

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
March 6, 2023

PRESENT: KEVIN J. CAHILL, SELECTMAN; JONATHAN H. OSBORNE, VICE CHAIRMAN; FREDERICK W. HIPPLER, CHAIRMAN; SELECTMAN SHERRY BURDICK.

ABSENT: JOHN VAN LOENDERSLOOT, SELECTMAN.

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Mike McGown; Sean Monahan; Sgt. Austin Maguire; Sgt. Brandon Montplaisir; Tom Clow; Betty Straw; Rhonda Gregg.

CALL TO ORDER:

Chairman Hippler called the meeting to order at 6:30 PM.

NONPUBLIC SESSION:

Chairman Hippler moved; Vice Chairman Osborne seconded to enter into nonpublic session @ 6:31 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Cahill – yes; Chairman Hippler – yes; Vice Chairman Osborne – yes; Selectman Burdick – yes. Passed 4-0-0

The Board met with a resident to discuss facility improvements and the possibility of assisting the Town.

Chairman Hippler moved; Vice Chairman Osborne seconded to exit this nonpublic session @ 7:19 p.m. A roll call vote was taken, Selectman Cahill – yes; Chairman Hippler – yes; Vice Chairman Osborne – yes; Selectman Burdick – yes. Passed 4-0-0

OPEN PUBLIC PORTION OF MEETING:

Chairman Hippler called the meeting to order at 7:19 PM, followed by the pledge of allegiance.

PUBLIC HEARING:

Chairman Hippler opened the public hearing at 7:19 PM to hear public testimony and comment regarding additional funds to be spent from the Mildred Hall Fund for renovations of the Town Hall bathrooms. Chairman Hippler recognized Betty Straw from the Mildred Hall Bequest Advisory Committee. Mrs. Straw stated that at a meeting of the committee on February 22, 2023 it was voted to recommend to the Board of Select Persons that up to \$2,500 to be expended from the Charles and Ethel Eastman Fund to complete renovations of the two bathrooms in the Town Hall that are currently unusable. She thanked the Board for their consideration of the request. As there were no further comments or input, Chairman Hippler closed the public hearing at 7:25 PM. **Chairman Hippler moved, Selectman Burdick seconded to accept the donation of \$2,500 from the Charles and Ethel Eastman Fund to be used for the Town Hall Bathroom Renovations. Passed 4-0-0**

PUBLIC COMMENT:

Tom Clow, Concord Stage Road was glad to hear the Town Hall bathrooms will be fixed so the building can be open again. He would like to see the Town hire a custodian in next year's budget year. He realizes that there is a cleaning company to do the cleaning but there is no one to do any custodial work or even check on the buildings.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Balers at Transfer Station: Interim DPW Director Jason Fiske stated that he has received a couple of prices for a new baler as well as repairing the existing baler. He has Atlantic Recycling coming back on Thursday to look at the baler.

Roadside Mower: Interim DPW Director Fiske asked if the Board has had any more thoughts on the three options he presented to the Board regarding the roadside mower on January 16, 2023. Selectman Cahill stated that we cannot afford \$63,000 for a new mower and repairing the tractor is not an option, which means that option #3 to rent a mower is the decision. Renting a mower needs to be quoted in two ways, one with an operator and the other just for the mower and have one of our employees operate the mower. An RFP for renting a mower needs to be put together and advertised as soon as possible. Selectman Burdick asked if just the intersections could be done. Interim Director Fiske stated that his crew could do some of the trimming by hand.

New Hires: Interim DPW Director Fiske asked about new hires. He ran an ad for a truck driver position on Indeed. They got 4-5 applicants but only 1-2 have CDL licenses. He reached out to Goffstown as they have an advertisement with an option of having the new hire get his CDL within 6 months of hiring. He was looking for direction from the Board to see if that is an option, he could offer on his job postings. Discussion continued about having CDL training to be done in house, which is a larger discussion for a work session.

CEMETERY LAWN CARE: Town Administrator Bolton explained that the current vendor for the cemetery lawn care has sold his business and is recommending to the Board that Zero Turn assume the contract. Zero Turn will assume the contract for the same amount. Sean Monahan worked with the current vendor in 2020. Mike McGown joined the group in 2021. In 2022, Bob Saybill (current vendor) did all the cemetery work alone. Zero Turn, LLC was created in 2021. The company is registered with the State of NH and fully insured. Town Administrator Bolton explained that there was some confusion regarding this subject. The current contractor (Mr. Saybill) reached out informing the Town that he has sold his business and Zero Turn is interested in continuing the contract as it was awarded. Mr. Saybill was told to have Zero Turn submit references that could be checked before tonight's meeting. That message did not get given to Zero Turn prior to showing up tonight. Mr. Monahan and Mr. McGown left all the information for the Board to review. Town Administrator Bolton will contact the references and provide the Board information so that a final decision can be made prior to the season getting underway.

