



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
January 14, 2019

**PRESENT:** JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JACK MEANEY, VICE CHAIR.

**RECORDING SECRETARY:** Hannah Smith  
**TOWN ADMINISTRATOR:** Naomi L Bolton

**GUESTS:** Beth Rouse, Richard Butt, Frank Campana, Greg McDowell, Susan Morin, Clarence Gardner, Chris Hague, Donna Osborne, Sean Kelly, Benji Knapp, Michael Sullivan, Tom Clow, Heleen Kurk, JP Marzullo, Steve Roberts, Steve Colburn, Chris Haig

Chairman Hippler called the meeting to order at 6:30 and asked those present to join the Board in the Pledge of Allegiance.

Finance Administrator Beth Rouse handed out a draft of the Town Warrant to those present.

**MANIFEST:** As there was no public comment or department head/ committee items, the Board reviewed the manifest. **Chairman Hippler moved to approve as follows, Vice Chair Meaney seconded; passed 5-0-0.**

*To order the Treasurer to sign the accounts payable and payroll checks dated January 17, 2019 included in the following manifests:*

<i>Payroll Manifest</i>	<i>\$ 60,686.22 (weekly payroll)</i>
<i>John Stark School District Manifest</i>	<i>\$ 250,000.00</i>
<i>2018 Accounts Payable Manifest</i>	<i>\$ 57,603.05</i>
<i>2019 Accounts Payable Manifest</i>	<i>\$ 136,987.12</i>
<i>Total</i>	<i><span style="border: 1px solid black;">\$ 505,276.39</span></i>

**APPROVAL OF MINUTES:**

Minutes of 12/17/2018: **Chairman Hippler moved to approve the minutes as written, Vice Chair Meaney seconded; passed 5-0-0.**

Minutes of 1/2/2019: **Chairman Hippler moved to approve the minutes as written, Vice Chair Meaney seconded; passed 5-0-0.**

Minutes of 1/7/2019: **Chairman Hippler moved to approve the minutes as written, Vice Chair Meaney seconded; passed 5-0-0.**

**CORRESPONDENCE/ OTHER BUSINESS:** After meeting with the Finance Committee, Chairman Hippler had received a suggestion regarding increasing awareness of the annual meeting on 3/12/2019 – fun and informational videos of the various department heads to be posted on social media. Town Administrator Bolton inquired regarding logistics; Librarian Mike Sullivan commented regarding support from department heads as well as Cable Committee. Town Administrator Bolton expressed concern with social media; Chairman Hippler clarified social media is just another avenue and the Cable Committee does a great job. The Board in consensus this is worth exploring with regard to Social Media Information avenues. Town Administrator Bolton requested clarification that Librarian Sullivan would moderate department heads; Librarian Sullivan confirmed. Chairman Hippler commented if timeframe is too short for this year, should be considered for next year.

