

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
SEPTEMBER 5, 2019**

PRESENT: JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W. HIPPLER, CHAIRMAN; JACK MEANEY, VICE CHAIRMAN

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Police Chief Chris Moore, Scott Triacca, DPW Director Benji Knapp, Bill Bolton, Marc Phillips, Timothy Lorenz, Bob Richards, Beth Rouse, Finance Administrator

At 6:02 PM, Chairman Hippler called the meeting to order before entering nonpublic session.

NONPUBLIC

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:03 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler - yes; Vice Chairman Meaney - yes. Passed 4-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 6:47 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes. Passed 4-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these nonpublic session minutes. Passed 4-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:48 p.m. pursuant to the authority granted in RSA 91-A:3II (b). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Vice Chairman Meaney - yes. Passed 4-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 6:53 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes. Passed 4-0-0

The Board interviewed a potential candidate for the DPW Department.

At 6:54 PM, Chairman Hippler opened the public meeting and asked those present to join in the Pledge of Allegiance.

PUBLIC COMMENT: No one was present for public comment.

DEPARTMENT HEAD/COMMITTEE ITEMS:

DPW Update: DPW Director Benji Knapp was present to provide the Board with an update with what the Highway Department has been doing over the past few months.

- Road Reconstruction – currently there is approximately 12,000 LF tore up, consisting of Lull Road, Maplewold Road, Orchard Path, Wallingford Terrace, and a portion of Walker Hill Road. There will be gravel put down on the remaining roads, then there will be fine grading and pavement put back down.
- Road Bond – 10 roads have had some preservation done to them by adding pavement, which are the two pieces of Reservoir Drive, up around Brown Hill Road, Woodbury, Upper Craney Hill Road, Emery Lane, Flanders Memorial Road (from Rt. 114 to Holly Hill); Thorndike Road (from Quaker Street to Hodgdon Road); Rockland Road; the north end of River Road; and Peaslee Hill Road. The plan is to have one more group of roads and then all the shoulders will need to be done.
- Chip sealing – East Road, Carding Mill Road and Quaker Street were done
- Road Bond was presented to be used for preservation; there was discussion at prior Selectmen's meetings regarding this application. There were two presentations, an informational session as well as at deliberative session where All States Asphalt shared the different methods and chip sealing is the number one method used in the whole US. The chips are crushed rocks applied to a liquid product and the expectation is to give an additional 5-8 years to a road.
- Cold patch – this product can't be bought in NH – and it is not going to be made right now, so patching potholes can't be done
- Quaker Street – this road was crack sealed and then chip sealed and the tree canopy was raised
- Paved roads were all swept off from the winter sand that was left
- Dirt roads were treated with the continuous calcium program for dust control
- Culverts are being cleaned out for maintenance
- Lines were painted on East Road and a cross walk was installed to go from the Weare Middle School to the Library so students can pass safely
- Gazebo was removed, a new pad was constructed for the new Gazebo
- Unused items were hauled away from the Library and the Clinton Grove Academy
- Cut trees by the Library and Tennis Courts that were feared to fall on patrons
- Parks and Recreation had a dugout at the Purington baseball field get flipped over by the wind – DPW went and got it upright and repaired the damage that was caused

DPW Director Knapp stated that he would like to have the Board put some thought into a couple of things. First is to require that contractors post bonds on Class VI roads when they are working at residents homes. This was an issue this year on East Shore Drive and he doesn't want that to happen again on any Class VI road. Second, he would really like the Board to support him in his effort to get the Planning Board to return the road width standard be raised back to at least 22' but 24' would be best. It was reduced last year to 20' and that is unacceptable. Safety of the patrons using the road is at risk because 20' is not enough room when there is a truck with a plow and a vehicle. Second a developer is getting away with building a smaller road, narrower road having to spend less and getting more in their pockets. Over time it with the increase in traffic it is not safe.

The new 10-wheeler is done and has been delivered to Tenco in Barre, VT to have the body built. It is a little bit ahead of schedule but will be here in time for winter use.

DPW Director Knapp stated that he has a vacancy in his department and earlier this evening the Board interviewed Scott Triacca for the open truck driver position. Mr. Triacca has a CDL A. He will start out at \$17.06 per hour and after a successful probation period of 6 months would be moved to \$17.56. He can start September 10, 2019. **Chairman Hippler moved, Vice Chairman Meaney seconded to hire Scott Triacca as a Truck Driver for the DPW Department, starting at \$17.06 per hour, \$17.56 after probation effective September 10, 2019. Passed 4-0-0**

Fire Department: Assistant Fire Chief Bob Richards was present to seek authorization for Chief Vezina to apply to the Department of Homeland Security for the Assistance to Firefighters Grant (AFG) Program for EMS equipment. It is merely and authorization for application only. The primary goal of the AFG is to meet the firefighting and emergency response needs of the fire departments and nonaffiliated emergency medical service organizations. Since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards. The Fire Department intends to purchase and retrofit a power-loading cot fastener system into each of the Department's two ambulances. The replacement of the existing power cots has been identified in the CIP in previous years. This program adds the loading system not previously identified. The system lifts and lowers the cot into and out of the ambulance, reducing spinal loads and the risk of cumulative trauma injuries; minimizes patient drops by supporting the cot until the wheels are on the ground; meets SAE J3027 dynamic crash test safety standards. The grant, if received, will provide that equipment at a significant reduction in cost. There is a 5% matching fund requirement to this grant. The Department's match would most likely not exceed \$7,500. This application does not commit the Department or the Town to accepting the funds, if awarded. **Vice Chairman Meaney moved, Selectman Osborne seconded to allow Fire Chief Bob Vezina permission to apply for the Assistance to Firefighters Grant on behalf of the Town of Weare with a match not to exceed \$7,500. Passed 3-0-1 (Hippler)**

2019 REVENUE – REVIEW/DISCUSSION: Beth Rouse, Finance Administrator was present to review the 2019 revenues to date with the Board. As presented there is an anticipation of an increase of revenues by \$166,115. There is an opportunity to review these numbers when we set the actual tax rate, where we will have closer actual amounts.

