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**WEARE BOARD OF SELECTMEN
MEETING MINUTES
February 20, 2012**

PRESENT: TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; LEE MARCROFT, SELECTMAN

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Tim Redmond

Chairman Clow moved, Selectman Marcroft seconded to enter into non public session @ 7:02 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Chairman Clow – yes. Passed 3-0-0

Chairman Clow moved, Selectman Marcroft seconded to come out of non public session @ 7:29 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Chairman Clow – yes. Passed 3-0-0

Chairman Clow moved, Selectman Marcroft seconded to seal and restrict the minutes of the non public session. Passed 3-0-0

7:30 p.m. Chairman Clow called the meeting to order.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Peaselee Road Bridge Update – Tim Redmond told the Board that they received reimbursement from FEMA for the October 28th and 29th snowstorm for sand, salt, overtime, and vehicle use. A public hearing will be scheduled to accept the reimbursement.

Mr. Redmond said that he has received documentation from NH DES that the environmental permitting has been completed for the Peaselee Road Bridge. There are some easements rights that still need to be worked out and then SEA Engineers will be ready to put the project out to bid.

Mr. Redmond said that there is an agreement that has never been signed for the Lull Road Bridge and he believes there is money included in the ten year bridge plan and that the town would be responsible for 20%. Naomi Bolton, Town Administrator, said that they have not seen construction bids yet for the Peaselee Road Bridge but it seems that the towns portion will be just about what they have left in the bond. If the town does not have the 20% for Lull Road Bridge they will have to notify the state and be taken off the list. Mr. Redmond explained that it is actually a large culvert and DOT's assessment of that arched culvert is minimal tolerable, but it is not restricted at this time. He asked the Board to decide if minimal tolerable is acceptable to continue use of the Lull Road Bridge or would they like to consider moving forward with the 80%/20% agreement.

The engineering fees for the Peaselee Road Bridge are being paid out of that bond, so there will be money coming back to the town. There was \$91,000 spent in 2011. Chairman Clow questioned if the reimbursement goes back into the bridge bond fund or the general fund. The bridge bond was for \$1 million with a current balance of \$197,000 and Naomi Bolton, Town Administrator, is not sure if that total already includes the 80% of the \$91,000 expended. A temporary bridge needs to be put in place because of the residences on the other side. The possibility of accessing Peaselee Road through Merrill Road was considered, but it would actually be less money to do a temporary bridge than connecting to Merrill Road.

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The engineering agreement for Lull Road is \$55,000. Chairman Clow asked if they would be put back on a waiting list with the state and if they would be put on the bottom of the list. Mr. Redmond estimates that it would be set back approximately twenty years. It was discussed that they need a rough cost estimate for the Lull Road Bridge. Chairman Clow said that they would need to look at what other bridges need work and maybe consider another bridge bond. Vice Chairman Butt suggests not going for another bridge bond until the current one is paid off. Mr. Redmond said that these applications were most likely submitted before economic crisis in the state. They have expended money for the permitting plans and engineering design. The last payment on the current 15 year, one million dollar bridge bond will be in 2015. Vice Chairman Butt said that his thought was they will be paying off the current bond within a couple years and holding off on a getting a new bond until then so as not to have an adverse affect on taxes. Mr. Redmond said that the easements are in place and he understands they can apply for engineering costs reimbursement once the easements are all in place. It was discussed that if 20% on both projects is less than \$197,000 they can move forward, otherwise they will have to wait to be able to get a new bond. These are the last two bridges in town that were red lined to be repaired. Mr. Redmond will get more information on how much time they have, if the state will hold the funding, and get will also get more information from SEA Engineering.

Single Stream and Concord Resource Discussion

Mr. Redmond told the Board that there are twenty-five towns in the Concord Resource Recovery Cooperative. The Town of Allenstown has asked to withdraw from the Cooperative. Mr. Redmond is not currently the town's Cooperative representative. Mr. Bill Herman is the alternate and is still voting on Weare's behalf. The Board will need to appoint someone as representative and as an alternate to represent Weare at the Cooperative. Mr. Redmond said that there were a lot of Selectmen representing their town's at the meeting.

Selectman Marcroft moved, Vice Chairman Butt seconded to appoint Tim Redmond as the representative to the Concord Regional Solid Waste/Resource Recovery Cooperative. Passed 3-0-0

Mr. Redmond told the Board that the meeting at the Cooperative was about the towns that want to be part of the single stream. There are thirteen towns that are part of single stream and twelve towns that are not part of the single stream program. Mr. Redmond explained that any town involved is agreeing to provide minimum tonnage, but it does not seem like there will be any revenues. Mr. Redmond said that the Town of Weare realizes revenue from recycling and he recommends they continue in that direction.

Vice Chairman Butt said that he needs more information about single stream and what it will do to reduce the town's cost. Mr. Redmond is not sure what single stream would do for the town's cost. Vice Chairman Butt would like to go single stream only if it is a savings to the town. He thinks it would be beneficial to residents and if it is easier there won't be so many bins at the Transfer Station. Vice Chairman Butt would like to see how the towns cost would be reduced, either by manpower or hauling cost, to see if it would make sense to go with single stream.

