



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Charles F. Meany, III
Land Use Coordinator

Office Hours:
Mon, Tues & Fri.
8 AM ó 4:30 PM
Wed. 8 AM ó 7 PM
Thurs. 8 AM ó 1 PM

CIP SUBCOMMITTEE
MINUTES
AUGUST 29, 2017
FINAL

PRESENT: Jack Dearborn; Jan Snyder, Exofficio; Stu Richmond; Bruce Fillmore; Sherry Burdick; Steve Roberts; Naomi Bolton, Town Administrator; Chip Meany, Land Use Coordinator

GUESTS: Beth Rouse, Finance Administrator; Bob Vezina, Fire Chief; Lt. Frank Hebert, Police Department; Frank Campana; Tom Clow.

I. CALL TO ORDER:

Jack Dearborn opened the meeting at 8:30 AM in the conference room of the Weare Town Office Building.

II. ELECTION OF OFFICERS:

The first order of business is to elect officers for the upcoming year. Bruce Fillmore nominated Stu Richmond for Vice Chairman and Jack Dearborn for Chairman; Jan Snyder seconded the motion. Motion passed unanimous in favor.

III. SUBCOMMITTEE VACANCY:

Chairman Dearborn explained that previous subcommittee member Bob Ledger is not able to be on the committee this coming year. Chairman Dearborn found a volunteer Gary Shelto to fill in as a CIP member. Mr. Shelto operates Asplundh Tree Company and has been a resident for a long time. Chairman Dearborn emailed Craig Francisco, Chairman of the Planning Board who nominated Gary Shelto. Mr. Shelto was unable to make it today because of short notice, but he will be able to make the rest of the meetings.

IV. CIP PROGRAM:

Chairman Dearborn handed out copies of the Capital Improvements Program document to everyone that was present. It explains the purpose and the guidelines of the CIP program.

V. MEETING:

• Fire Department – Bob Vezina:

Chief Bob Vezina explained that last year they made an attempt to become more self-sufficient by moving the cost of the EMS program to the operating budget which passed. By re-routing those expenses to the operating budget all the money received from the Ambulance billing will go directly to the special revenue fund for replacement vehicles. They are currently exceeding the expectations largely due to aggressively collecting. This year they are on track to take in about \$150,000. The Fire Department has no capital request for this year. He has three requests for 2019 (thermal imaging cameras; replacement boat; and car 1. He would like to propose to increase or change to purpose to add ðequipmentö to allowed to be purchased through the special revenue fund.

Chairman Dearborn asked Chief Vezina if he could put together a schedule of vehicles/equipment to have mileage/hours and what year he would be looking to replace them, even if it is beyond the 6 year time frame. Chief Vezina has information regarding radios if the subcommittee so chooses. It has been brought up at the Selectmen's meeting. He wasn't sure if he should talk about it today or later. Chairman Dearborn stated that he is planning on working with the Police Department to try to identify the needs/issues. He would like to sit with both Chiefs and DPW Director Knapp to determine needs and how well the system is working. Is it meeting the needs and decide whether or not it's right for this year. Chief Vezina gave the board an update on last year's request to electrify the voter sites. Three out of the seven have been done. Three more should be done by the end of next week and ready for inspection. The last one is taking time because it is in need of having a pole installed prior to electrifying it.

- Police Department – Lt. Frank Hebert:

Lt. Frank Hebert was present standing in for Chief Kelly who was out of Town for a personal reason. Lt. Hebert made a presentation for the cruisers. Last year they requested and got approved for 3 cruisers. This year they are looking to continue the rotation/replacement of the cruisers and are asking for two. How the two get funded will be discussed further. There is a thought of putting one in the budget and one in the CIP program. But that will have to be discussed after all departments have had the chance to present their requests.

VI. NEXT MEETING:

The next meeting is scheduled for September 19th with Parks and Recreation and DPW.

VII. ADJOURNMENT:

As there was no further business to come before the subcommittee, Stu Richmond moved and Bruce Fillmore seconded to adjourn the meeting at 10:15AM.

Respectfully submitted,

Naomi L. Bolton

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Town Administrator