SNOWMOBILE TRAIL PROPOSED RELOCATION DISCUSSION: Marc Phillips, Trail Administrator for the Weare Winter Wanderers was present. Mr. Phillips has requested a meeting with the Board to move the current trail location on the Bolton field/Woods Family Forest property. After some further research Mr. Phillips indicated that he will be going to the Conservation Commission for their blessing. He is here tonight more for informational to let the Board know what is happening. The current landowner abutting the Bolton field property is having issues and has requested that the trail be re-routed in hopes of solving some issues. The new proposed location was walked and the Board was provided with a map indicating the current trail and the newly proposed trail. Chairman Hippler stated that he thought it was a great idea and thanked Mr. Phillips for coming in to let the Board know.

Update from Police Chief Moore: Police Chief Chris Moore stated that Officer Lewis is expected to go to surgery in the next couple of weeks. Once that is complete it will just be a matter of time to allow him the healing time to get better. Officer Lewis was very receptive once he is feeling better to come in and help

Town Hall List of Projects: Town Administrator Bolton will be meeting with Walker Roofing the week of September 16th to discuss the next work to be done on the Town Hall. The pictures taken by John Van will be shared with them for discussion.

Gordon Brown Buildings: John Van shared several pictures he had taken with his drone for the Board to have a good idea of the roof conditions to assist in discussion/development of an RFP. Contractors will be sought in an effort to gather quotes.

Town Office Propane Tank Conversion/Installation: Still in pursuit of two more quotes.

Dog House @ Town Office: DPW will put this on their radar for the fall and schedule accordingly.

Town Hall Sign Replacement: Town Administrator Bolton called the references for Roberge Sign and they all came back very, very good. Roberge Sign will be reached out officially and awarded the bid.

Air Conditioners @ Town Office: Town Administrator Bolton will reach back out to the three companies that quoted to see the cost to do the entire Town Office with new units with heat pumps. Another one may have to be added as there is no air in the former Selectmen's Secretary's office and it's hot in the summer and cold in the winter. The new quote for a complete system can address this issue at that time.

ADMINISTRATOR'S REPORT: Administrative Topics

Class VI Road Discussion: Mr. Renaud will be back to the Board at a future date, once approval and work has been done to the DPW Director's satisfaction.

Capital Improvements Program: The subcommittee will be starting to meet with the individual departments regarding the 2020 capital requests. The first meeting will be Tuesday, September 17, 2019 at 8:30 AM.

Tax Deeded Property Auction: The auction has been scheduled for Saturday, November 16, 2019 at 9 AM at Weare Middle School Cafetorium just like last year.

2020 Deliberative Session: The 2020 Deliberative Session has been set. It will take place on Saturday, February 8, 2020 at 9 AM at the Weare Middle School Cafetorium. The presidential primary will be taking place on February 11, 2020, mark the calendars accordingly.

Radio Maintenance Contract: The Board would like Town Administrator Bolton to send the current contract with R & R to the Board.

Selectman Osborne stated that he believes that item #2 – policies should be removed as it is a moot issue. He would also like to have Radio Status put on so it is not forgotten.

CORRESPONDENCE & OTHER BUSINESS

Knotweed Email: Chairman Hippler stated that he received an email from the bidder that was not awarded the contract for the knotweed removal. Chairman Hippler forwarded it to Town Administrator Bolton to research and reply.

East Shore Drive Resident Email: Chairman Hippler stated that he received an email from a resident indicating how the inquiry she made was handled. Chairman Hippler forwarded it to Town Administrator Bolton to look into.

Letter from DES regarding a Dam Inspection on property on Cram Road: Chairman Hippler wanted to note that the Board received a copy of a letter that was sent to the homeowner at 151 Cram Road in regards to the Dam that was inspected by the State of NH. The letter noted deficiencies, but it appeared merely as informational

Letter from the State regarding the timber harvest at Hopkinton Everett Dam: Chairman Hippler noted the correspondence that the Town received regarding to the award of the timber contract to Cunningham Logging for the Hopkinton Everett Dam project.

NONPUBLIC SESSION:

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:15 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; ; Chairman Hippler – yes; Vice Chairman Meaney - yes. Passed 4-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:01 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes. Passed 4-0-0

Vice Chairman Meaney moved, Chairman Hippler seconded to seal and restrict these nonpublic session minutes. Passed 4-0-0

Being there was no further business to come before the Board, Chairman Hippler moved to adjourn at 9:02 PM, Vice Chairman Meaney seconded; passed 4-0-0.

ADJOURNMENT

A True Record.

Naomi L Bolton

Naomi L. Bolton
Recording Secretary