



## **FINAL**

### **WEARE BOARD OF SELECTMEN MEETING MINUTES November 28, 2011**

**PRESENT:** Thomas Clow, Chairman; Richard Butt, Vice-Chairman; Keith Lacasse, Selectman; Lee Marcroft, Selectman.

**RECORDING SECRETARY:** Naomi Bolton, Town Administrator

**GUESTS:** Jan Snyder; Glenn Price; Charlotte Price; Gregg Elwood; John Rauscher; Tina Connor; Johnna Grzywacz; Jeff Spring; Ike Shepard

#### **I. CALL TO ORDER:**

The meeting was called to order by Chairman Clow at 7:00 PM.

#### **II. PERMISSION TO BUILD ON 43 PONDVIEW ROAD (PER ZBA):**

Attorney Dan Muller was present representing Glenn and Charlotte Price. The Price's have owned the lot at 43 Pondview Road since 1985. There are deed restrictions on the lot that restrict the lot to only a single family home. They are looking to sell it as a buildable lot. They have received a variance from the Zoning Board of Adjustment. Tonight's action, according to RSA 676:41 in order to obtain a building permit on a Class VI road or private road the Board of Selectmen after review and comment from the Planning Board can authorize it. Vice Chairman Butt asked if the Fire Department has looked at this. Attorney Muller responded that they have not. The Fire Chief at the time did put a letter together that was presented to the Zoning Board when the abutter wanted to build a home and the Zoning Board allowed the variance without coming to the Board of Selectmen.

David Price, direct abutter across the street at 92 Pondview Road stated that this lot itself has some significant challenges, pitch, water on the lot, etc. Mr. Price wondered how approval was granted for that. Chairman Clow informed Mr. Price that those questions could be answered by the Code Enforcement Officer and not this board.

Vice Chairman Butt asked if we might be setting some precedent by allowing this. Attorney Muller stated that approval to build was granted on the adjacent lot to the Price's lot, further from the Class V portion by the zoning board without

coming to the Board for permission. He didn't think it would set a precedent as the neighbor is building without getting Board permission.

Chairman Clow moved that this issue be referred to the Planning Board for review and comment; Selectman Marcroft seconded the motion. Vote: 4-0.

Attorney Muller stated that once the Planning Board reviews this and sends comments back to the Board they will have to vote the request up or down.

### **III. DISCUSSION OF 2011 AND 2012 BUDGETS:**

Chief Greg Begin was present to discuss concerns with the 2011 budget and also to go over the 2012 budget. Tina Connor, Finance Administrator had put together a projection for the Board that included payroll expenses and other known items like electricity, insurances, fuel, etc. Included in the projection was about 70 hours of overtime a week. With these projections the 2011 Police Budget is going to be very close. The Board then began going over some line items in the 2012 budgets for some final clarification.

*Part Time Officer Wages:* Wages and part time officers were discussed. The full time officer's is at staff, but he does have a vacant Sergeant's position within the staff, so he could promote from within, which is what he would like to do increasing the existing salary by the promotion step. Part time officers he has a vacancy for approximately 16 hours a week, which he would like to see if he could fill. If he was to fill the part time position he felt that the 2012 budget number could be reduced from \$55,000 to \$45,000.

*Legal Prosecution:* Based on the actual expenditures in 2010 and 2011 it was agreed upon to reduce that line from \$8,000 to \$6,000.

*Police Supplies:* Based on the actual expenditures in 2010 and 2011 it was agreed upon to reduce that line from \$3,000 to \$2,000 with emphasis on possible networking some printers to decrease the amount of cartridges needed.

*Vehicle Maintenance/Repair/Tires:* Chief Begin explained that he is currently down a car at this point. There is an unmarked cruiser that is being used mostly by the Highway Department to go to classes, parts, etc. that wouldn't pass inspection, so in an effort to not spend a lot of money out of his Operating Budget he left it at the Highway Department. They fixed it and use it occasionally. He also put in a CIP request for 2 cars. The CIP Subcommittee is recommending that one car be purchased for a total of \$32,000 with \$24,000 to be taken from the detail fund and the balance with taxation. Chief Begin said he would like the Board to consider asking for all \$32,000 for one car and allow him to purchase one car out of the detail fund. Regardless if the purchase is one or two cars, the maintenance, tires, etc. would be minimal with a new car so the line item was reduced from \$15,000 to \$13,000.

