

Final



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
January 10, 2022

**PRESENT:** VICE CHAIRMAN; JOHN (JACK) MEANEY; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN; JONATHAN H. OSBORNE, SELECTMAN (via phone)

**ABSENT:** FREDERICK W. HIPPLER, CHAIRMAN

**TOWN ADMINISTRATOR:** Naomi L. Bolton

**GUESTS:** Finance Administrator Beth Rouse, Tom Clow, Frank Campana, PARC Chairman JaNeen Lentsch

Vice Chairman Meaney opened the meeting at 6:30 pm., welcomed those present to the January 10, 2022 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

2022 Draft Town Warrant Discussion

FIRST SESSION OF THE ANNUAL MEETING  
SATURDAY, FEBRUARY 12, 2022  
9:00 A.M.  
WEARE MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF WEARE, IN THE COUNTY OF HILLSBOROUGH, IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Weare Middle School in said Weare on Saturday, February 12, 2022, at nine o'clock in the morning, for the explanation, discussion, debate and possible amendment of each Warrant Article, and to transact all business other than voting by official ballot.

SECOND SESSION OF THE ANNUAL MEETING  
TUESDAY, MARCH 8, 2022  
7:00 A.M. To 7:00 P.M.  
WEARE MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF WEARE, IN THE COUNTY OF HILLSBOROUGH, IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to vote at the Weare Middle School in said Weare on Tuesday, March 8, 2022 beginning at seven o'clock in the morning, and ending at seven o'clock in the evening to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year. (By official ballot)

**ARTICLE 2**

Are you in favor of the adoption of Amendment No. 1 set forth in the town warrant as proposed by the Planning Board for the Town of Weare as follows: To remove the last two portions of Article 3.4.2 so the ordinance ends at "conformity to this

ordinance” and strike the rest of the article beginning with “except that the Zoning....”? (**Recommended** by the Planning Board)

### **ARTICLE 3 (Operating Budget)**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Seven Million Four Hundred Sixty-Four Thousand Nine Hundred Ninety-Three Dollars (\$7,464,993)? Should this article be defeated, the default budget shall be Seven Million Two Hundred Twenty-Seven Thousand Nine Hundred Eighty-Three Dollars (\$7,227,983), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

	<b>Department</b>	<b>Proposed</b>	<b>Default</b>
A	TOWN OFFICERS' SALARIES	\$ 21,894	\$ 21,894
B	TOWN OFFICERS' EXPENSES	\$ 61,097	\$ 41,571
C	ELECTIONS AND REGISTRATIONS	\$ 13,725	\$ 8,600
D	TAX COLLECTOR	\$ 51,807	\$ 81,516
E	ASSESSING OFFICE	\$ 166,768	\$ 166,269
F	LEGAL FEES	\$ 56,900	\$ 62,000
G	FINANCE ADMINISTRATOR	\$ 114,131	\$ 96,958
H	TOWN CLERK'S OFFICE	\$ 148,387	\$ 147,172
I	SELECTMEN'S OFFICE	\$ 211,332	\$ 203,215
J	CABLE COMMITTEE	\$ 1,092	\$ 1,092
K	TRUSTEES OF TRUST FUNDS	\$ 150	\$ 150
L	LAND USE	\$ 46,359	\$ 77,591
M	GENERAL GOVERNMENT BUILDINGS	\$ 155,315	\$ 143,421
N	CEMETERIES	\$ 44,650	\$ 36,310
O	INSURANCE	\$ 413,411	\$ 476,812
P	ADVERTISEMENTS AND DUES	\$ 8,676	\$ 8,669
Q	POLICE DEPARTMENT	\$ 1,802,313	\$ 1,742,551
R	EMERGENCY MANAGEMENT	\$ 4,785	\$ 4,785
S	FIRE DEPARTMENT	\$ 1,054,340	\$ 1,054,340
T	AMBULANCE BILLING SERVICE FEES	\$ 9,000	\$ 9,000
U	BLDG DEPT/ CODE ENFORCEMENT	\$ 82,743	\$ 46,304
V	FOREST FIRES	\$ 7,691	\$ 4,827
W	TOWN MAINT / HIGHWAY DEPT	\$ 1,670,916	\$ 1,538,577
X	STREET LIGHTING	\$ 5,000	\$ 5,400
Y	TRANSFER STATION	\$ 454,679	\$ 404,321
Z	SEWER DEPARTMENT	\$ 20,357	\$ 16,630
AA	WATER DEPARTMENT	\$ 2,702	\$ 3,550
BB	ANIMAL CONTROL	\$ 16,422	\$ 16,302
CC	HEALTH OFFICER	\$ 4,794	\$ 4,864
DD	WELFARE	\$ 30,504	\$ 27,893
EE	PARKS AND RECREATION	\$ 68,390	\$ 59,889
FF	LIBRARY	\$ 263,859	\$ 263,904
GG	PATRIOTIC PURPOSE	\$ 500	\$ 500
HH	CONSERVATION COMMISSION	\$ 758	\$ 1,589
II	ECONOMIC DEVELOPMENT	\$ 1	\$ 1
JJ	DEBT SERVICE	\$ 449,515	\$ 449,515