Chairman Clow said that they would like to know the current revenue from recycling and in years past. The town would be losing the revenue source if they go single stream. Chairman Clow said that they will still need employees to supervise, but not sort.

Mr. Redmond said that they have two locations to park a single stream trailer. He explained that with single stream recycling the household trash still goes into the household trash trailer, but instead of bringing recycling to the table to sort, paper, cardboard, tins, and plastic all go into one container. Mr. Redmond thinks it would increase recycling if people didn't have to sort their recycling items. The minimum tonnage is currently at or near the tonnage needed by the others town involved with the Cooperative. Mr. Redmond said that clear bags would be required to be used by the residents for single stream. He said that this year 115 tons less garbage went to the burning facility. Mr. Redmond will provide some cost estimates/savings if the town was to go to single stream. The town netted approximately \$80,000 this year from recycling after expenses, which goes into the general fund.

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Chairman Clow noted that the latest invoice for diesel fuel already exceeds the price per gallon used to calculate the 2012 budget, which means that they need to scrutinize vehicle usage.

Mr. Redmond said that he brought a letter to the Board from Advanced Paving. Advanced Paving was the low bidder for road reconstruction last year and they have offered to extend their bid at last year's bid price. They are willing to hold their labor prices, but there is a liquid asphalt clause that could be additional. Mr. Redmond expects that this year's costs will be higher than last year's due to diesel fuel increase and feels that the town will realize a savings in staying with Advanced Paving. He would like to know if the Board will consider this and if so it needs to be acted upon. Mr. Redmond does not think they will be doing the taxpayers a disservice by extending this bid. Chairman Clow said that his only hesitation would be if they can legally do it without going back out to bid.

Vice Chairman Butt moved, Selectman Marcroft seconded to extend the bid for Advanced Paving and Excavating for the 2012 season conditionally based on legality and checking with town council. Passed 3-0-0

MANIFESTS

Chairman Clow moved, Selectman Marcroft seconded to accept the following manifest. Passed 3-0-0

Checks dated: February 16, 2012

Weekly Payroll	<u>\$37,497.13</u>
TOTAL	<u>\$37,497.13</u>

and to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated February 23, 2012.

Accounts Payable	\$743,187.65	(John Stark \$250,000, Weare \$350,000)
Gross Payrolls	<u>\$39,156.30</u>	(Includes taxes, credit union, police detail)
TOTAL	<u>\$782,343.95</u>	

Also, to order the Treasurer to sign payroll checks dated March 1, 2012, that will include payment for weekly wages and matching taxes. Actual amounts paid and reports backing up the numbers will be disclosed at the next scheduled Board meeting.

MEETING MINUTES

Chairman Clow moved, Selectman Marcroft seconded to approve the minutes of February 3, 2012 as printed. Passed 3-0-0

ADMINISTRATIVE REPORT – Naomi Bolton, Town Administrator, told the Board that she received an agreement for the Board to sign from Gene Bilodeau regarding Granite State and PSNH approving the flags being put out on every PSNH pole.

Naomi Bolton, Town Administrator, told the Board that she received the Finance Committee's information this afternoon for the mailer. There are still some blanks, Chip Meany is still missing some information and she has not received anything from Selectman Lacasse regarding Article 11. The mailer needs to go to the printer by Thursday of this week.

The Board feels that legal opinion should be received regarding a recommendation from the Finance Committee on a warrant article.

Vice Chairman Butt is concerned with how the Highway Department is going to be impacted with the health care increases and not receiving a raise if Article 11 was to fail.

Vice Chairman Butt commented that the Goffstown's Selectmen make recommendations on petitioned warrant articles. Naomi Bolton, Town Administrator, will check with town council.

Naomi Bolton, Town Administrator, stated that there will be a candidates night held on Tuesday, March 6th at 7:00 in the Weare Middle School Cafeteria for all nine candidates. Mark Bluteau has offered to broadcast the

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event live and John Rauscher has offered to be the moderator. The event will be advertised on the town sign, in the newspaper, and in the school newsletters. Coffee and refreshments will be served.

Vice Chairman Butt would like to discuss raises for Library employees. Chairman Clow thinks they have the responsibility of taking the 4% and the Library Trustees will distribute it as they wish.

Naomi Bolton, Town Administrator, told the Board that there have been no performance reviews done on the employees as of yet. The Board would like to see the reviews after they are written by the Town Administrator, prior to her meeting with the employees. Chairman Clow said that if the reviews are not done by April 1st they can be flexible and make it retroactive.

Chairman Clow moved, Vice Chairman Butt seconded to enter into non public session @ 8:49 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Chairman Clow – yes. Passed 3-0-0

Vice Chairman Butt moved, Selectman Marcroft seconded to come out of non public session @ 9:22 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Chairman Clow – yes. Passed 3-0-0

Chairman Clow moved, Vice Chairman Butt seconded to seal and restrict the minutes of the non public session. Passed 3-0-0

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary