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WEARE BOARD OF SELECTMEN
 MEETING MINUTES
 April 1, 2024

PRESENT: JANICE MATHEWS- CHAIRMAN, BENJAMIN D. KNAPP- VICE CHAIRMAN, SALIM BLUME- SELECTMAN, JAMES DRURY- SELECTMAN, DAVID PRATTE-SELECTMAN.

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: DPW Director Jason Fiske, Acting Fire Chief Mark Roarick, Frank Campana, Tom Flaherty, Rick Hippler, Monique Nelson, Richard Butt, Greg White, Jackie Pratte.

These minutes were transcribed from the following link: <https://www.youtube.com/watch?v=6w9aLrlnjbY>

Chairman Mathews called the meeting to order at 6:36 PM.

Chairman Mathews motioned to enter into a nonpublic meeting at 6:36 p.m. to RSA 91: A-3 II (b). Selectman Pratte seconded. Roll call vote: Vice Chair Knapp-yes; Selectman Pratte-yes; Chair Mathews-yes; Selectman Blume-yes; Selectman Drury-yes. Passed in favor. 5-0-0

Chairman Mathews motioned to come out of a nonpublic meeting at 6:46 p.m. to RSA 91: A-3 II (b). Selectman Blume seconded. Roll call vote: Vice Chair Knapp-yes; Selectman Pratte-yes; Chair Mathews-yes; Selectman Blume-yes; Selectman Drury-yes. Passed in favor. 5-0-0

Chair Matthews welcomed the public at 7:43.

Public Comment: Jackie Pratte of 51 Winter Road stated over the last several weeks there have been many conversations regarding a building permit and the question of a need for a variance based on a court ruling of the interpretation of the Town Zoning Ordinance. That court order does not state that the interpretation is on a go-forward basis but rather that it is the interpretation. This means that would be from the time of the inception of the ordinance. The board at times took the stand that they do not have purview over variances and that they may be inserting themselves into a decision that they should not make. The structure of land use in NH offers the Zoning Ordinances that are created by the Planning Board and the Zoning Board of Adjustments reviews those ordinances when considering an application for a variance or relief against the ordinance. This board then took the stand to make a decision that the requirement be waived at last week's BOS meeting on the influence of the Town Administrator's recommendation of the Town Attorney's opinion. There is no RSA stating that the Select Board nor the Town Attorney is the decision maker of whether or not a variance is required if there is any sound legal finding that this should be the case. Ms. Pratte requested that the board provide that in the administrator report at the next BOS meeting since it is attorney-client privilege was broken in the January 29, 2024 emails sent to all parties by Town Administrator Bolton. This should not be an issue.

46 Frank Campana, 322 Quaker Street said on the agenda tonight is the discussion of furthering the DPW
47 education to train someone to get their CDL license. If the BOS is going to offer to pay for the training Mr.
48 Campana recommended that the Town should have the person sign an agreement that they have to stay
49 with the Town for a certain amount of time. Mr. Campana said that they have paid to educate the Police
50 Officers on many occasions and then when they are certified they leave and go to another town.

51
52 Richard Butt, 90 Old Town Road thanked Selectman Pratte and Selectman Dury for volunteering their time
53 to join the board. Mr. Butt said that he is concerned with Warrant Article 10, it appears the BOS did not
54 support, or at least some of the members did not support, any of the articles for the Fire Department. Mr.
55 Butt said that the wage increase for the FD was nominal and the total increase between the wage adjustment
56 and the COLA was 11% but seemed like it was too much for someone and an amendment was made. Mr.
57 Butt said that the BOS took his vote away from him. If he wanted to vote for the COLA raises and in
58 support of the FD, the board had taken the vote away from him by making the amendment. Mr. Butt said
59 he wonders if the people know that even though it passed it did not go into effect because of Article 8. Mr.
60 Butt said he thinks it is unfair and for a Selectman to support that, to him, it sends a message to the FD that
61 they are not supporting them. There is a discussion regarding the integration of the FD on the agenda
62 tonight, Mr. Butt stated that should not be a surprise to the board because they knew they were going to
63 end up with the FD. Mr. Butt said that the BOS did not have one member of the BOS attend the Board of
64 Fire Wards meeting to get a sense as to what was going on. Mr. Butt said that the BOS suddenly seems to
65 know everything by denying some of the articles that go on the warrant. Mr. Butt said it is sending a
66 message to the FD that is not positive in his opinion. That department is very crucial to the Town. Mr. Butt
67 said that he hopes the BOS considers a wage salary study as a priority to find out exactly where they stand
68 with other towns. Mr. Butt would like the town to hire an agency and not do the study themselves. Mr. Butt
69 also wants to know when they do set their priorities where the spending cost or concerns are with the
70 operating budget and where the priority is with cutting taxes.

71
72 Chair Mathews said that the BOS earlier interviewed Matt Legrende and he is able to start as soon as
73 tomorrow and has his CDL-A.

74
75 **Motion made by Selectman Blume to hire Matt Legrende at a rate of \$24 per hour effective April 2,**
76 **2024. Seconded by Selectman Pratte. Motion passed 5-0-0.**

77
78 **Tax Deeding Discussion:** Monique Nelson, Administrative Assistant emailed the tax deeding list. If the
79 BOS does not want to deed a property they will need to sign a waiver. Ms. Nelson said homeowners have
80 received letters from the town and explained the payment plan process and the deeding process. TA Bolton
81 said if they do or do not pick up their certified mailer, they know they have passed due bills because it is
82 put on the current tax bill, and they also send out courtesy letters that are not certified. Those courtesy
83 letters are sent, regular mail and don't get returned. Discussion ensued regarding the deeding process.
84 Selectman Blume asked how the current list compares to the other years. Ms. Nelson replied that this was
85 her first year with it and would have to look back at previous years. TA Bolton said it is much larger than
86 previous years and part of the problem is that during the pandemic they were not allowed to take property
87 or do anything. Ms. Nelson added that the 2020 taxes were not able to be deeded because the search person
88 they used neglected to get the information to them in time and that is why they have requested to switch
89 their mortgagee search company. TA Bolton explained the statute of limitation to the BOS. TA Bolton said
90 once the properties are deeded, they become part of the Town's exposure list with the insurance company
91 at their assessed values. Chair Mathews asked how they know if there are any environmental concerns or
92 other concerns. TA Bolton said that letters were sent to the Police, Fire and DPW asking if they were aware
93 of any concerns that the Town should not be taking the property. No replies were provided by the
94 departments. TA Bolton said that she can have Katie Tounge, Administrative Assistant with the Building
95 Department to check the files as well to make sure there are no violations. This is the first step, but the
96 Town has until June before they actually take ownership and in between taxpayers may pay them off.
97 Signing the papers means that they waive the right to take the property. Those that were recommended to

98 sign are properties in a mobile home park or campers. Those would incur monthly lot rent fees for the
99 Town to pay. Selectman Blume asked what the fee structure was. TA Bolton said that it is typically a
100 percentage, and she can check with other towns to see what they do because it is not the actual cost. TA
101 Bolton explained the interest part for when they would go to sell the property. Selectman Blume said he
102 does not think they should be taking people's money because they failed to give the town money, it's not
103 very eloquent. TA Bolton said that she understands and is not suggesting anything and hopes they don't
104 get to that point when it comes to June. Ms. Nelson stated that the properties they sign for will be the ones
105 they are not taking and waiving. The ones that are not signed she will send to the mortgagee search
106 company. The paperwork was left with TA Bolton for the Board to sign later in the evening.
107

108 **DPW Update:** DPW Director Jason Fiske presented the BOS with the truck specs for the bid awards. DPW
109 Director Fiske said that they have four of the Western Star 4700s and this is a newer model. The other bid
110 they got is from Allegiance and it is an International HX520 and that is the truck they have had for the past
111 two years. DPW Director Fiske said the Western Star came in at \$155,183 and the International came in at
112 \$181,000 with no trade involved. DPW Director Fiske said nothing against the truck, it did well last year
113 but if they went that route the money would be tight. DPW Director Fiske recommends that they award the
114 bid to ATG for the Western Star. Vice Chair Knapp asked how they were with the factory warranty. DPW
115 Director Fiske said they are both similar with factory warranties. DPW Director Fiske said that the
116 International could probably get it around this time next year and the Western Star could get it in by October
117 of next year. Selectman Pratte asked if the warranty starts on delivery and is open. DPW Director Fiske
118 said the way it works is as soon as the truck's upfit and he calls the salesman they say the truck is in their
119 possession and ready to go the warranty kicks in.
120

121 **Vice Chair Knapp moved to award the bid to ATG for a Western Star 4700s for the cost of \$155,183.**
122 **Seconded by Selectman Pratte. Motion passed 5-0-0.**
123

124 DPW Director Fiske presented the bid paperwork for plow equipment. DPW Director Fiske said they
125 received a bid from Viking in the amount of \$100,800 and one from HP Fairfield for \$109,995. Vice Chair
126 Knapp asked about the type of equipment from Fairfield. DPW Director Fiske said the same stuff they have
127 been running. He quoted out a 14ft body with Tenco Equipment. DPW Director Fiske said they already
128 have a barn full of Tenco equipment and parts on the shelf for these bodies and plows. He does not see the
129 need to switch. Vice Chair Knapp asked if DPW Director Fiske was happy with the up fit of the last one.
130 DPW Director Fiske said they missed a couple of things in the truck in 2023. He was able to see the new
131 one and they had made corrections to the truck to fix that. Chair Matthews asked how long it takes to put
132 everything on the truck. DPW Director Fiske said once they have the truck it will take a couple of months,
133 they might be able to get the truck in October it's hard to say when the body can get to the upfitter.
134

135 **Selectman Blume motioned to accept the bid from HP Fairfield for the plow truck equipment in the**
136 **amount of \$109,995. Seconded by Selectman Pratte. Motion passed 4-0-1. Abstention from Knapp.**
137

138 Vice Chair Knapp said that he abstained because he was asked for a recommendation by one of the
139 companies and it was not a bad recommendation.
140

141 DPW Director Fiske handed out the bid for chip sealing. They received one bid from All States at \$3.25
142 per square yard and two days of crack sealing at \$6,000 a day. It is important to crack the seal before chip
143 sealing because if any water under the frost heaves it will create a big hole. The bidder has been sealing
144 roads for the Town for the last seven or eight years. Selectman Pratte asked when this goes through what
145 percentage of the budget will it taken up. DPW Director Fiske said about 1/6 of the budget.
146

147 **Vice Chair Knapp moved to accept the bid from All States at \$3.25 per square yard with an estimate**
148 **of 35,000 square yards and any crack sealing to be done at a rate of \$6,000 per day if necessary.**
149 **Seconded by Selectman Pratte. Motion passed 5-0-0.**

150 DPW Director Fiske said he and TA Bolton checked references regarding the bridge engineer as requested.
151 One of the references for one of the companies indicated that things were delayed but thought it was not
152 entirely their fault. There were some other factors at play as far as it being a DOT thing. TA Bolton said
153 the reference indicated that they did within budget. DPW Director Fiske recommended going with Jacobs
154 Engineering. Selectman Blume said that Jacobs Engineering stated they had already worked with the
155 Wetlands and asked if they would be able to expedite things. Selectman Pratte said that the BOS did ask
156 that question and it is work that is done up front, but the design would be scheduled for August for
157 completion. They are ahead of the game, but they will not be any later. Vice Chair Knapp said the lead
158 engineer working on it is familiar with the project and why that bridge failed.
159

160 **Vice Chair Knapp moved to award the engineering portion of the River Road Bridge Project to**
161 **Jacob's Engineering. Seconded by Selectman Pratte. Motion passed 4-0-1 abstention from Blume.**
162

163 DPW Director Fiske presented the educational expense agreement to the BOS. This would be to train a
164 CDL driver. The Town would pay for their schooling. This agreement is like the Fire Department's
165 agreement for education. It would be a 24-month prorated retention. Chair Mathews asked why DPW
166 Director Fiske thought 24 months would be a reasonable prorated retention. DPW Director Fiske said that
167 he thinks it is long enough for the Town to get their investment back due to the amount of time and training
168 with the federal regulations. Chair Mathews asked if it started after they got their training. DPW Director
169 Fiske said the training is only six weeks and thinks it is almost negligible. Selectman Pratte said it is a
170 month and a half and would not be negligible. Selectman Blume said there may be times when they need
171 to move someone around serving the town in another capacity and he would hate to catch someone on a
172 technicality. He suggested that they add a carve-out that states if they are moved around, it will not hurt
173 them. Discussion ensued regarding the wording of the agreement. Chair Mathews asked what if the person
174 they hire refuses to sign the agreement. DPW Director Fiske said they would have to sign the agreement
175 before receiving the training. Chair Mathews asked if DPW Director Fiske put together a matrix of how
176 long this was going to take and the cost. DPW Director Fiske said it is going to be around \$5,000 and there
177 are a couple of companies that will not give you pricing until signing up and taking a pre-exam and then it
178 would be six weeks of salary. The salary would be based on \$23 to \$24 per hour and DPW Director Fiske
179 said he is not sure which direction the BOS would like to go as far as paying someone. Chair Mathews said
180 that at the rate of \$24 per hour for six weeks is \$5,760 per employee and then add the \$5,000 for the training
181 costs which is almost \$11,000 to get a CDL. Chair Mathews said if you take the two years per the agreement
182 it is basically \$2.58 an hour that it is costing the Town. Vice Chair Knapp thinks it is reasonable. Chair
183 Mathews asked if DPW Director Fiske would come back to the board and let them know he would be
184 sending someone for training. DPW Director Fiske said yes, the person. Vice Chair Knapp asked what if
185 they do not pass. DPW Director Fiske said he will add something in about if they fail. Selectman Pratte
186 said it needs to be a recoup or there is another position they can fill. Discussion ensued regarding the
187 agreement. DPW Director Fiske will revise the agreement and bring it back to the board.
188

189 **Fire Department Update:** Acting Chief Roarick thanked the DPW and PD for the work they did during
190 the last storm. There was a lot of damage done in the town. Acting Chief Roarick informed the board that
191 three employees have left the department to go to other departments and he still does not have a secretary.
192 Acting Chief Roarick said they are down almost half the department. Acting Chief Roarick said this will
193 be a tremendous increase in their overtime budget because there must be coverage for those people who
194 left, and they have been actively trying to get employees or some new employees. It has been on the Fire
195 Academy website for about three weeks now and has one person who brought in a resume but has not filled
196 out the application yet. There were roughly fifty positions open on the fire department website. They are
197 going to be utilizing the per diem people as much as they can. Acting Chief Roarick said they have more
198 people on the paid-on call he is going through them now to get those people back on and get them on the
199 department. They will be strapped in the budget for gear, and he has spoken with someone who sells globe
200 fire gear. The per diem fire fighters can only be utilized for so long out of the year and the way they are
201 having to use them now they will only be able to work until September and then they will not be able to

202 utilize them due to hour constraints. The new ambulance was supposed to be delivered sometime this week
203 but because of the new storm coming in it will be sometime next week. It will be put in service and run as
204 the second ambulance because they have no radios for it. The radios are due in June because of supply
205 chain issues. There is a new utility pickup truck that will go through an upfit and will need a radio in it as
206 well which will not be until June. Engine two sustained damage during a call about a month and a half ago
207 due to the driveway conditions that caused the engine to slide sideways down the driveway and hit a tree.
208 Everyone was okay and seat belted, and it was very low speed. Primex's claim adjuster came out and
209 looked at it and the final quote was \$23,562 and change. Parts will take eight to ten weeks and then the
210 truck will be out of service for about fifteen days and will be repaired at Lakes Region Fire Apparatus.
211 That is who they bought the truck from and made the truck. The truck will be used until it goes in for
212 service. Acting Chief Roarick presented the BOS with the quote. Chair Mathews asked if it had to do with
213 the grade of the driveway. Acting Chief Roarick said it did have to do with the grade of the driveway and
214 that is one of the reasons why they try to keep the grades down. Discussion ensued regarding the truck
215 parts and repair.

216
217 Acting Chief Roarick said the compressor at the South Station that they use to fill the SCBA bottles is
218 about twenty years old. They have had maintenance on it and there was a part of the compressor that died.
219 Chief Roarick said the good news is the compressor itself that drives the unit is called a bow compressor
220 and they are still in business. The part that must be replaced, per the technicians, could possibly run
221 anywhere from \$2,800 to \$3,000. It is a stainless-steel coil and that is the only available thing. The
222 compressor was custom made and the company that custom made it is no longer in business. The technician
223 told Acting Chief Roarick he would replace the part but there is a good chance it may only work for three
224 minutes. Acting Chief Roarick asked for a ballpark range to replace the compressor and he said it would
225 be around \$65,000. The technician was checking with Bower to see if they could make the part. Right now,
226 they do not have a way of filling the air bottles. They do have a cascade station, but they filled it with that.
227 When they get low, they can bring them to other stations as a temporary solution. Chair Mathews asked if
228 any companies could fill the bottles. Acting Chief Roarick said some companies can have the bottles
229 shipped out and picked up but do not know the cost. Acting Chief Roarick said it may be good to put in for
230 a FEMA grant next year and then the town would only have to come up with 10% of the cost. This does
231 affect their neighbors in New Boston because the town came to the station to fill their bottles. Acting Chief
232 Roarick said that he has set up meetings with Superintendent Jacqueline Coe of SAU 24 and many other
233 people in town regarding the school being a warming station. They were able to have a warming station
234 from 11 to 1 at the school. Acting Chief Roarick said there have been questions as to when the appropriate
235 time is to open the shelter. Acting Chief Roarick said the answer to that is when there is a need and when
236 they have people that contact the town or stop in. There is no definitive plan, and it is extremely labor
237 intensive for everyone. Acting Chief Roarick said it is easier for him to call his liaison and go through the
238 Red Cross if it is a couple of people in need of shelter.

239
240 **Fire Department Integration:** Chair Mathews said they need to figure out what they need to do going
241 forward as far as Fire Department (FD) integration. Selectman Pratte said they should familiarize
242 themselves with RSA 154 and asked if the Board of Fire Wards (BOFW) had a charter or anything to
243 review. TA Bolton said it was a town vote to have the BOFW and they were governed by RSA 154.
244 Selectman Pratte asked Acting Chief Roarick to explain the structure of the FD. Acting Chief Roarick
245 explained that they should have eight full-time firefighters, one part-time Fire Chief and an Assistant Chief.
246 Discussion ensued explaining the structure of the FD. Vice Chair Knapp said they also need to decide if
247 they are going to keep Acting Chief Roarick as the Chief or have people put in applications. Chair Mathews
248 said they need to have the policy have the FD overtime and scheduling etc. integrated into their policies.
249 Chair Mathews asked if anyone had any thoughts on having an advisory board for the FD. Rick Hippler
250 said that he believes that it went that the Fire Chief is appointed by the BOS and then the fire fighters are
251 hired by the BOS and that is to be in line with other departments. Mr. Hippler said before he departed from
252 the BOS, the BOS had accepted what Acting Chief Roarick talked about as far as overtime, time off, etc.,
253 and forwarded it back to the department members. Selectman Blume said if there was any type of

254 committee, he would not want it to be permanent and it would be for a transitional thing and have a date to
255 make it not last long. Vice Chair Knapp said that maybe they have to vote to accept the policies the FD has
256 in place but as far as payroll, overtime, fulltime, and per diem that has been in the system for years and
257 they get their checks now. Selectman Pratte asked what the role was of the BOFW. Acting Chief Roarick
258 said that was going to be the comment that he had, he gets the idea of an advisory committee, but you just
259 eliminated the BOFW, and they were advising. Acting Chief Roarick said his feeling is where there was a
260 disconnect between the BOFW and the BOS maybe the BOS could get ahold of all of their minutes or talk
261 to the Fire Ward Chair Steve Roberts in a session with the BOS so that he could bring them up to speed.
262 Vice Chair Knapp said they did try to do that and made a specific request. Selectman Pratte asked what the
263 difference is if the Acting Chief is coming to the BOFW or coming to the BOS. Acting Chief Roarick said
264 absolutely no difference. Acting Chief Roarick said that if there are any issues or day-to-day things that
265 come up his first point of contact would be TA Bolton and if it is anything huge it would end up coming
266 to the BOS. Acting Chief Roarick said a handful of the policies and procedures are geared more on the HR
267 side and it is not going to be complicated. Chair Mathews asked if the four policies they had seen were the
268 only policies they had. TA Bolton said the four that the BOS saw had to do with payroll, personnel, and
269 vacation time and those would be the ones the BOS integrates. Vice Chair Knapp said they do need to
270 decide if they will be keeping Acting Chief Roarick as the part-time chief or if they are going to ask to
271 receive applications. Selectman Blume asked do they defer to the past actions of the BOFW or do they do
272 their diligence. Selectman Blume said they could affirm their suggestion and analyze if the person meets
273 the job description. Acting Chief Roarick stated that the town spent around \$60,000 with MRI to do a
274 process and study the needs of the town's FD. Acting Chief Roarick said he would suggest reaching out to
275 MRI and finding out what they did for a process and how they came about selecting him and then the BOS
276 can have a better understanding of how detailed the process is. Acting Chief Roarick said what it sounds
277 like the BOS is trying to do is what MRI already did and the Town already spent money on. Selectman
278 Blume said that makes a lot of sense to talk to MRI. Rick Hippler said the BOFW had the fiscal
279 responsibility of the FD. Mr. Hippler brought up the warrant article that passed at the March 14, 2023,
280 Town Meeting to disband the BOFW. Selectman Drury said that there are two different discussions, one
281 being an advisory committee to help get the policies in place and then there is the discussion about the part-
282 time Fire Chief position. Discussion ensued. The BOS agreed to request the MRI study and then review it
283 and then get back to Chief Roarick at the April 15 BOS meeting.

284

285 Vice Chair Knapp left at 10:06 PM.

286

287 **Building Inspector:** Selectman Drury presented the changes to the Building Inspector job description.
288 Chair Mathews said that she reviewed it, and it looked great. The only thing she noticed was missing was
289 attending the ZBA and PB meetings.

290

291 **Motion made to accept the Building Inspector/ Code Enforcement job description as amended.**
292 **Seconded by Selectman Pratte. Motion passed 4-0-0.**

293

294 **BOS Selectmen Policy:** Chair Mathew looked at the old policy and updated it. Chair Mathews made
295 amendments to the hours for the summer schedule to give it flexibility instead of specific details and
296 updated the public comment section. Chair Mathew discussed adding vacancies and posting agendas within
297 48 hours. The BOS will discuss the amendments at a future meeting.

298

299 **Cemetery Mapping:** TA Bolton said the gentleman who offered to do the cemetery mapping is still
300 interested and they have now received approval for funding from the Mildred Hall Committee. Selectman
301 Blume said that they were waiting for the Mildred Hall money. Another company from Georgia said that
302 they would be doing satellite images and somehow, they would come up occasionally and the price they
303 quoted did not make sense. The BOS will be reviewed at the April 8th meeting.

304

305 **Reappointing of Volunteer Policy:** Discussion ensued regarding seat openings and being posted in two
306 places.
307

308 **General & Short-Term Priorities:**

- 309 • **Fire Department**
- 310 • **East Road Resolution**
- 311 • **Transfer Station permit update**
- 312 • **Landfill Cap- RFP**
- 313 • **River Road Bridge**
- 314 • **Budget**
- 315 • **Sugar and Spice Lease**
- 316 • **RFP's – Legal, Engineering, etc.**
- 317 • **Lease List (Chair Mathews will update)**
- 318 • **Article 25- Policy clean up**
- 319 • **Quarterly update with Finance review audit and forecasting year-end**
- 320 • **Reduction plan for budgets**
- 321 • **Personnel – Hiring**
- 322 • **Cemetery Trustees**
- 323 • **Cable**
- 324 • **Building Department update.**

325
326 **MANIFEST:**

327 **Chair Mathews moved; Selectman Blume seconded:**

328 **To order the Treasurer to sign the payroll and accounts payables checks dated April 4, 2024, as**
329 **included in the following manifests:**

330
331 Checks Dated April 4, 2024

| | |
|---|---|
| 332 Payroll Manifest | \$ 106,082.03 (<i>Weekly payroll checks</i>) |
| 333 Accounts Payable Manifest | \$ 30,820.36 |
| 334 John Stark Accounts Payable | \$ 250,000.00 |
| 335 Weare School Accounts Payable Manifest | \$ 500,000.00 |

336
337 **TOTAL:** **\$886,902.39**

338
339 **Motion passed 4-0-0.**

340
341 **Correspondence:** Chair Mathews said there was a request from Paul Gannon for a speed limit change on
342 Flanders Memorial that will be discussed at the next meeting. Chair Mathews said she had another person
343 contact her about the fire vehicle being used for personal use and it would be good to get an answer
344 regarding a policy on that. Selectman Pratte said that he has heard some concerns about the TA being on
345 the Selectmen email group and feels that she should not be if they are emailing the BOS directly. Selectman
346 Blume said he has heard the same concern. Chair Mathews said it is helpful to have her on there because
347 she can take care of things. Chair Mathews mentioned adding a disclaimer indicating that the TA is
348 included in the board member's email. Discussion ensued regarding having the TA on the group email. A
349 disclaimer will be added to the website regarding the BOS email and to whom the emails are sent.
350 Selectman Drury said that he wanted to confirm that the fields at the East Road property have been mulched
351 with manure and everything is not up for availability for practice fields. TA Bolton said they cannot permit
352 anyone to use them at this point and the CC is working on a lease agreement with the farmer. Selectman
353 Pratte asked if exit interviews were scheduled with the FD. TA Bolton will check their schedules and get
354 them scheduled. Selectman Pratte asked that in the TA report, there is a report of building permits issued,
355 complaints received, and resolved.

356 **Being there was no further business to come before the Board, Selectman Drury made a motion, and**
357 **Selectman Pratte seconded to adjourn at 11:17 p.m. Passed 4-0-0**

358

359 **ADJOURNMENT**

360 A True Record.

361 *Kearsten O'Brien*

362 Kearsten O'Brien, Minute Taker