

FINAL



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
April 25, 2022

**PRESENT:** FREDERICK W. HIPPLER, CHAIRMAN; JONATHAN H. OSBORNE, VICE CHAIRMAN; SHERRY M. BURDICK, SELECTMAN; KEVIN J. CAHILL, SELECTMAN.

**ABSENT:** Selectman Van Loendersloot

**TOWN ADMINISTRATOR:** Naomi L. Bolton

**GUESTS:** Terry Knowles

Chairman Hippler called the meeting to order at 6:35 PM in the conference room at the Town Office.

Terry Knowles, former trainer for the State for Cemetery Trustees was present to provide the Selectmen Cemetery Trustee training. The Town received a resignation from Bill Tiffany as a Cemetery Trustee, leaving 2 spots for the March ballot. No one signed up, leaving one Cemetery Trustee. The Town voted a warrant article turning the duties of the Cemetery Trustees over to the Selectmen after 90 days.

Ms. Knowles explained to the Board that the very first item needed is the deed/or proof of ownership of the lot before the burial can occur. The original owner of the lot can determine who is permitted to be buried in his/her lot. When selling a cemetery lot, it is recommended that the Cemetery Trustees ask the purchaser for a list of these people that can be buried in the lot. This can serve as documentation in dispute over ownership of a lot. If there is no list, you need to refer to RSA 290:24. If there is no deed and the names are not listed, then the family would have to go to court to obtain permission.

Families need to be explained the Town's liability per RSA 290:24 as to the importance of having the deed in hand as well as a list of those that can be buried in the lot. Town Administrator Bolton asked about the Town recording the cemetery deeds and charging the owner the recording fee, to alleviate lost deeds. Ms. Knowles stated that if the Board is inclined to do that it would certainly alleviate losing deeds, but the current rules would need to be amended to add the recording fee.

Ms. Knowles suggested to first look at the cemetery maps. She might be able to help depending upon the date. Former sexton's wife, Judy Rogers might be of help as well. Selectman Burdick offered to look at the maps as well so that a baseline can be established.

Town Administrator Bolton stated that currently we have three cremations to be taken care of near the end of June and July. Board members are willing to help, just need some guidance as to location of lots, etc.

Town Administrator Bolton has Ms. Knowles explain that because the warrant article indicated the Board of Selectmen would take over after 90 days and there are no current trustees, the Board can appoint themselves as acting cemetery trustees so we can continue moving forward. **Selectman Cahill moved;**

**Chairman Hippler seconded the motion to appoint the Board of Selectmen as acting cemetery trustees. Passed: 4-0-0**

**MANIFEST:**

**Chairman Hippler moved, Selectman Burdick seconded to order the Treasurer to sign the payroll and accounts payables checks dated April 28, 2022 as included in the following manifests:**

<b>Payroll Manifest</b>	<b>\$</b>	<b>73,361.17</b> <i>(Weekly &amp; monthly payroll)</i>
<b>Accounts Payable Manifest</b>	<b>\$</b>	<b>81,698.48</b>
<b>John Stark Regional Payable Manifest</b>	<b>\$</b>	<b>250,000.00</b>
<b>Weare School District Payable Manifest</b>	<b>\$</b>	<b>400,000.00</b>
<b>TOTAL:</b>	<b>\$</b>	<b>805,059.65</b>

**Vote: 4-0-0**

**Being there was no further business to come before the Board, Vice Chairman Osborne made a motion, Chairman Hippler seconded to adjourn at 7:59 pm. Passed 4-0-0**

**ADJOURNMENT**

**A True Record.**

*Naomi L. Bolton*

**Naomi L. Bolton, Town Administrator**