

**DRAFT**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
July 10, 2023**

**PRESENT:** KEVIN J. CAHILL, SELECTMAN; BENJAMIN D. KNAPP, VICE CHAIRMAN; FREDERICK W. HIPPLER, CHAIRMAN; SALIM BLUME, SELECTMAN; SHERRY M. BURDICK, SELECTMAN.

**TOWN ADMINISTRATOR:** Naomi L. Bolton

**GUESTS:** Jason Fiske- Interim DPW Director, Paul Buchanan, Ben Lanier, Marcia Lanier, Mark Hallee, Ben Halle, Tom Clow, Interim Fire Chief Chris Olsen, Mark Roarick, Janeen Lentsch, Kyle Parker, Shaun Hickey, Bryan Christiansen- Comcast, Steve Flanders, Monica Thibeault- Comcast, Hugh Smith

Chairman Hippler called the meeting to order at 6:33 PM.

**NONPUBLIC SESSION:**

**Chairman Hippler moved; Selectman Cahill seconded to enter into nonpublic session @ 6:33 p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0**

**Chairman Hippler moved; Selectman Blume seconded to exit nonpublic session pursuant to the authority granted in RSA 91-A: 3II (b). A @ 6:45 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0**

Interim DPW Fiske met with the Board of Selectman and potential hire part time for the transfer station attendant position.

**PUBLIC COMMENT:**

Kyle Parker would like to thank Selectmen Blume for bringing up the fact the school portion of the budget is 75% of the budget, where the town manifests are 25% of the budget.

**Reservoir Drive Discussion:** Resident Shawn Hickey of 424 Reservoir Drive, came before the Board of Selectmen to let them know they are trying to cut about 14 acres and there has been a lot of turmoil. He has 13 abutters and one who is not cooperative. Mr. Hickey has several plans signed off by the Town of Weare showing that his neighbor should drill a new well back in 2010 when his house burnt down, and no one has done anything about it. Since then, he has built multiple woodsheds, cut down trees, and is throwing trash on Mr. Hickey's property. Mr. Hickey stated that he received a cease and desist for a wetlands violation and had stopped after he was notified. Mr. Hickey is confused as to why the Town has not given a cease and desist to his neighbor for violations. Chair Hippler asked Mr. Hickey to excuse the ignorance

of the situation as they were unaware. Selectman Cahill did inform the other Selectmen that he is familiar to some of the situation as he is a neighbor. Chair Hippler asked if Selectman Cahill was an abutter. Selectman Cahill said no. Mr. Hickey stated it took him five days to get a no trespassing order against this resident, which he has been trespassing for a year. Mr. Hickey stated when he went to the Police Department the first time the sergeant told Mr. Hickey that the Police do not issue those, and he would need to go to the Sheriff's Department. The Sheriff's Department sent Mr. Hickey back to the Police Department and Mr. Hickey asked to speak to the Chief, and the captain came out to speak with him and told Mr. Hickey they do issue no trespassing orders. Mr. Hickey would like to know why he was lied to by the Police Department. Mr. Hickey requested to see the videotape and would like to know what will happen. Mr. Hickey showed the Board of Selectmen the plans for the properties. The plan shows Mr. Hickey's neighbor's residence six feet off the property line and his well 60ft from Mr. Hickey's Driveway. Mr. Hickey's neighbor's children are driving around his house where there is a no-trespassing order, and the Police Department will not arrest the parents. Selectman Blume read the footnote that stated the previous onsite well shall be discontinued and a new one shall be installed in the proposed location. Chair Hippler asked if a new well has been installed. Mr. Hickey said a new well has not been installed. Selectman Burdick asked Mr. Hickey if he had spoken to Mr. Sawyer. Mr. Hickey said he has but it does not go anywhere. Mr. Hickey has asked Mr. Sawyer about putting a fence up on the property line. Mr. Sawyer said that for Mr. Hickey to put up a fence a building permit would be required. Mr. Hickey said he contacted Hillsborough, Manchester, Bennington, and Concord and they do not require permits to put up fences. Chair Hippler asked if the foundation was there before 2010. Mr. Hickey said yes it was Two Family home and burnt down and was replaced with a single-family home. Mr. Hickey stated there are no easements from his property to the neighbors and vice versa. Mr. Hickey said he called the State and they said he owns the well because it is on his property and his neighbor has no easement. Chair Hippler suggested bringing Mr. Sawyer into another meeting to be able to discuss this situation. Selectman Cahill suggested asking someone from planning and zoning to attend as well. Selectman Burdick would also like to have the Chief of Police come to the meeting and see the video. Chair Hippler suggested Code Enforcement as well. Selectman Blume said he would really like to hear from the neighbor. Mr. Hickey said he will not be attending the special meeting, but they can invite the neighbor, he will have his nephew come to the meeting. His nephew will be buying the property eventually. Selectman Cahill asked that Mr. Hickey give his nephew the plans that he showed the Board tonight and for any reason his nephew cannot make the meeting they will need to be notified. The Board of Selectmen agreed to have a Special Meeting Thursday, July 20<sup>th</sup> at 6:30 pm upstairs and if any of the parties are not available, they will need to reschedule. Selectman Cahill said that Mr. Hickey will not be receiving an immediate decision after the Thursday meeting.

**Public Hearing:** Chairman Hippler opened the public hearing to hear public testimony and comment regarding the Comcast Franchise Renewal Agreement for 2023-2030. Bryan Christiansen Director of Government Affairs for Comcast and Monica Thibeault came to the Public Hearing to help answer any questions the public may have in regard to the agreement presented to the Select Board. Selectman Blume said that it is very clear in the documentation that it is non-exclusive. Selectman Blume clarified that the Board is not signing a binding agreement with Comcast. If another cable company decides they would like to do business with the Town of Weare they can approach the Board of Selectmen. Selectman Blume stated they made a modification to the agreement, the previous agreement which ended in 2022 stated unserved homes located within 150 feet of the franchisee's distribution cable would get 150 feet from your house to a pole for free and now will be 300 feet because it is the Comcast standard. Selectman Blume stated that if your power is out for 24 hours or more you can call Comcast and they will prorate you a refund. Selectman Blume stated that no more frequently than annually shall they review the performance. This is a seven-year agreement and if they do have significant grievances there are mechanisms to address them. Selectman Burdick asked if they spoke about Channel 17. Selectman Blume said they did it internally. Selectman Cahill asked if the Board would see a final draft of the contract amended. Comcast Director of Governmental Affairs Christiansen said he did send a final draft to the Town Administrator. Comcast is also providing the two bank channels to the towns electing to select a three percent franchise fee that they

collect from subscribers and remit to the town. There is a \$30,000 capital grant after signing. Selectman Blume said there are more committees specifically the PARC and the cable committee that meet at the same time and the school has not been using channel 17 and spending the \$30,000 after signing the agreement to outfit another room in the Town building to allow for two meetings to happen at the same time and be broadcasted. Chair Hippler asked Interim Fire Chief Olsen if municipal buildings listed under the courtesy drops do not include the Southwest Fire station, would it be in the best interest to drop one at Southwest Fire Station looking into the future? Interim Fire Chief Olsen said yes it would. Christiansen said that he believes that there is a provision that says any buildings or any other future town buildings can be added and they will add it to the contract and insert it into the final draft. Selectman Blume stated the board received an email that somebody was receiving calls from Comcast soliciting to join. The person was ignored because they were not a subscriber. The individual reached out and suggested that if an unsubscribed resident contacts the company they will be abided by. Christiansen said there is a system that can add a person to the do not call list and they can also be added to the federal do not call registry.

Chair Hippler opened the public hearing for comments.

Shawn Hickey of 424 Reservoir Drive had a question for Comcast. He said you cannot bundle your phone, internet, and tv because of Granite State. Is there anything they can do about that? Christiansen said they are protected in federal law from competition. There is a mechanism to try to make an interconnection agreement where you can exchange telephone traffic. Comcast has tried in the past and representatives of the company were not exactly welcoming in that response. You can go through a litigation process, but you must prove your service is not going to put them at a disadvantage. Comcast has not undertaken that litigation process. Christiansen said they can extend the olive branch again and see if it is something they would be interested in doing. Chair Hippler asked what it was called again. Christiansen said it is the Rural Local Exchange Carrier.

Chair Hippler closed the public hearing at 7:12 pm.

**Selectman Blume made a motion to accept the Comcast Agreement as amended with the addition of 797 South Stark Highway Fire House and the 300 ft to residents. Seconded by Selectman Burdick. The vote passed 5-0-0.**

#### **DEPARTMENT HEAD/COMMITTEE ITEMS:**

Eagle Scout Presentation: Benny Lanier presented his Eagle Scout project to the Board of Selectman. Over the years he has picked up skateboarding and would like to make improvements to the town's skate park. He is proposing to build a new half-pipe ramp in an empty area within the skate park. He believes it will have an impact on the park and the community. The ramp that he is proposing would be three feet tall, twelve feet wide, and twenty- four feet long. He would like to begin building the new ramp in October. He will be building this ramp by himself and with the help of some adults. The ramp will be made from pressure-treated lumber and plywood with exterior paint and will add a backdrop. Lanier would like to know if he would need to apply for a building permit and inspections. He would plan to close the skate park for at least 1 to 3 weekends in October to keep the public safe and away from the building site. Selectman Blume said that the PARC discussed this at their last meeting and asked if Lanier has looked at the water situation at the skate park. Lanier said he has and is aware that there is water that pools up in the area of the skate park. He is proposing to build a ramp with blocks underneath it so the water will not damage or rot the wood. Selectman Cahill suggested that he would want to see a detailed drawing of the backdrop and would suggest corner blocks to help secure the ramp, so it does not move. Selectman Cahill stated that it should also be reviewed by the town's insurer PRIMEX. Selectman Blume asked if someone would like to donate to support his project and how they could reach him. Lanier said he will be posting on Facebook looking for donations. He also would like to add a plaque to the indicate that it is an Eagle Scout Project. Town Administrator Bolton reminded the Board of Selectmen that the skate park was

originally created for a young man who lost his life at the age of five, she would not like to see it lose its original intent. The PARC was pleased to move his project forward.

**Fire Department Update:** Interim Fire Chief Olsen stated last month he asked for permission to come to the Board and start conversations about a nice transition from the Fire Wards to the Board of Selectmen. The Assistant Fire Chief and Interim Chief Olsen plan on attending the Board meetings to have a good transition. The transition is not happening until March. RSA 154 is what they will be following and that is about the organization of the Fire Department and who controls it and how it works, and what the Board's responsibilities are. The Fire Chief will come in and give a report on the day-to-day operations of what they do and what has transpired from the last meeting. It usually takes about forty-five minutes to an hour to talk about personnel, apparatus, and the buildings but they can streamline it to make a shorter version. All the Standard Operating Procedures (SOPs) and Standard Operating Guidelines (SOGs) in the past were being updated by the Fire Wards, usually, that is done by the Fire Chief and Assistant Fire Chief. The SOPs and SOGs will be presented to the Board of Selectmen for approval. Most of the SOPs and SOGs are going to be finished but will be changed as guidelines change. The SOPs do not usually change since they are policies. There will be total transparency. Interim Chief Olsen does not think this will be a tough transition. Chair Hippler said to Selectman Cahill's first point the liaison to the Board is the Town Administrator and it should go to her before it comes to the Board. Chair Hippler said his concern as previously serving on the Board of Fire Wards is the rules and regulations, they have set forth for driveways, etc., who will absorb that, and will the building department be doing the inspections? Selectman Cahill asked about the updates and how often the Board meets now. Interim Chief Olsen said the Board meets once a month and they plan on meeting two times a month. Selectman Cahill asked if the Board of Selectmen will be updated the following week after the Board of Fire Wards meeting or if it will be the following month. Interim Chief Olsen said it can be either. Selectmen Blume asked when Interim Chief Olsen anticipates that the first monthly package will be distributed. Interim Chief Olsen said that would start when the Board of Selectmen take over in March, but he can certainly furnish it anytime for them. Selectman Cahill said if the existing Board would like to have a collaborative session at some point that would be beneficial to the Board of Selectmen. Selectman Blume asked how the process was going for bringing on a full-time Fire Chief. Interim Chief Olsen said it is going very well and they are going over inspections and responsibilities. Any decisions made by the Interim Chief the Assistant Chief knows unless it is an emergency decision. They have many Fire Fighters going through multiple training courses and all those decisions are coming from the Interim Chief and the Assistant Chief. The only thing is they need to get all their software organized in the department. The Fire software is fine, and the EMS software is fine through Image Trend which the State has asked them to do and that is who they bought into. Their inspections are where they are lacking on the part of a database. They have EMS Manager, and it is a very difficult program to operate. It is not really user-friendly; it is an older system, and they are looking right now to correct that. They have found something that will do a better job and will cost the same. They are doing inspections and have to enter them all in a Word document right now but would rather they be in a program.

