, III
Land Use Coordinator

Office Hours:
Mon, Tues & Fri.
8 AM ó 4:30 PM
Wed. 8 AM ó 7 PM
Thurs. 8 AM ó 1 PM

CIP SUBCOMMITTEE
MINUTES
SEPTEMBER 19, 2017
FINAL

PRESENT: Jack Dearborn; Jan Snyder, Exofficio; Stu Richmond; Bruce Fillmore arrived at 9:15 AM; Gary Shelto; Naomi Bolton, Town Administrator.

GUESTS: Beth Rouse, Finance Administrator; Frank Campana; Tom Clow; Bill Anderson; Keith Erf; Melissa Drury; Karyn Stogner, Parks and Recreation Director; Benji Knapp, DPW Director.

I. CALL TO ORDER:

Jack Dearborn opened the meeting at 9:00 AM in the conference room of the Weare Town Office Building.

II. MEETING:

• *Parks & Recreation Commission:*

Director Karyn Stogner and board member Melissa Drury were present. Director Stogner stated that they are again submitting a request for the Chase Park boat ramp engineering plans. The current boat ramp is inadequate and it is in severe disrepair. Many town residents and out of town guests use this park and boat ramp access. Their goal is to make the ramp more functional. Acquiring engineering plans will assist locating a contractor as well as obtaining accurate figures for the construction part of the plan. The request is for \$36,000 to cover the planning/feasibility analysis; engineering fees and legal costs. There is a second project that she has not completed the paperwork to make an official request. It is to make two pavilion/shade areas at Bolton Field. The proposed locations would be one at the playground and one in the vicinity of the soccer field. She asked for a couple more weeks to get all the quotes together and come back. The subcommittee welcomed them back in two weeks.

• *Public Works Department:*

Director Benji Knapp was present. His first request is the same as every year and that is the Road Reconstruction Funding. This request is the same as last year. He is requesting \$480,000 with approximately \$200,000 from taxation and the balance from the State of NH Block Grant funds. Each year he does one large reconstruction completely. It costs approximately \$200,000 to do one mile of complete reconstruction. The rest of the funding is spent on smaller projects as well as top coating the road that was reconstructed in the previous year. The second request was the Bridge Reconstruction request. Last year during this project it was recommended to begin putting away the 20% match money for bridge construction. We have Lull Road, Old Francetown Road and River Road on the radar in the near future. The plan was to put away \$105,000 for three years. Last year the first \$105,000 was approved this is the second year. The next request was for a new 10-wheel plow truck. Director Knapp is looking to replace a 6-wheeler with a

shorter 10-wheeler, which is what we did this year. The shorter 10-wheeler is only two feet longer than a 6-wheeler. It doesn't speed up plowing but it allows for more salt/sand to be carried at one time. In past years the trucks have not been approved therefore pushing the rotation off. He has 5 trucks with over 10,000 hours on them and for dump trucks that is extremely high. He is going to continue to request one truck a year to be able to have reliable/safe vehicles to do their work. Last year the department spent the entire winter down a truck because of all the repairs needed on the older trucks. The issue with that is that the mechanic has a route so when a breakdown occurs, he is taken off his route and everything starts to back up from there. Subcommittee member Bruce Fillmore suggested that since this year seems to be a light year in requests, maybe two trucks could be looked at being purchased this year. The last request is a repeat of last year and that is for a backhoe. When the article failed last year Director Knapp went out and rented a brand new backhoe which he has still in his possession. The company that he is renting it from has offered to apply all the rent payments to the purchase price, leaving the cost around \$95,000. There is also some money in an existing Capital Reserve Fund in the amount of approximately \$35,000 that would bring the cost of this backhoe to approximately \$60,000

III. MINUTES:

August 29, 2017: Stu Richmond moved, Jan Snyder seconded to approve the August 29, 2017 minutes as amended. Passed 5-0-0

IV. NEXT MEETING:

The next meeting is scheduled for September 26th with Library and Selectmen.

V. ADJOURNMENT:

As there was no further business to come before the subcommittee, Stu Richmond moved and Jan Snyder seconded to adjourn the meeting at 10:17AM.

Respectfully submitted,

Naomi L. Bolton

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Town Administrator