

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
March 5, 2012**

PRESENT: TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; LEE MARCROFT, SELECTMAN; KEITH R. LACASSE, SELECTMAN (entered the meeting at 7:55 p.m.)

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Tim Redmond, Walter Knox, Terry Knowles, Ian McSweeney, David Price, Chief Bob Vezina,

7:00 p.m. Chairman Clow called the meeting to order.

Driveway Permit – Gould Road, Stonewall Removal – Walter Knox told the Board that he went before the Planning Board and the ZBA to apply for the permit. Chairman Clow said that the Planning Board did approve the removal of 30 ft of the stone wall. Mr. Tim Redmond noted on the permit that the swale may need to be deepened.

Vice Chairman Butt moved, Selectman Marcroft seconded to approve the removal of not more than 30 ft of the stone wall at Map 411 Lot 100.1 on Gould Road. Passed 3-0-0

Presentation about Southern New Hampshire Planning Commission (SNHPC) – Mr. David Preece said that the SNHPC did work for Weare last year and is soliciting assistance from the Board. The Planning Commission is a metropolitan transportation commission responsible for all the transportation planning in the region. The Technical Advisory Committee (TAC) is comprised of road agents and highway supervisors and the SNHPC is looking for representation from the Town of Weare. Mr. Preece explained that Terry Knowles and Ian McSweeney represent the Town of Weare at SNHPC meetings. The advisory group meets once a month on the third Thursday from 9:30 to 11:00 at SNHPC. Mr. Preece said that it is very important to make sure the town has representation in this committee to ensure that the town's funding needs are met. The TAC reviews all transportation plans and makes recommendations and there are cases when they are asked to prioritize projects. They review projects such as an intersection improvement or a high accident risk intersection in need of studies to analyze options for improvement. Their funding comes from the Unified Planning Program and they are allotted so much money from the NH DOT. They received \$400,000 last year. The NH DOT relies on recommendations from TAC. Vice Chairman Butt asked what would be relevant to the Town of Weare. Mr. Preece said that the representative would bring issues or concerns regarding local and state roads from the Town of Weare to the committee so that they could be addressed. Mr. Preece said they want to make sure that the Town of Weare's needs are met. There are thirteen communities in the region and they are lacking representative for 3-4 towns. Ian McSweeney mentioned that the Twin Bridge and Route 114 intersection is on the ten year plan. Vice Chairman Butt said that double stop signs were placed in the location as well as rumble strips. Terry Knowles said that she knows that the town's master plan identifies intersections and having someone on the TAC would give the town a voice.

Discussion of Storage Trailers at Transfer Station – It was discussed that Mr. Booker had the opportunity to have trailers temporarily placed at the Transfer Station to store the Boy Scout equipment, but has since found a resident that will allow the trailers to be placed on their property.

Department Head and Committee Items

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Intercept Agreement and Fire Department Update – Chief Bob Vezina told the Board that there is an Intercept Agreement with the City of Concord and the Capital Area Mutual Aid Compact in which a standard price for intercepts has been agreed upon throughout the Compact. The benefit to the Town of Weare is that they will have a document to base their fees on. There is a flat rate of \$549 for intercepts. Chief Vezina explained that what they do not have with Bedford and Goffstown is a similar document, so when they take that paramedic on board they cannot increase their rates. He needs action to be taken from the Board. Weare is currently only a receiver of mutual aid intercepts.

Chairman Clow moved, Vice Chairman Butt seconded that the Board authorize the Town of Weare to enter into an agreement with the City of Concord to be a receiver of intercept services and authorize the Chairman to sign the Intercept Agreement with Advanced Life Support. Passed 3-0-0

Chief Vezina told the Board that there has been a lot of discussion internally within the Board of Fire Wards regarding the accident involving engine 1 on Dudley Brook and what they should do with that truck. The estimate to repair engine 1 is \$5,500 and there is \$1,000 deductible. Part of the decision process as to whether to fix engine 1 or not was focused on that vehicle and then they looked at the fleet. Chief Vezina explained that March is motor vehicle inspection month and engine 2 needs tires and work on the clutch. Someone in the department proposed the idea that instead of putting money into engine 2 to fix the one that was in the accident because it is less expensive and deal with engine 2 after the vote. Engine 2 is a 1979 and was due to be traded in and they don't want to put any more money into it. Chief Vezina said that financially the plan makes sense and if they were to get a new truck they would take delivery in 200 days. Chairman Clow said that if the warrant article for the new engine passes, then they will get rid of engine 2 as discussed. Chief Vezina told the Board that the repairs have been started on engine 1 and it should be done in a couple of weeks. It was mentioned that the accident was not incident related.

Chairman Clow opened the public hearing at 7:34 p.m.

PUBLIC HEARING – To hear public testimony and comment to accept \$24,369.48 from the Federal Emergency Management Agency (FEMA), for the expenses related to the October 28 and 29, 2011 town wide snow removal emergency.

Chairman Clow closed the public hearing at 7:36 p.m.

Vice Chairman Butt moved, Selectman Marcroft seconded to accept the FEMA funding of \$24,369.48 for expenses related to the October 28 and 29, 2011 snow storm. Passed 3-0-0

Mr. Redmond thanked Tina Connor, Finance Administrator, for all her work on the extensive paperwork.

Selectman Lacasse entered the meeting at 7:55 p.m.

Bridge Update – Mr. Redmond told the Board that he met with abutters and SEA Engineer, Thom Marshall on Sunday, February, 26th to discuss the Peaselee Road Bridge project. The three easements are signed and will be forwarded to the SEA engineers so that the bidding process can begin.

Mr. Redmond told the Board that because of the long stretches of guardrail needed the residents asked that the town approve a change from bright galvanized with beam to Corten w beam to lessen the visual impact. The change in the guardrail is acceptable to the Board.

Mr. Redmond recommends the entire stretch of Peaselee Road be paved to the limit of construction as set forth in the approved plans. This additional 300 foot section would cost approximately \$9,100 to be paved. It was discussed that the money for the additional paving could come from road reconstruction. Mr. Redmond said that the road would be difficult to maintain if the 300 feet was not paved.

The residents at the meeting expressed concerns with the amount of non-resident traffic on Peaselee Road and Mr. Redmond told them that he would speak with the Selectmen about implementing gates and bars to stop vehicular traffic from using the Class VI road.

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Mr. Redmond said that the only way to control access to the area would be by gates and bars, with the Police Department, Fire Department, and Public Works having keys to access. A public hearing would need to be held. Chairman Clow said that it is illegal in the Town of Weare to use ATVs on Class VI roads. This is not an isolated problem. Vice Chairman Butt believes it to be an enforcement issue. Mr. Redmond said that this was the only possible resolution he could give to the residents. Chairman Clow said that they can't make a decision tonight.

Lull Road Bridge Project – Mr. Redmond said that he met with Thom Marshall at SEA Consultants and Engineers on February 22. He was informed by Mr. Marshall that Lull Road is currently on the bridge plan list at 80/20 funding. Mr. Redmond suggests that the state bridge aid be moved to the Francestown Road culvert and that the DPW crew repair the Lull Road culvert; he is concerned with losing the town's place for funding. Mr. Redmond feels it will cost approximately \$375,000 to \$500,000 to replace either one of the two projects and at 80/20 funding the town would only have to spend \$100,000 at the most. He believes it would be a good investment for the town to move forward with the project. Mr. Redmond believes they are closer to \$250,000 on hand if they get reimbursed the \$90,000 that has been expended for engineering of the Peaselee Road project. It was discussed that before a decision is made they need to have the funding in place.

Mr. Redmond told the Board that Francestown Road was outside of the plan and the last red listed bridge. Vice Chairman Butt asked how they will determine the amount of the bond needed. Mr. Redmond said that these are the last two red listed bridges and maintenance is limited to washing the bridges to remove the salt. If they do go for a bridge bond it would be for the one project and Mr. Redmond suggests looking at the entire list from DOT to see if there are any minor issues that need to be corrected. It was discussed that the town is required to front the engineer expenses, but gets reimbursed once the project goes out to bid. Once the state approves the project they start to provide money for funding of the project. They discussed that the decision cannot be made until they know what money is available. Mr. Redmond said that they are ready to do Peaselee and the project has to be put out to bid before any reimbursement is made to the town.

Single Stream Update – Mr. Redmond told the Board that he met with Jim Prescher, Director of Concord Regional Solid Waste (CRSW) and Concord Resource Recovery Associates (CRRRA) to discuss the possibility of Weare participating in the proposed single stream recycling program offered by the CRSW/CRRRA.

Residents would not need to separate their recyclables at home or at the Transfer Station with Single Stream Recycling. Household trash must still be dropped in the compactor hopper and recyclables will all be dropped in the open top trailers. The Association is ready to seek financing for the project.