TOTAL EXPENDITURE	\$ 7,464,993	\$ 7,227,983
LESS ANTICIPATED REVENUE	\$ 3,446,510	\$ 3,446,510
TOTAL TO BE RAISED BY TAXES	\$ 4,018,483	\$ 3,781,473
DIVIDED BY VALUATION/1000	\$ 1,259,803	\$ 1,259,803
ESTIMATED TAX IMPACT	\$ 3.19	\$ 3.00

(**Recommended** by Board of Selectmen)

#### **ARTICLE 4 (Non-Union Raises-3%)**

Shall the Town raise and appropriate the sum of Sixty-Two Thousand Three Hundred Seventy-Seven Dollars (\$62,377) to be used for raises for non-union Town and Library personnel? If approved, this addition would become part of the annual budget. **(Recommended by Board of Selectmen)** Estimated tax impact = \$0.05

#### **ARTICLE 5 (Library Wages)**

Shall the Town raise and appropriate the sum of Six Thousand Forty Seven Dollars (\$6,047) to cover the cost of increasing the hourly wages for the Weare Public Library Staff by One Dollar (\$1) for each employee? This represents wages, payroll taxes, and New Hampshire System contributions for nine (9) months. If approved, this addition would become part of the annual budget with an estimated annual cost of Eight Thousand Sixty Dollars (\$8,060). **(Recommended by Board of Selectmen)** Estimated tax impact = \$0.005

#### **ARTICLE 6 (Park & Rec Wages)**

Shall the Town raise and appropriate the sum of Two Thousand Six Hundred Ninety Two Dollars (\$2,692) to cover the cost of increasing the hourly wages for the returning Parks & Recreation Staff by One Dollar (\$1) for each employee? This represents wages and payroll taxes for one (1) year. If approved, this addition would become part of the annual budget. **(Recommended by Board of Selectmen)** Estimated tax impact = \$0.002

#### **ARTICLE 7 (2 FT – FF/EMS Employees)**

Shall the Town raise and appropriate the sum of Ninety-One Thousand One Hundred Three Dollars (\$91,103) to hire two (2) full-time Firefighter/EMTs? This represents the wages, taxes, and benefits for twenty-five (25) weeks, and certain one-time expenses. If approved, the Fire Department Operating Budget will be reduced by Ninety-One Thousand One Hundred Three Dollars (\$91,103); and this addition would become part of the annual operating budget with an estimated annual cost of One Hundred Eighty Thousand Seven Hundred Dollars (\$180,700). **(Recommended by Board of Selectmen)** Estimated tax impact = \$0.00

#### **ARTICLE 8 (Ambulance)**

Shall the Town raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the purchase to replace one (1) fully-equipped ambulance for the Fire Rescue Department with said funds to come from the Fire Department Equipment and Vehicle Special Revenue Fund? **(Recommended by Board of Selectmen)** Estimated tax impact= \$0.00

#### **ARTICLE 9 (Capital Area Mutual Aid Fire Dispatch)**

To see if the Town will vote to join the Capital Area Mutual Aid Fire Compact. The Capital Area Mutual Aid Fire Compact is a District Fire Mutual Aid System established under NH RSA 154:30-f. Membership will convey to the Town of Weare and the Weare Fire Rescue Department all rights and responsibilities contained in that statute and by the Capital Area Mutual Aid Fire Compact by-laws; and to raise and appropriate the sum of Twenty-One Thousand Sixty Dollars (\$21,060) for the purpose of the membership for one (1) quarter in fiscal year 2022? If approved, the Fire Department Operating Budget will be reduced by Eleven Thousand One Hundred Fifty-Two Dollars (\$11,152); and this addition would become part of the annual operating budget with an estimated annual cost of Eighty-Four Thousand Two Hundred Thirty-Seven Dollars (\$84,237). **(Recommended by Board of Selectmen)** Estimated tax impact = \$0.02

#### **ARTICLE 10 (Police Cruiser)**

Shall the Town raise and appropriate the sum of Seventy-One Thousand Thirteen Dollars (\$71,013) for the purchase of one (1) fully equipped police cruiser? This would replace a vehicle that has already retired. **(Recommended by Board of Selectmen)** Estimated tax impact= \$0.06

#### **ARTICLE 11 (Skate Board Park Equipment)**

Shall the Town raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of three (3) skate park features? **(Recommended by Board of Selectmen)** Estimated tax impact= \$0.004

PARC Chairman JaNeen Lentsch addressed the Board explaining her proposal for skate park features. The vender is Gnarbear, 382 Village St. Penacook, NH. Flat Rail @ \$750.00, Manual Pad @ \$1500.00, A Frame @ \$1900.00 and shipping at a cost of \$650.00. All prices accurate as of 12/13/21, if price increase cost will be recalculated. Installation set for Spring 2022 based on the weather.

Vice Chairman Meaney asked about having bicycles in the skate park, as it has been an issue in the past. Chairman Lentsch replied these platforms are meant for trick bikes.

#### **ARTICLE 12 (Special Revenue Fund for Transfer Station)**

Shall we adopt the provisions of RSA 31:95-c to restrict Fifty Percent (50%) of Recyclable Revenues to expenditures for the purpose of Transfer Station Equipment and Capital Projects? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Transfer Station Recyclable Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. **(Recommended by Board of Selectmen)**

#### **ARTICLE 13 (10-Wheel Dumptruck)**

Shall the Town raise and appropriate the sum of Two Hundred Sixty Thousand Dollars (\$260,000) to be added to the previously established Highway Truck and Equipment Replacement Capital Reserve Fund for the purpose of purchasing a new 10-wheel plow truck for the Highway Department? The entire Two Hundred Sixty Thousand Dollars (\$260,000) will be withdrawn from the unreserved fund balance. **(Recommended by Board of Selectmen)**

Estimated tax impact= \$0.00

#### **ARTICLE 14 (Medium Duty Truck Replacement)**

Shall the Town raise and appropriate the sum of Ninety-Five Thousand Dollars (\$95,000) to be added to the previously established Highway Truck and Equipment Capital Reserve Fund for the purpose of replacing one (1) fully-equipped medium duty highway vehicle? **(Recommended by Board of Selectmen)** Estimated tax impact= \$0.08

#### **ARTICLE 15 (Road Reconstruction)**

Shall the Town raise and appropriate the sum of Five Hundred Seventy-Five Thousand Dollars (\$575,000) for road reconstruction and resurfacing of roads with up to Two Hundred Eighty Thousand, Nine Hundred Two Dollars (\$280,902) anticipated to be received from the State of New Hampshire Highway Block Grant (pursuant to RSA 235) and the remaining balance of approximately Two Hundred Ninety-Four Thousand, Ninety-Eight Dollars (\$294,098) to be added to the previously established Road Reconstruction Capital Reserve Fund? **(Recommended by Board of Selectmen)**

Estimated tax impact= \$0.23

#### **ARTICLE 16 (Master Plan CRF)**

To see if the Town will vote to establish a Master Plan Update Capital Reserve Fund under the provisions of RSA 35:1 to begin funding the update of the master plan and to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. **(Recommended by Board of Selectmen)** Estimated tax impact= \$0.02

#### **ARTICLE 17 (Cy-Pres)**

Shall the Town raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for cemetery improvements and fund this appropriation by authorizing the withdrawal of said sum from Cemetery Trust Funds Cy Pres Account? **(Recommended by Board of Selectmen)** Estimated tax impact = \$ 0.00

#### **ARTICLE 18 (Radio Communications-Lease)**

To see if the Town will vote to authorize the Selectmen to enter into a seven (7) year lease agreement for the purpose of leasing all the equipment for a Town Radio Communication Network for Emergency Services in the amount of One Million, Five Hundred Eighty-One Thousand Dollars (\$1,581,000) to be offset by a down payment of the ARPA (American Rescue Plan Act) funds in the amount of Four Hundred Seventy Five Thousand Dollars (\$475,000); with the remainder of One Million One Hundred Six Thousand Dollars (\$1,106,000) being leased; and further to raise and appropriate the sum of approximately One Hundred Seventy-Six Thousand, Four Hundred Fifty-Eight Dollars (\$176,458) for the first year's payment for that purpose. This lease agreement contains an escape clause. If Article 9 passes this lease agreement would be reduced by an additional One Hundred Eighty Thousand Dollars (\$180,000) leaving Nine Hundred Twenty-Six Thousand Dollars (\$926,000) to be leased and further making the first year's payment of the seven (7) year lease agreement approximately One Hundred Forty-Seven Thousand Seven Hundred Forty Dollars (\$147,740). **(Recommended by Board of Selectmen)** Estimated Tax Impact = \$

Discussion: Selectman Van recommends to remove Article #18. It is not ready to present to the Town for a favorable vote. As is, it is too confusing to the voters. Need more time to stress the importance of it.

Selectman Burdick asked if a power point presentation could be put together.