**PUBLIC HEARING:** At 6:45, Chairman Hippler welcomed those present to the public hearing and opened discussion regarding warrant article 3, the DPW bond, with the warrant articles and operating budget to be discussed after. Frank Campana inquired regarding plan and specifics of bond; DPW Director Benji Knapp reminded those present of summer survey and categorization of all Town paved roads, performed by DPW Director Knapp and CIP Chairman Jack Dearborn. The bond is intended to bring all “yellow” roads to “green” status, with the biggest factor being pavement costs. Chairman Hippler inquired regarding timeline; DPW Director Knapp clarified much of work is contracted and will depend on when finances are available – estimate 2 years. DPW Director Knapp reminded those present he had originally proposed two options and the bond was chosen by the various Boards. Chairman Hippler inquired if DPW has specific list of roads; DPW Director Knapp confirmed but expressed caution with publicly announcing roads until pavement purchased and he is sure which roads will be maintained. Chairman Hippler inquired if Hodgdon Road chip coating would be an appropriate example of the work the bond is anticipated to accomplish; DPW Director Knapp confirmed. Chairman Hippler inquired regarding bulk discount (as mentioned at Finance Committee) of asphalt and estimate based on previous year’s rate; DPW Director Knapp recalled he had spent \$500,000 for 31,000 feet of shim and overlay. Frank Campana inquired regarding \$0 placeholder for estimated tax impact, as CIP presentation estimated \$0.03. Town Administrator Bolton will review wording on 2016 garage bond to determine estimated tax impact. Mr. Campana inquired regarding intention to overlay, not reconstruct; DPW Director Knapp confirmed. Mr. Campana expressed concern with the Town being equipped to handle multiple bonds at one time and expressed concern of “horse race” with other Towns and Schools. Mr. Campana inquired regarding chip coating/ resurfacing for Thorndike Road; DPW Director Knapp clarified chip coating intended for “almost-green” roads with lower part of Thorndike Road being overlay or grind. Mr. Campana inquired regarding chip coating/ resurfacing for Quaker Street; DPW Director Knapp confirmed maybe. Clarence Gardner inquired regarding normal practice of borrowing money for roads; Chairman Hippler clarified the bond is new to the Town but can be compared to warrant articles 19 and 20, which generally recur annually. Roads are partially funded by the State (Highway Block Grant at \$284,481) with rest being funded by taxpayers. Town Administrator Bolton clarified warrant articles 19 and 20 are generally recurring annually, and bond will be in addition. Chairman Hippler clarified regarding fiscal year and general fund concerns. Mr. Gardner inquired regarding debt payments; Chairman Hippler confirmed DPW garage bond, lease on grader, and ambulance payment. Heleen

Kurk inquired regarding breakdown for estimated tax impact; Chairman Hippler reminded her that per previous conversation with Mr. Campana, the estimate isn't yet available. Town Administrator Bolton confirmed waiting on payment (anticipate almost double 1.85% rate for DPW garage). Selectman Snyder commented that she is researching bond calculations and will have information available at the next meeting. Ms. Kurk inquired regarding Town's saving by spending bond now; DPW Director Knapp wasn't able to provide a dollar amount but commented regarding equipment, time, and money to do some roads, while contracting out paving for other roads. Selectman Snyder expressed concern with Town's focus on commuter roads with 30+ year old subdivision roads neglected. Chairman Hippler commented regarding reduced specs of roads installed 30+ years ago. DPW Director Knapp commented regarding New England thaw/frost cycles as well as appropriate response to taxpayer feedback. Richard Butt requested clarification DPW bond is for *preservation/rehabilitation* while warrant article 20 is for *reconstruction*. Mr. Butt also complimented Jack Dearborn's CIP presentation and expressed concern with too much allocated for reconstruction. DPW Director Knapp clarified labor and fuel comes from operating budget to maximize return on taxpayer monies. DPW Director Knapp inquired regarding road reconstruction capital reserve fund; Finance Administrator Beth Rouse confirmed it would be a separate account. Town Administrator Bolton confirmed account would be tracked separately, like DPW garage. Mr. Campana inquired regarding \$2.5m over 10-year period; DPW Director Knapp clarified less than 3-year period (ideally less than 2-year period) due to purchase of pavement at 2018 price. Selectman Snyder commented regarding IRS restriction regarding 3-year period. Chairman Hippler requested clarification regarding "yellow" roads on CIP presentation; DPW Director Knapp confirmed \$225,000/ mile of reconstruction costs. **As there were no further questions or concerns, Chairman Hippler closed the public hearing on the bond at 7:20.**

**At 7:21, Chairman Hippler opened the public hearing for the operating budget (including warrant articles and default budget).** Chairman Hippler reminded those present that article 1 is to choose necessary Town Officers, article 2 pertains to the Planning Board, and article 3 pertains to the DPW bond, so the conversation will start with article 4, the operating budget.

Article 4: Richard Butt commented that Town Administrator Bolton and Finance Administrator Beth Rouse were very accurate in their projections last year. Mr. Butt also expressed concern with 12% less anticipated revenue given size and cost of warrant article and requested the Board address this matter. Neal Kurk commented regarding a typo in the warrant article. Mr. Kurk suggested significant raises in Fire Chief salary should not be part of budget but instead should be a separate warrant article. Mr. Kurk also suggested \$1/hour EMS raise should not be part of budget but instead should be a separate warrant article – while the Board of Firewards have authority to spend payroll, the Board should change line item in the interest of fairness. Mr. Kurk suggested reduction of Police Chief salary line item as Police Chief is leaving and the Town will most likely not be filling the position immediately. Mr. Kurk commented regarding gravel road maintenance line item – as it is a *new* expense it should be included in warrant article for road maintenance or warrant article for DPW bond. Mr. Kurk requested clarification regarding glass crushing line item. Mr. Kurk also suggested Board not recommend all the warrant articles, as it would result in 20% increase if all were passed; Town Administrator Bolton reminded Mr. Kurk the Department of Revenue Administration does not allow certain warrant articles to be without recommendation. Mr. Kurk commented regarding desirability vs affordability.

Frank Campana inquired regarding \$38,000 difference between this proposed and default budgets from last week (\$210,000) and this week (\$172,000); Town Administrator Bolton clarified regarding legal definition of “default” when confirming with DRA and directed Mr. Kurk to review each line item in the handout. Mr. Campana inquired regarding insurance line item – health insurance? Town Administrator Bolton clarified property liability, workers comp, and deductible. Mr. Campana inquired regarding lesser or equal; Town Administrator Bolton clarified other contracts (such as dispatch) and following legal definition. Richard Butt reminded the Board the default budget can be reduced below proposed budget. Mr. Butt suggested DPW health insurance be changed to match default budget to proposed budget. Mr. Butt commented regarding difficulty of sustaining personnel-related warrant articles with such reduced revenues and suggested the Board better prioritize warrant articles. Tom Clow inquired regarding Police Department amount included for New Hampshire Retirement System – Police Chief Sean Kelly is grandfathered in at 32 hours, but replacement would be full-time – is impact appropriately accounted for? Town Administrator Bolton clarified included in line item regarding retirement for full-time officers. Mr. Clow also expressed concern with gravel road line item, as previous DPW directors had a line item for regular maintenance. Mr. Kurk followed up on Mr. Butt’s comment regarding the default budget and suggested the Board use the lowest proposed budget for default budget. Mr. Butt inquired regarding revenue from transfer station recyclables; Chairman Hippler commented regarding reduced revenue and DPW Director Knapp confirmed \$86,000. Mr. Butt inquired regarding glass crushing costs of \$15,000, per going out to bid for road reconstruction? Town Administrator Bolton clarified Town is mandated to crush or haul glass recyclables. DPW Director Benji Knapp confirmed glass is recyclable and cheapest way to manage is through crushing – can usually be used in road construction.

ARTICLE 5: Tom Clow commented regarding warrant articles 5 and 6 – he supports non-union raises but expressed concern with “double dipping” for Fire department and disparity from department to department. Mr. Clow also expressed concern with an all-inclusive warrant article not passing and encouraged the Board to revisit the discussion. Heleen Kurk concurred with Mr. Clow and reminded the Board that non-union and Library employees are lowest paid and 3% may not be substantial. Richard Butt agreed with Ms. Kurk and suggested only \$1 increase based on competitive wages to maintain fairness. Chris Hague commented regarding benefit review committee in 2000-2001 – Library employee pay found to be very low, so Trustees chose to make “adjustment” (upwards shift) - perhaps appropriate wording will alleviate this concern. Frank Campana reminded the Board of their authorization of 3% raise as well as reduction of health insurance employee will pay for, totaling \$43,000. Mr. Campana inquired regarding percentage of raise an employee is receiving if health insurance payment reduction is considered. Ms. Kurk inquires if Board still has authority to make changes; the Board confirmed.

ARTICLE 6: Heleen Kurk commented that in her opinion, a Fire Department raise without a warrant article is not ethical. Frank Campana inquired regarding inclusion of annual costs; Town Administrator Bolton confirmed. Richard Butt inquired regarding wage study of other departments and other Towns regarding \$1 increase; Chairman Hippler clarified not, based on anecdotal information. Mr. Butt inquired regarding possibility of department head raises, in particular the DPW. Tom Clow expressed support for Mr. Butt’s comment as retention is an issue with the DPW. DPW Director Knapp reminded those present of the seriousness of warrant article – low retention in DPW, anecdotally pay very low, no raises for 6 years in early 2000s. DPW Director Knapp commented that he is trying to look out for his department and his crew, and this

warrant article should not be blamed on the Board. Ms. Kurk inquired regarding Fire Department raise; Selectman Snyder confirmed Board of Firewards had voted to approve in September through payroll.

ARTICLE 7: Fire Chief Bob Vezina suggested modification of warrant articles 7 and 8 based on feedback from Finance Committee. Addition of language regarding article 7 passing with corresponding reduction of \$39,312 from line 151. Removal of last sentence from article 8 (to clarify if 7 passes, 8 is void). Frank Campana expressed confusion with 6-month term to 12-month term in article 7 - \$171,152 for 2020 annual budget? Town Administrator Bolton clarified one-time upfront costs such as outfitting. Mr. Campana inquired regarding additional costs beyond wages, benefits, and taxes; Fire Chief Vezina confirmed protective clothing, immunizations, uniforms, and other entry needs. Mr. Campana inquired regarding dollar amount, as he is concerned with one-time amounts becoming future amounts or operating costs. Fire Chief Vezina commented regarding strong accounting for future costs. Richard Butt inquired regarding 6-month term, as Police Department is 9-month term; Fire Chief Vezina commented regarding new process of full-time employees, acceptance of transfers (no Police Academy training), and timeline of statewide/ national eligibility/ certification tests. These potential employees will be eligible to work on day 1. The 6-month term not chosen for financial reasons but because it will give 3 months of hiring time after March 2019 meeting. Selectman Snyder inquired regarding EMS level; Fire Chief Vezina confirmed firefighter/paramedic and firefighter/ EMT. Mr. Campana inquired regarding reduction of \$39,312 from line 151; Fire Chief Vezina clarified no full-time employees in Fire Department so to be consistent with Finance Department a new line will be created – intent is not to reduce full-time line but to reduce part-time line to ensure “apples-to-apples” comparison. \$171,152 is an annual recurring cost. Richard Butt inquired regarding number if \$39,312 included; Chairman Hippler clarified about \$78,000, as \$39,000 is 6 months so \$78,000 would be a whole year. Tom Clow commended the Fire Chief for his thorough, well-thought out, and sustainable presentation and expressed support for warrant article.

ARTICLE 8: Town Administrator Bolton amended the warrant article per Fire Chief Bob Vezina’s request and the discussion of warrant article 7.

ARTICLE 9: Town Administrator Bolton noted change to 6-month term for consistency. Richard Butt inquired regarding why this and article 8 are warrant articles and not part of operating budget; Town Administrator Bolton clarified several speakers had specifically requested these not be in operating budget but be warrant articles. Chris Hague inquired regarding vacancy of Animal Control Officer position as well as hiring/ retention problem. Heleen Kurk inquired regarding current salary; Chairman Hippler confirmed \$11.70/hour, 20 hours per week. Town Administrator Bolton confirmed warrant article brings salary to \$15/hour and 30 hours/week. Selectman Burdick expressed concern with on-call nature of position; Town Administrator Bolton commented that 323 called for dogs in 2018 was a waste of Police Department resources.

ARTICLE 10: Chairman Hippler clarified 6-month term. Neal Kurk suggested clarification of language to read “it is required that the Town and School warrant articles for the School Resource Officer must pass to be approved” to ensure this article would not take effect unless both Schools pass warrant. Frank Campana inquired regarding reimbursement if Town raises and appropriates full amount; Town Administrator Bolton confirmed. Mr. Campana inquired regarding destination of