Selectman Blume asked Interim Chief Olsen if there is anything that the Board of Selectmen can do to improve the facilitation up to this point or going forward. Interim Chief Olsen said the only thing he can see is always support. In turn, it will always help keep the best work going forward in the department. He asked that the Board of Selectmen to always be honest and say something up front if they are not in agreement with how something is being done or how money may be spent. Interim Chief Olsen asked that the Board of Selectmen have strong communication with the Fire Department. Selectman Blume asked if the training going on are within the budget. Interim Chief Olsen said yes and no it is going to be tight. Selectman Blume asked how they will be paying for it. Interim Chief Olsen said they do have a line budget and he breaks it down to the salaries, maintenance, training, and miscellaneous. It is hard when a training budget is only \$10,000 and one class is \$14,000 to train a paramedic and that then in return puts them \$4,000 in the hole. The academy does a great job for them. It is \$160 to go to a class which is very inexpensive. If you are not part of a Fire Department in NH, you are paying \$3,000 to \$4,000 for these classes. Interim Chief Olsen said he is worried about the training and is looking at other avenues to secure



funds. The best prudent care for this Town is having well-trained Fire Department and well-trained personnel. Selectman Cahill clarified that they are not okaying him to work outside of the budget, Interim Chief Olsen's goals are appreciated and are okay if they are within the budget, the Board of Selectmen would need to know immediately if they will not be within the goal by the third quarter. Interim Chief Olsen said he understood and that he will bring their budget to the Board. Currently, the budget is good at 2.79 percent higher than the 50 percent and would like to have a little more because the maintenance in the aging fleet is hurting them and the ambulance is still at Hillsborough Ford right now. Selectman Burdick asked within three months does Interim Chief Olsen feel that the biggest deficiency is training. Interim Chief Olsen said it is training, an aging apparatus, deficient apparatus, and replacement process. They will need to look at the CIP and training. Interim Chief Olsen said these issues will be fixed by November training-wise. Selectman Burdick asked if they have the right people and skills. Interim Chief Olsen said yes, they are fantastic and willing to go to the training. Selectman Blume asked when a good time would be to work on warrant articles to replace the aging fleet. Chair Hippler said during the budget process. Vice Chair Knapp said there was a CIP in place, but everyone had their own opinion of it. Selectman Burdick asked Chair Hippler where the money would go when they need to do maintenance on the vehicles. Chair Hippler said it goes into the special revenue fund but does not know the amount in the reserve currently. Interim Chief Olsen said he will furnish the numbers to the Board of Selectmen in his report. Interim Chief Olsen went back to Chair Hippler's question on who will take over the policies and he believes it would be the Board of Selectmen unless stated otherwise. Vice Chair Knapp said someone other than the Board of Selectmen will be responsible for signing off on driveway permits. Interim Chief Olsen said that he will sign off on the driveway permits if it follows the rules and regulations.