Mr. Redmond said that currently they receive fluctuating market prices for all their recyclable material. Vice Chairman Butt mentioned the resources available at the Transfer Station and commented on the fact that there seems to be a lot of time being spent on plastics. Mr. Redmond said that with single stream there would be one open top trailer for all recyclable materials and it would be covered to prevent contamination from the weather. They have a contractor that hauls and the current contract expires in 2013. They would need to purchase a second used trailer because when one is being hauled there would need to be a second. Vice Chairman Butt would like a more detailed study of what the cost would be in relation to manpower and revenues currently from recyclables. The net from recyclables last year was \$80,000. They will not be able to reduce manpower at the Transfer Station because there are only two employees. Single stream would allow for a reduction in the annual line for maintenance on the compacting equipment.

Vice Chairman Butt would like to know how much they can reduce the tonnage of trash with the single stream. Mr. Redmond said that the Association states that recycling rates would increase by 15%-20% over current rates.

Mr. Redmond said that their electricity usage would be lower because they would not be running the compactors all day and he thinks that single stream would smooth the whole process at the Transfer Station.

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Chairman Clow asked if the town participates in the single stream or not will they pay for the plant. Mr. Redmond replied that only if the facility were to fail and after the assets of the facility were liquidated then all members of the Association would be required to pay the debt.

Mr. Prescher has volunteered to make a presentation to the Board and also hold a public hearing if the Board wishes. The Board would like to have a presentation.

Mr. Redmond said that the town does not have to join; the town is a founding member of the Association. He thinks that if residents did not have to separate all their recyclables they would recycle more.

Mr. Redmond told the Board that the current snow storm started at 11:30 Wednesday morning and lasted into Saturday. He received a lot of phone calls and emails from residents that were not pleased with the conditions of some of the dirt roads, but believes they followed the town's policy. Mr. Redmond said that the dirt roads were very difficult to maintain throughout the storm especially because of the rain and the roads being soft.

Vice Chairman Butt commented on two checks, \$199 for software and \$539.35 for hardware, that he would like to have further explanation for before payment is made. Chairman Clow said that he did not have an issue with the check for a new Netbook for the cruiser. Vice Chairman Butt questioned why that vendor/individual was selected. Chairman Clow said that they can pull the check out and handle it at next week's meeting.

MANIFESTS

Checks dated: March 1, 2012

Weekly Payroll	<u>\$43,429.44</u>
TOTAL	<u>\$43,429.44</u>

Chairman Clow moved, Selectman Lacasse seconded to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated March 8, 2012. Passed 4-0-0

Accounts Payable	\$118,675.03	minus check #15980 for \$539.35
Gross Payrolls	\$41,158.25	(Includes taxes, credit union, police detail)
	\$6,617.93	(Fire monthly)
	<u>\$7,126.17</u>	(February Per Diem)
TOTAL	\$173,577.38	
	<u>-\$539.35</u>	
	\$173,038.03	

Also, to order the Treasurer to sign payroll checks dated March 15, 2012, that will include payment for weekly wages and matching taxes. Actual amounts paid and reports backing up the numbers will be disclosed at the next scheduled Board meeting.

MEETING MINUTES

Selectman Lacasse moved, Vice Chairman Butt seconded to approve the minutes of January 23, 2012 as amended. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to approve the minutes of January 30, 2012 as printed. Passed 4-0-0

Selectman Lacasse moved, Selectman Marcroft seconded to approve the minutes of February 6, 2012 as written. Passed 4-0-0

ADMINISTRATIVE REPORT

The Board signed an agreement to allow a house to be built on Pond View Road.

Naomi Bolton, Town Administrator, informed the Board that she picked up the Town Report on Friday, distributed them today, and will bring a box to meet the candidate's night tomorrow at 7:00 p.m. at WMS. The Mailers will be delivered tomorrow and she will bring them right over to the Post Office to be mailed.

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Naomi Bolton, Town Administrator, said that the town has a discretionary easement on the golf course and more of the easement needs to come out of current use due to change in use of the property.

The Board signed a new abatement for one property on River Road.

Naomi Bolton, Town Administrator, explained to the Board that the contract for the individual that was hired to do lien searches at the registry actually came to the town in 2011, but was misplaced on someone's desk. The contract requires signatures from the Board.

CORRESPONDENCE

Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 8:50 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @ 9:22 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Selectman Lacasse moved, Chairman Clow seconded to seal and restrict the minutes of the non public session. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 9:29 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @ 9:38 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Marcroft – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Selectman Lacasse moved, Chairman Clow seconded to seal and restrict the minutes of the non public session. Passed 4-0-0

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary