



WEARE BOARD OF SELECTMEN
MEETING MINUTES
January 28, 2019

PRESENT: JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JACK MEANEY, VICE CHAIR.

RECORDING SECRETARY: Hannah Smith
TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Fire Chief Bob Vezina, Finance Administrator Beth Rouse, Tom Clow, Donna Osborne, Neal Kurk, James Drury, Dennis Aubin

At 6:30, Chairman Hippler began the meeting by asking those present to join the Board in the Pledge of Allegiance.

PUBLIC COMMENT: Neal Kurk was present to express concern with the nonpublic meeting with MRI to discuss the Police Chief position. Mr. Kurk believes it should have been an open meeting, despite certain personnel topics being addressed, which should have been distinct and separate. Mr. Kurk added that people are concerned in town, especially in light of the high contract amount. There is concern as to whether it is going to be full time or part time; what the salary will be and what the responsibilities are. People want to have an open discussion about this. Mr. Kurk further added that when the Board discusses matter like this with a company like MRI it must be done in public session. Mr. Kurk requests the Board redo the meeting with MRI so the public can see what the Board is doing, what the discussion is and to the extent that the Board wishes to do so, have the public participate. Mr. Kurk believes this is a violation of the Right to Know Law (RSA 91-A:3 II a & c) because these two items could be separated, to the extent they existed at all, from the MRI discussion. Mr. Kurk stated that he has mentioned this before in public comment that we will be looking for a code enforcement officer and that discussion too needs to be done in public as an open discussion.

Tom Clow was present to inquire regarding refurbishing the sign in front of the Town Hall. The lower part of the sign had recently been replaced but the upper part should be replaced or the whole sign should be refurbished. Two years ago, Mr. Clow had received an estimate of \$2500 to refurbish the sign – he will pass the information along to Town Administrator Bolton. The Town Hall will be getting new spires in the spring and this may be an opportune time to pursue this project. Selectman Burdick inquired if vendor was Main Line Graphic in Antrim; Mr. Clow wasn't sure off the top of his head, but knew they were located in Henniker. Mr. Clow inquired regarding the sign for the Historical Society – the sign could be periodically reversed to even out the effects of fading.

Donna Osborne was present to thank whoever neatened up the bulletin board in the front lobby of the Town Office.

2019 WARRANT: As there were no Department Head/ Committee items, Town Administrator Bolton handed out finalized copies of the 2019 warrant for the Board to sign. The 2019 warrant has received approval from the Department of Revenue Administration. Town Administrator Bolton reminded the Board they will have to speak about the warrant articles at the Town deliberative session. Chairman Hippler inquired regarding the warrant article write-ups for the mailer; Town Administrator Bolton reminded the Board they have one more meeting until the Town deliberative session. Chairman Hippler suggested that as the 2019 warrant was finalized tonight, speaking assignments should be decided tonight. Selectman Snyder inquired if Jack Dearborn of the CIP Committee would be presenting on the bond; Town Administrator Bolton replied that has not happened historically but Bruce Davis would be available to recap the road maintenance forum. Selectman Snyder will speak on articles 3, 12, 22, 27, and 28. Chairman Hippler will speak on articles 4, 11, 14, 16, 23, 24, and 29. Vice Chair Meaney will speak on articles 5, 7, 10, 13, and 15. Selectman Osborne will speak on articles 6, 17, 18, 19, and 20. Selectman Burdick will speak on articles 9, 21, 25, and 26. Chairman Hippler requested the narratives for article 7 and 8 be done by the Board of Firewards; Vice Chair Meaney will move the article on their behalf. Fire Chief Bob Vezina inquired regarding the timeline for a write-up on articles 7 and 8; Town Administrator Bolton confirmed speaking for deliberative session as well as write-up for mailer. Chairman Hippler requested Board feedback for the annual Selectman's report; Town Administrator Bolton suggested reviewing the agendas and minutes.

MINUTES: Chairman Hippler requested the Board table the minutes from January 14th until the next meeting; the Board was in consensus.

Minutes 1/21/2019: **Chairman Hippler moved to approve the minutes of January 21st as amended, Vice Chair Meaney second; passed 5-0-0.**

Minutes 1/22/2019: **Chairman Hippler moved to approve the minutes of January 22nd as written, Vice Chair Meaney second; passed 5-0-0.**

MANIFEST: Chairman Hippler moved to approve the manifest as follows, Vice Chair Meaney second; passed 5-0-0.

To order the Treasurer to sign the accounts payable and payroll checks dated January 31, 2019 included in the following manifests:

<i>Payroll Manifest</i>	<i>\$ 68,547.69 (Weekly payroll)</i>
<i>2019 Accounts Payable Manifest</i>	<i>\$ 76,318.34</i>
<i>John Stark Accounts Payable Manifest</i>	<i>\$ 250,000.00</i>

<i>Total</i>	\$ 394,866.03
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GOVERNMENT BUILDINGS & MAINTENANCE PROJECTS:

Security Camera Project: Town Administrator Bolton informed the Board of issues with security camera project – current vendor isn't able to help so she will reach out to previous bidders,

ADMINISTRATIVE REPORT:

Deliberative Session: The deliberative session will be held Saturday, February 9th at 9:00AM at the Middle School. This is usually an all-day event and no food will be available so Town Administrator Bolton recommended attendees pack a lunch.

2019 Budget & Warrant: The final warrant was signed tonight and will need to be posted at the polling place before midnight.

Board Schedule for February: The Board will be meeting the 4th, the 11th, and the 25th. There will not be a meeting on the 18th, as the Town Offices are closed in observance of President's Day.

Joint Meeting with the Board of Firewards: There will be a joint meeting between the Board of Selectmen and the Board of Firewards on Wednesday January 30th at 6:00PM in the upstairs conference room. Town Counsel Laura Spector-Morgan will be present.

Finance Committee Meeting: The last Finance Committee meeting will be on Wednesday January 30th at 7:00PM. This meeting is to allow the Finance Committee time to work on their narratives for the deliberative session.

CORRESPONDENCE: Chairman Hippler had received an email from a resident regarding the Finance Committee and Board of Selectman recommendations; Chairman Hippler commented that the Board is considering this email.

Selectman Snyder had received a reply from TD Bank regarding the anticipated interest rate for the road bond at 3.5% (estimated). The New Hampshire Municipal Bank would have a comparable rate. Selectman Snyder inquired if she should follow up with Citizens Bank. It was indicated that these rates are for preliminary payment amounts, but the real interest rate will be applied when the bond passes, so there was no need to get a third quote now.

NONPUBLIC

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 7:04 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 7:27 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 5-0-0

The Board met to discuss a taxpayer's outstanding 2016 tax situation.

Being there was no further business to come before the Board, Chairman Hippler moved to adjourn at 7:28 PM, Vice Chairman Meaney seconded; passed 5-0-0.

ADJOURNMENT

A True Record.

Hannah Smith

Hannah Smith
Recording Secretary