

Final



WEARE BOARD OF SELECTMEN
MEETING MINUTES

June 21, 2021

PRESENT: FREDERICK W. HIPPLER, CHAIRMAN; JOHN (JACK) MEANEY, VICE CHAIRMAN; JONATHAN H. OSBORNE, SELECTMAN; SHERRY M. BURDICK, SELECTMAN; JOHN VAN LOENDERSLOOT, SELECTMAN

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: DPW Director Benjamin Knapp, Brandon Barton, PARC Chairman JaNeen Lentsch, PARC Committee Member Kristen Lundeen, Robert Saybill, Sean Monahan

Chairman Hippler called the meeting to order at 6:30 pm.

NONPUBLIC SESSION: Chairman Hippler moved, Selectman Van seconded to enter into nonpublic session @ 6:31 p.m. pursuant to the authority granted in RSA 91-A: 3II (b). A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 6:38 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

The Board met with a potential Transfer Station candidate.

NONPUBLIC SESSION: Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:38 p.m. pursuant to the authority granted in RSA 91-A: 3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved, Selectman Van seconded to exit this nonpublic session @ 6:53 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

The Board discussed a resident complaint.

NONPUBLIC SESSION: Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:53 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 7:04 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

Chairman Hippler opened the meeting at 7:04 pm., welcomed those present to the June 21, 2021 meeting of the Weare Board of Selectmen and proceeded with the pledge of allegiance.

PUBLIC COMMENT: none

DEPARTMENT HEAD/COMMITTEE ITEMS:

1. a.) DPW Director Knapp: **Chairman Hippler moved, Vice Chairman Meaney seconded to hire Brandon Barton at a rate of \$17.00/hour as a Transfer Station Attendant starting July 2, 2021, with the successful completion of probation after six months to \$17.50. Passed 5-0-0**

b.) DPW Director Knapp discussed the intersection of River Road and Riverdale Road. Multiple issues in this area over the years. While base coat paving it two years ago, DPW Director Knapp was approached by a gentleman at 407 Riverdale Road in that he would like to donate land to improve the traffic flow. Covid set in and being that this gentleman was elderly DPW Director Knapp thought it best to hold off in contacting him. Recently, Weare PD spoke to DPW Director Knapp about more signage for the area. Ultimately, this brought DPW Director Knapp to reconnect with this gentleman in moving forward enhancing the area with this additional piece of land. DPW Director Knapp suggested having it surveyed. Next step, would be to bring it to the Zoning Board. The Board's consensus is to allow DPW Director Knapp and Town Administrator Bolton to work jointly in bringing this about.

2. PARC Chairman JaNeen Lentsch began with updates:

- in conjunction with the Historical Society they will be hosting a Christmas Party
- helping with the Library's Kick Off to Reading
- Skate Park fencing repair was completed by MH Fencing
- Girl Scouts had a cleanup at Bolton Park
- an Eagle Scout improved Bolton Field dugouts, another to make an INFO Board at Chase Park
- new buoys for the Chase Park swim line
- ordered a shade canopy for the sand box at Bolton Park, Mike's Custom Canvas
- replaced a playground piece component at Bolton Park from BCI Burke Company
- Town Hood Memorial tennis court repairs to begin in late July early August
- a replacement bench plaque was donated to Bolton Park
- story time at the lake
- Ineson Park irrigation shed roof & Bolton Park building roof need repairs – bids forth coming

Chase Park trespassing issues still ongoing when the park/gate is closed. Staff logs their morning finds of trash, glass bottles, cigarette butts, alcohol, beer cans in the water, on the shore and in the parking lot and holes dug in the beach. Along with these items, the opening morning Staff was greeted by two people already on the beach. PARC Committee is looking to the BOS for a clearer violation policy across the board for all park violations. Chairman Hippler suggested the PARC to present a tiered list of rules/disciplinary action. Vice Chairman Meaney suggested glancing at other local town park rules for suggestions. Legal Counsel to review.

Selectman Van suggested having the beach street light repaired to alumininate trespassers having fires on the beach at night. Town Administrator Bolton to discuss with Town electrician.

Selectman Burdick asked if the PARC will offer swim lessons this summer. JaNeen explained they are having a hard time finding certificated swim instructors. Perhaps next year.

Cemetery Trustees – lawn care discussion

Selectman Burdick and the Board thanked Robert Saybill, Landscape Exclusive, LLC, our current cemetery contractor and Sean Monahan, his employee, for a great job in cleaning up and maintaining. The Board was very impressed with how much he has been able to fix.

