

Capital Improvement

Committee meeting minutes of September 15, 2020

Members present: Jack Dearborn, Steve Roberts, Gary Shelto, Stu Richmond, and Jon Osborne
Selectman Rep.

Others present: Tom Clow, Finance Committee, Keith Erf (Resident), Beth Rouse Finance Administrator, Naomi Bolton, Town Administrator, Joe Sarno DPW Assistant and Kelly Dearborn-Luce, Land Use Coordinator,

Department Head present: Benjamin Knapp, DPW Director.

Chair Jack Dearborn opened the meeting at 8:00AM.

DPW Director, Benji presented his CIP packets with 4 request.

First request is for Bridge Improvement for an amount of \$25,000.00. The purpose of the request is to maintain the structure of the bridges. Benji discussed the State DOT red list and the bridges to on Lull Road and River Road.

Second request is for Road Reconstruction for an amount of \$525,000.00. The purpose of the request is to meet the primary responsibility of the Highway Department, which is to repair and maintain the roads to insure safe travel for the motoring public. Benji also mentioned preservation of the road infrastructures and the improvements & upgrades means less maintenance in the future. Some of the roads discussed were Pine Hill, Walker Hill and work done on River Road. Benji stated that there is approximately 20% left from the current bond.

The third request is for Equipment/Trash Trailer at Transfer Station for an amount of \$115,000.00. The purpose of the request is to replace the current trailer which will no longer meets with the DOT safety inspection, due to excessive rust. The current trailer is aged (2006) and has been patched until the hauler will refuse to haul it anymore due to safety standards. Benji stated that do (2) transfer loads a week and change trailers on Saturday's and they cannot be down one trailer due to public demands.

The fourth request is for the 10-Wheel Plow Truck for an amount of \$230,000.00. The purpose for the request is to meet the needs of the Highway Department and maintain the increasing demand of services. The existing fleet needs to continue upgrading. The new plow truck will replace an outdated front line plow truck. The new truck will provide efficient plowing, sanding and to haul gravel. Replacing the truck will reduce cost in maintenance.

Chair Jack Dearborn asked for the equipment report and Benji handed out the vehicle report with list of equipment showing mileage and hours.

The Committee thanked Benji for his presentation.

No further Departments present. Naomi Bolton asked about the next meeting and if any Department needed to re-visit the Committee. Jack Dearborn said he would like to speak with Police Department about their request for leasing vehicles and to follow-up with Sgt. McGuire on the radio communications request. Naomi also mentioned that the Board of Selectmen will be discussing the Town Office needs for budgeting and may have a proposal for the CIP.

Next scheduled CIP meeting will be for the whiteboard session and re-visit with Police Chief on **September 22,2020 at 8AM.**

Meeting adjourned at 8:50AM

Respectfully submitted,
Kelly Dearborn-Luce

Minutes approved with one amendment on 9/22/20