Selectman Van responded there is not enough time, ideally, a Town Hall Forum with audio cues from dispatch recordings. This would give true examples of what Fire and Police are experiencing.

Vice Chairman Meaney stated to have the vendor come in to lead the discussion as was done with the Highway Reconstruction Bond Money.

Selectman Van commented the flipside is the Board are the agents to expend the ARPA money, \$475,000.00 this year and \$475,000.00 next year. He proposes to use that money for radio improvements and then in a year or two educate the voters on the problems and ask for a lesser amount at that time.

Selectman Burdick asked if he meant using ARPA money for the towers. Selectman Van responded yes, to have Motorola provide a breakdown for cost based on site location. A la cart pricing to have a sit down with PD, Fire and HWY departments in which direction for Motorola and Two-Way.

Selectman Osborne agrees with Selectman Van somewhat, need more time to educate the voters with an informational meeting. Inviting the radio communications personal to come.

**Selectman Van moved, Vice Chairman Meaney seconded to retract Article #18 from the 2022 Warrant.  
Passed 4-0-0**

#### **ARTICLE 19 (Forester)**

Shall the Town raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to allow the Conservation Commission to secure contracted services with a Licensed Forester for forestry services including plan updates, harvest layout, harvest management, forest inventory, invasive species control and other related services, and to allow the Conservation Commission to contract or purchase materials or services for maintenance and upkeep of town forests and fund this appropriation by authorizing the withdrawal of that sum from the Town Forest Account?

**(Recommended by Board of Selectmen)** Estimated tax impact = \$ 0.00

#### **ARTICLE 20 (Request from CC)**

Shall the Town designate town owned parcels, map 408 and lot 129, containing 19.53 acres and map 401, lot 117 containing 31.94 acres as Conservation Land to be managed by the Weare Conservation Commission.

#### **ARTICLE 21 (All Veterans' Tax Credit)**

Shall the Town adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be Five Hundred Dollars (\$500), the same as the standard or optional veterans' tax credit voted by the Town under RSA 72:28.

**(Recommended by Board of Selectmen)**

#### **ARTICLE 22 (Expand Elderly Exemptions)**

Shall the Town modify the provisions of RSA 72:39-a for elderly exemption for property tax in the Town of Weare, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years of age, \$90,000; for a person 75 years of age up to 80 years of age, \$120,000; for a person 80 years of age or older, \$300,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$33,000 or; if married, a combined net income of less than \$44,000; and own net assets not in excess of \$80,000 excluding the value of the person's residence.

**(Recommended by Board of Selectmen)**



Discussion: Selectman Van suggests re-evaluating the 80+ years of age at \$300,000.00 should also be modified by 30%. Vice Chairman Meaney, Selectman Burdick and Selectman Osborne agreed.

#### **ARTICLE 23 (Cemetery Trustees)**

Shall the Town delegate the duties and responsibilities of the cemetery trustees to the Board of Selectmen? If approved, the delegation shall take effect 90 days after adoption and shall continue until rescinded by vote of Town meeting. **(Recommended by Board of Selectmen)**

#### **ARTICLE 24 (Code of Ethics)**

Shall the Town modify the current Code of Ethics regarding the formation of the Ethics Committee? That would allow us to change March 2007 to March 2023 when residents can file to be elected. **(Recommended by Board of Selectmen)**

#### **ARTICLE 24 (Finance Committee change)**

Shall the Town modify the Finance Committee Ordinance by changing the second to last paragraph to read: Any member of the Finance Committee who seeks a local elected **position on the Board of Selectmen or School Board** shall be disqualified from serving on the Finance Committee during the duration of that year's budget discussions? The Moderator shall be empowered to appoint a temporary replacement for that member during that time? **(Recommended by Board of Selectmen)**

#### **ARTICLE 26**

To transact any other business which may legally come before this meeting?

#### **MANIFEST:**

*To order the Treasurer to sign the payroll and accounts payables checks dated January 13, 2022 as included in the following manifests:*

<i>Payroll Manifest</i>	\$	<i>74,840.50</i> (Weekly payroll)
<i>2021 Accounts Payable Manifest</i>	\$	<i>153,748.98</i>
<i>2022 Accounts Payable Manifest</i>	\$	<i>48,657.66</i>
<i>Total</i>	\$	<span style="border: 1px solid black;"><i>277,247.14</i></span>

Vice Chairman Meaney, Selectman Van seconded to accept the manifest as follows, which passed.  
Passed 4-0-0.

Being there was no further business to come before the Board, Selectman Van made a motion, Vice Chairman Meaney seconded to adjourn at 7:11 pm. Passed 4-0-0

#### **ADJOURNMENT**

A True Record.

*Karen Nelson*

Karen Nelson transcribed from  
TA Bolton notes & You Tube recording