POLICE DEPARTMENT MOU: Sgt. Brandon Montplaisir and Sgt. Austin Maguire were present representing the Police Department Union. They are here tonight to see if the Board will sign the MOU for detail pay only, which was discussed and agreed to during the negotiations in January. The MOU came to the Board via email several weeks ago. Discussion ensued as to the rates going from \$68 and \$62 to \$66 and \$60. Sgt. Montplaisir explained that the change was to allow the Administrative Assistant for the Police Department to get the \$2 per hour, which is the Chief's vision. The Board explained that is not on the table tonight. The original MOU emailed included multiple items other than just the details. The MOU being asked to sign tonight has been narrowed down to just the detail rates. After some discussion and clarification, **Selectman Cahill moved to accept the New England Police Benevolent Association #245 MOU as proposed on 3/6/23 for detail rates of \$66 for outside rates and \$60 for schools and to authorize the chair to sign the document, Chairman Hippler seconded the motion. Passed 3-1 (Osborne).**

Town Administrator Bolton stated that now the Board has agreed to the MOU to increase rates a motion needs to be made to raise the vendor rates. **Chairman Hippler moved to raise the vendor rates to \$90.10 for outside details and \$81.97 for schools and the SAU, Selectman Burdick seconded the motion. Passed 3-1 (Osborne).**

MANIFEST:

Chairman Hippler moved, Vice Chairman Osborne seconded to order the Treasurer to sign the payroll and accounts payables checks dated March 9, 2023 as included in the following manifests:

<i>Payroll Manifest</i>	\$	78,937.10 (Weekly payroll)
<i>Accounts Payable Manifest</i>	\$	93,427.26
<i>John Stark Accounts Payable Manifest</i>	\$	250,000.00
<i>Weare School Accounts Payable Manifest</i>	\$	400,000.00
<i>Total</i>	\$	822,364.36

The following manifests were previously ordered to sign at the February 13, 2023 Board of Selectmen meeting:

Payroll Manifest	\$	76,546.40 (Weekly checks dated (03/02/2023)
Supplemental Payroll Manifest	\$	3,678.22 (Checks dated 03/01/2023)
Accounts Payable Manifest	\$	59,554.93 (Checks dated 03/02/2023)
Supplemental Accounts Payable Manifest	\$	1,497.02 (Check dated 03/02/2023)

Passed: 4-0-0

ADMINISTRATOR'S REPORT:

Town Hall Bathroom Renovations – with the approval at the public hearing there are enough funds to move forward with the project. A contract will be drafted for the Board's review and approval next week. A mutual aid inspector may be needed for oversight due to the completion date being extended.

CORRESPONDENCE/OTHER BUSINESS:

State Radio Upgrade: Selectman Cahill stated that he ran into some gentleman doing upgrades to all the State radio towers. He was told that they are taking applications for communities to go onto their towers.

Additional Bridge and Highway Grant Money: Selectman Cahill shared an email with the Board regarding the possibility of more bridge funds and highway grant monies. Tomorrow the State was going to begin acting upon this.

Lights at Bolton Field: Chairman Hippler replied to an email that came to the Board regarding the football organization putting up lights. This subject will be on the next agenda and Parks and Recreation will be asked for input.

Fidium: Chairman Hippler shared an email from a representative of Fidium looking for permission to bring their internet to Weare. Town Administrator Bolton explained that the Town could not give permission as the poles are owned by Granite State Communication and/or Eversource. Permission for internet coverage also needs to obtain permission through the PUC (Public Utilities Commission).

WORK SESSION AGENDA:

The Board set the work session agenda for Monday, March 13th:

- Town Administrator Job Description
- DPW Job Description
- Police Chief Job Description
- Bolton Field lights

ELECTION COVERAGE:

The Board worked out coverage for Tuesday, March 14th's voting.

- Selectman Burdick – opening to about 2 PM
- Selectman Cahill – around 10 AM until close
- Selectman Van – after work will be there between 4-5 PM

NONPUBLIC SESSION:

Chairman Hippler moved; Vice Chairman seconded to enter into nonpublic session @ 8:44 p.m. pursuant to the authority granted in RSA 91-A: 3II (a & c). A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Osborne – yes; Chairman Hippler – yes; Selectman Burdick – yes. Passed 4-0-0

Chairman Hippler moved; Vice Chairman Osborne seconded to exit this nonpublic session @ 9:35 p.m. A roll call vote was taken, Selectman Cahill – yes; Vice Chairman Osborne – yes; Chairman Hippler – yes; Selectman Burdick – yes. Passed 4-0-0

Chairman Hippler moved; Selectman Burdick seconded to seal and restrict these nonpublic session minutes. Passed 4-0-0

Being there was no further business to come before the Board, Vice Chairman Osborne made a motion, Chairman Hippler seconded to adjourn at 9:36 pm. Passed 4-0-0

ADJOURNMENT

A True Record.

Naomi L. Bolton

Naomi L. Bolton, Town Administrator
From notes and YouTube Video