MANIFEST:

To order the Treasurer to sign the payroll and accounts payables checks dated June 24, 2021 as included in the following manifests:

<i>Payroll Manifest</i>	\$	83,798.85(Weekly, monthly & quarterly payroll)
<i>Accounts Payable Manifest</i>	\$	777,508.71
<i>Supplemental Payroll Manifest</i>	\$	1,075.58
<i>Total</i>	\$	862,383.14

The following manifests were previously ordered to sign at the June 7, 2021 Board of Selectmen meeting:

Payroll Manifest	\$	63,045.71 (Weekly and monthly payroll checks dated 06/17/21)
Accounts Payable Manifest	\$	23,730.27 (Checks dated 06/17/21)

Chairman Hippler moved, Vice Chairman Meaney seconded to accept the manifest as follows, which passed. Passed 5-0-0

OTHER BUSINESS

Town Administrator Bolton displayed items on the BOS Promethean Board:

- Weare PARKS & RECREATION Commission General Policies amended April 11, 1997
- Cemetery condition photos from November 2020 taken by Selectman Burdick and Selectman Van prior to Landscape Exclusive starting. Some cemeteries had not been touched in five years others had never been touched. Some headstones were down on the ground. It is the responsibility of the Cemetery Trustees to right them.
- Town Hall drone photos of previous repair work on the returns and trim boards. The library side corner return still has a large hole. The bell tower is in great shape, weathered well from previous work.

MINUTES:

June 7, 2021 Minutes: Selectman Van moved, Vice Chairman Meaney seconded to accept the minutes of June 7th as amended, 4-0-1, Selectman Osborne abstained.

ADMINISTRATOR'S REPORT:

General Items:

1. Radio Communication – Scott Cruikshank, Motorola Solutions, emailed an update. Maps are being worked on, one set for the addition of a site in Weare for Capitol Area system for Fire, the second set are

for the Weare PD. Three site transmit and two additional site receive sites. The ARPA money has buried them and the coverage engineers. He expects the maps to be completed soon, plan and proposal by August. Henniker Town Administrator, Joe Devine, shared their \$311,000.00 grant was secured through NH Homeland Security. Looking into grants for the next round.

2. Forestry Contract – CC has reviewed, Jeremy Turner made minor changes, mostly to the fee schedule. Sent to Town Counsel for review. BOS to discuss thereafter.
3. All committees have resumed meetings in person in the conference room for recording and replay
4. Tennis Court – to begin late July early August
5. Hillsborough County Notice for public hearing on their Fiscal Year 2022 budget, Wednesday 6/23 @ 5:30 pm.

Building & Maintenance Projects:

1. Town Hall List of Projects – Walker Roofing completed repair, drone inspection completed. The Board approved paying Walker Roofing. Contractor still needed for corner hole repair.
2. Town Hall – sign repair/replacement, scheduled for June 22nd at 8:00am
3. Reservoir Drive – *No Parking* signs were installed, additional signs for the gate
4. East Road Barn roof - not moving forward with insurance claim, Selectman Burdick supplied an estimate of \$975.00 from Timothy R. Daily, Hillsborough, NH. for roof repair and rain gutter installation, 70 LF. Vice Chairman Meaney discerned the estimate's insurance coverage certificate stated for *carpentry/residential, not roofing contractor*.

CORRESPONDENCE

1.) BOS to sign:

- NHDRA PA-22 Form, a residence tax, [✓] will not be using
- Allied Auto Wrecking, Inc. Junkyard License and Certificate
- Current Use forms for Assessing Assistant Wendy Rice
- Selectman Osborne presented the Board with the parade application for the Patriotic Celebration set for July 16 & 17th. **Vice Chairman Meaney moved, Selectman Van seconded to authorize the Chairman to sign the parade permit for the Patriotic Celebration parade on July 16, 2021. Passed 4-0-1, Chairman Hippler abstained.**

NONPUBLIC SESSION: Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:02 p.m. pursuant to the authority granted in RSA 91-A: 3II (a&c). A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 8:26 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Van – yes; Chairman Hippler – yes; Vice Chairman Meaney – yes; Selectman Burdick – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these nonpublic session minutes. Passed 5-0-0

Being there was no further business to come before the Board, Vice Chairman Meaney made a motion, Selectman Van seconded to adjourn at 8:27 pm. Passed 5-0-0

ADJOURNMENT

A True Record.

Karen Nelson

Karen Nelson transcribed from

TA Bolton notes & You Tube recording