Tina Connor, Finance Administrator is going to make all the changes from tonight and create the new 2012 budget number. The Board asked if Mrs. Connor could breakdown the percentage of increase that is related to payroll; to incidentals, etc. so that when someone looks at the increase the backup as to why the increase is available.

Other 2012 budget information:

*Insurances:* Naomi Bolton, Town Administrator informed the Board that she is going to get prices for the liability, unemployment and worker's compensation through LGC, but we will not be able to move for 2012. If the Town wants to move to LGC we have to notify Primex in writing by November 15<sup>th</sup>. The prices are still going to be gathered for informational purposes. Vice Chairman Butt asked if we could get some statistical information from Primex to see the effects it has on our rates, with regard to the increase from 2011 to 2012.

*Lawn Care Contracts:* Naomi Bolton, Town Administrator stated that we received 3 lawn care bids. A spread sheet was handed out to indicate the numbers presented on the bids. Town Administrator Bolton stated that she is going to make phone calls and get more information for the Board before an award could be made. Vice Chairman Butt asked if the Public Works Director could give the Town a price on having it done in house.

*Legal Expenses:* The Board would like a breakdown of how the legal was spent. It was done as of June 30<sup>th</sup> and the Board would like it completed to include to date. The Board would also like for the Town Attorney's to be called to make sure we aren't going to be hit all of a sudden with a large bill in a few weeks.

*Diesel/Gasoline Prices:* Chairman Clow stated that in this week's manifest a Webber Energy Bill was included that showed we are now paying \$3.55/gallon for diesel fuel. Two weeks ago the Board discussed setting the price per gallon at \$3.00/gallon for gasoline and \$3.35/gallon for diesel. Chairman Clow would like to look at this again next week.

The Board would like to have Fire Chief Bob Vezina and Public Works Director Tim Redmond to come in and discuss their 2011 expenses and 2012 budgets as Chief Begin did.

**IV. MANIFESTS:**

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated December 1, 2011, in the following amounts:

Accounts Payable	\$ 290,236.12 (John Stark \$250,000)
Gross Payroll	\$ 41,082.55 (Includes Taxes, Credit Union, Police Detail)
<b>TOTAL</b>	<b>\$ 331,318.67</b>

Vice Chairman Butt seconded the motion. Discussion: Vote 3-1.

**V. OTHER BUSINESS:**

REQUEST FOR EXPENDITURE FROM COMPUTER SYSTEM – CAPITAL RESERVE FUND: Naomi Bolton, Town Administrator informed the Board that she had received an email, a letter and a Capital Reserve Fund expenditure request from Maureen Billodeau, Town Clerk for \$179.98 to purchase two 21.5” Acer Monitors for the Clerk’s Office. The transistors are going on the existing ones. Selectman Lacasse moved that we approve the expenditure of \$179.98 from the Computer System Fund Capital Reserve Fund to purchase two 21.5” Acer LCD Monitors; Vice Chairman Butt seconded the motion. Vote: 4-0.

ADVICE FROM BOARD REGARDING POLICE NEGOTIATIONS: Chairman Clow stated that he needs some advice and guidance from the Board regarding the Police negotiations. In order to be able to disclose and discuss this in detail he would like to go into a non-public session.

**VI. NON-PUBLIC SESSION:**

Chairman Clow moved to go into non-public session under RSA 91-A: 3 II (a) at 9:44 PM; Selectman Lacasse seconded the motion. A roll call vote was taken: Selectman Marcroft – yes; Vice Chairman Butt – yes; Chairman Clow – yes; Selectman Lacasse – yes.

The Board discussed the Police negotiations.

Chairman Clow moved to come out of non-public session at 10:07 PM. Vice Chairman Butt seconded the motion. A roll call vote was taken: Selectman Marcroft – yes; Vice Chairman Butt – yes; Chairman Clow – yes; Selectman Lacasse – yes.

**IV. ADJOURNMENT:**

As there was no further business to come before the Board, Chairman Clow moved to adjourn at 10:08 PM; Selectman Lacasse seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton  
Town Administrator