**Driveway Issue:** Interim DPW Director Fiske stated that landowner Hugh Smith has approached him because of the rebuilding of High Rock Road and that he is getting more water down his driveway because of the rebuilding. Interim DPW Director Fiske said they had a meeting, and he went out to the site because of it and explained that they would do a little bit more ditch work on the road. It is a duplex, so the top driveway does not have a driveway culvert, which is creating a lot of issues. Interim DPW Director Fiske said that it has always been his impression that driveway culverts have not been in their scope of work they are the responsibility of the property owner. Hugh Smith, owner of 144 & 148 High Rock Road fixed the driveways up with knit pack about three years ago and did not have any issues with water. Where Mr. Smith's property is located there is a low spot where they resurfaced the road. The low spot is about 32 inches and if he straightens it out it will bring it to about 28 inches. Mr. Smith said if he pays to put the culvert in would the Selectmen, Town Administrator, or Department of Public Works be able to trench the sides of the road between the two driveways or at least trench the gap where the driveway goes across and meets the road? He said if there is a fee for a couple of hours to do the trench work, he will be willing to pay it. Vice Chair Knapp asked for Interim DPW Director Fiske's opinion. Interim DPW Director Fiske said he did not want to spend taxpayers' dollars on someone's culvert without speaking to the Board first. Selectman Cahill asked Interim DPW Director Fiske if in his opinion is the rebuilding of the road having an impact on the driveway. Obviously, we have received more rain this year than anticipated. Interim DPW Director Fiske said they raised the road, and it is still the same amount of rainfall hitting the road, the ditch does need to be cleaned out, but he does not see how per our policies putting a driveway culvert is the town's issue. Chair Hippler said that Interim DPW Director Fiske said he would clean the culvert out and put some stone or gravel down just to help it. Chair Hippler asked if he would be in the vicinity of Mr. Smith's Driveway. Interim DPW Director Fiske said yes. Vice Chair Knapp asked if the driveway culvert would help the issue. Interim DPW Director Fiske said yes it would help the issue and you would still have the 30 feet of water that goes down to the driveway but with a little pitch on the driveway would head back down. Chair Hippler asked if he saw any issues with a couple of hours to dig that spot. Interim DPW Director Fiske said he does not see an issue with a couple hours of work. Chair Hippler said his only reservation would be a hold no harmless if the Town starts digging. Selectman Cahill said to have Mr. Smith and Interim DPW Director Fiske work together on this and Mr. Smith will be charged the \$100/hour for the labor.

**Modified Chase Park Fees:** Selectman Blume said the Chase Park fees will be reviewed tomorrow and he will bring the numbers back to the Board. Janeen stated that Kristen the supervisor at Chase Park has emailed the parks and rec spreadsheet.

**MANIFEST: Chairman Hippler moved; Selectman Cahill seconded:**  
**To order the Treasurer to sign the payroll and accounts payables checks dated July 13, 2023, as included in the following manifests:**

<u>Checks Dated July 13, 2023</u>	
Payroll Manifest	\$ 80,520.41 <i>(Weekly payroll checks)</i>
Accounts Payable Manifest	\$ 123,174.43
TOTAL:	<b>\$ 203,694.84</b>
Passed: 5-0-0	

- MINUTES:**
- June 5, 2023 Minutes: Chairman Hippler moved, Selectman Burdick seconded to approve the June 5, 2023, minutes as written. Passed 5-0-0
- June 12, 2023 Minutes: Chairman Hippler moved, Selectman Cahill seconded to approve the June 12, 2023, minutes as written. Passed 5-0-0
- June 19, 2023 Minutes: Tabled.
- June 26, 2023 Minutes: Chairman Hippler moved, Selectman Blume seconded to approve the June 26, 2023, minutes as written. Passed 5-0-1

**ADMINISTRATOR REPORT:**  
Part-Time Transfer Station Attendant: **Chairman Hippler moved to hire Paul Buchanan as a part-time transfer station attendant at the rate of \$18.50/hour; Vice Chair Knapp seconded the motion. Passed 5-0-0**

- Taxable inventory forms: Town Administrator Bolton informed the Board of Selectmen that the State sent the taxable inventory form to the Town. The PA-28 forms are sent to individual owners to ask if they have done work to their homes since April 1<sup>st</sup>. Town Administrator Bolton said they do not use these forms because they have an assessing department. All five Board of Selectmen need to sign the form stating they will not be using the PA-28.
- Survey for Tower Project: Town Administrator Bolton stated that Chief Moore sent over survey quotes. Chief Moore had follow-up questions with the three potential surveyors and said to ensure the project does not become stalled the concrete must be poured before it is freezing. He would recommend going with Meridian Land Services because of the time and because of being tiered, to the lowest cost. This is compared to equal services timeline and complete responsiveness to inquiries preparing this and inclusion a contract of the BOS. He would recommend approving it and authorizing him to sign the contract. The survey cost is \$2,000 and takes roughly three weeks to complete.

**Chair Hippler moved to approve up to \$2,000 to be awarded to Meridian Land Services for the purposes of surveying the lot at the East Weare Fire Station for the Tower project, funds to come from ARPA, and authorization for Chief Moore to sign. Seconded by Selectman Burdick. Passes 5-0-0.**

River Road Bridge Work: Town Administrator Bolton said Interim DPW Director Fiske and herself were able to coordinate a meeting for the bridge work Wednesday, July 12<sup>th</sup> at 10 am. Selectman Burdick asked how many people would be meeting and if it would be just the State engineer. Town Administrator Bolton said it would be the State Engineer, Selectman Cahill, Interim DPW Director Fiske, Chris Bolton. Selectman Cahill said the reason the Town Engineer is not attending is that once the RFP is drafted, they would be bidding.

T3: Town Administrator Bolton said she has no update at this time.

6/21 Carbon to email: Town Administrator Bolton said that Attorney Broth sent a copy of an email he sent to Mr. Arnold who is the rep for the Benevolent Police Association. There has been no communication from anyone since June 21<sup>st</sup>. Attorney Broth copied Town Administrator Bolton and sent what was approved to the union rep for the Police Department. Selectman Blume stated that is not what the Board asked him to do. Town Administrator Bolton clarified all he sent them is what the Board approved in January and asked for clarification because that is where we seem to have gotten off the rail. Chair Hippler said they asked him to draft a letter for their review and they would send it back with changes.

Conservation Items: Chair Hippler stated that they are almost two years past the date that was given for removing the buildings on the Barden property. Town Administrator Bolton said they are waiting on her to do it all. Chair Hippler said he feels they need to give it back to the Conservation Committee. Town Administrator Bolton said there was an asbestos test done and it was positive. Town Administrator Bolton was provided a list of asbestos remediation people from the State and that is where it is left. Chair Hippler would like to speak with the Conservation Committee about getting the task done.

DPW Job Advertisement: They have received five applications. Town Administrator Bolton asked how long the Board would like to keep it open and when they would like to start interviewing. Chair Hippler said to close it Friday. Selectmen Blume asked if they should Schedule interviews for next Monday. Vice Chair Knapp suggested reviewing the applications on Monday to go through who they would like to interview. Selectman Cahill verified that the interviews would be conducted on the 24<sup>th</sup> of July.

Building Inspector Position: Since being posted on Indeed they have received two more inquiries. Town Administrator Bolton has encouraged the applicants to submit their resumes and applications.

Generator: Town Administrator Bolton asked the Board if they would need someone to pour the concrete pad for the generator. Chair Hippler said yes. Selectman Cahill said they cannot forget the additional circuits for the food pantry.

## **CORRESPONDENCE/OTHER BUSINESS:**

Duck Pond: Selectman Blume had a neighbor ask about the water at Duck Pond, Interim DPW Director Fiske is working on a plan for Duck Pond and will come back to the Board of Selectman when he has more information. Selectman Cahill stated he believes that the Conservation Commission will be adding the discussion to their agenda as well.

NRRA Article: Chair Hippler said there was a very nice article in the NRRA about the Transfer Station.

Tax Deeded Properties: Chair Hippler asked what the status was on Dustin Tavern. Town Administrator Bolton said Town Counsel is working on it and has been provided with the information. There are squatters living there. The intention is to go through the eviction process.

Burial on Saturday: Town Administrator Bolton was notified of a burial on Saturday. Town Administrator Bolton said she must give Dignified, three days to schedule the dig. There will be three more people interested in purchasing lots.

Work Session Agenda: The following items will be put on the July 17, 2023, work session:

Library Expansion

Jr. Generals Football

Solid Waste Ordinance

Nonpublic – DPW Applicants

Manifest

**NON-PUBLIC SESSION:**

**Chairman Hippler moved; Selectman Blume seconded to enter into nonpublic session @ 9:18 p.m. pursuant to the authority granted in RSA 91-A: 3II ( c). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0**

**Chairman Hippler moved; Vice Chairman Knapp seconded to exit this nonpublic session @ 9:44 PM. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Knapp – yes; Chairman Hippler – yes; Selectman Blume – yes; Selectman Burdick – yes. Passed 5-0-0**

**Chairman Hippler moved; Vice Chairman Knapp seconded to seal this set of nonpublic session minutes. Passed 5-0-0**

**Being there was no further business to come before the Board, Chairman Hippler made a motion, Selectman Blume seconded to adjourn at 9:44 pm. Passed 5-0-0**

**ADJOURNMENT**

A True Record.

*Kearsten O'Brien*

Kearsten O'Brien, Minute Taker

Transcribed from YouTube and

TA Bolton's notes