reimbursement, as it comes in as revenue, and requested a clarification of language to ensure voters know it will not be used to offset Police Department budget. Mr. Campana also commented regarding cost of full-time officer - \$100,000 according to Finance Department and back Town reports. Town Administrator Bolton confirmed it should be approximately \$88,000 and reminded Mr. Campana of \$85,060 listed on warrant article. Mr. Campana inquired regarding difference. Town Administrator Bolton commented regarding insurance change as well as difference in School's fiscal year and Town's fiscal year – noting how much will be received in 2019. Mr. Campana requested clarification that amount received will then double for following year (2020); Town Administrator Bolton confirmed and commented regarding difficulty of representing accounting in mixed voting. Mr. Campana inquired regarding prevention of misunderstanding. Mr. Kurk commented that warrant article will cost taxpayers \$80,000 regardless of how it is broken up; Chris Hague clarified regarding contribution from Henniker. Tom Clow reminded those present the SRO position isn't a new concept to the Town. Heleen Kurk commented regarding School Board meeting – clarified SRO would be part-time in high school, middle school, and elementary schools. Chairman Hippler clarified SRO would be a Town employee during non-school times. Mr. Campana inquired regarding operating costs of SRO and plans for vehicle (5<sup>th</sup> cruiser? Car donation like previous SRO); Town Administrator Bolton confirmed \$85,000 includes one-time expenses and outfitting. Mr. Campana inquired regarding training, overtime, vacation, etc. Town Administrator Bolton clarified cruiser at school to expedite response time and if no cruiser available SRO would use their personal vehicle.

ARTICLE 11: Town Administrator Bolton informed the Board 9-month term due to anticipated 4/1/2019 start date – currently 2 potential candidates. Richard Butt inquired regarding benefit to Town; Chairman Hippler clarified 24-hour coverage. Mr. Butt inquired regarding the night shift; Police Chief Sean Kelly clarified 2 officers, per CBA. Frank Campana inquired regarding Police Department understaffed by 2 employees; Town Administrator Bolton repeated 2 potential candidates. Tom Clow commented regarding improved safety for the Town. Heleen Kurk inquired regarding number of occasions State police have been called during night shift; Police Chief Kelly confirmed in 2018 over 150 calls between 3:00AM and 7:00AM. Clarence Gardner inquired regarding discussion of warrant article – clarification purposes vs judgements? Chairman Hippler confirmed discussion is primarily to inform Town residents *why* these items are on the warrant.

Article 12: Heleen Kurk reminded those present that over 4,000 Town residents used the Library this year; Librarian Mike Sullivan confirmed. Ms. Kurk would like to recognize Librarian Mike Sullivan for his hard work.

Article 13: Tom Clow reminded those present of the history of cruiser purchases (2016 warrant article for 5 cruisers not passed, 2017 warrant article for 3 cruisers passed, 2018 warrant article for 1 cruiser passed) - this warrant article would bring the fleet to 5 new cruisers as originally requested. Police Chief Sean Kelly commented regarding a significant reduction in repairs and a preference to see 1 cruiser replaced each year. Neal Kurk commented regarding annual replacement of oldest cruiser being the most economical way to maintain fleet and reduce repair costs. Town Administrator Bolton commented regarding trade-in values. Police Chief Sean Kelly commented regarding fleet management to neutral mileage as well as 5-year/ 100,000 mile warranty.

Article 14: Frank Campana inquired regarding the insurance check; Chairman Hippler clarified \$48,000 comes from Special Revenue Fund. Town Administrator Bolton inquired regarding future practices.

Article 15: Heleen Kurk was present to clarify that Fire Department Replacement Vehicle & Equipment Special Revenue Fund comes from ambulance billing; Chairman Hippler confirmed.

Article 16: Frank Campana inquired regarding life expectancy of thermal imaging cameras and timing of purchasing 4 thermal imaging cameras at once (rather than rotating purchases like police cars). Fire Chief Bob Vezina commented regarding necessity to standardize across multiple pieces of equipment for safety and clarified Fire Department currently has 5 thermal imaging cameras from 2 different manufacturers. Fire Chief Vezina commented regarding intent to get rid of 3 thermal imaging cameras that have a charging issue and are thus unreliable, as well as 1 other thermal imaging camera. Thermal imaging camera have a life expectancy of about 10 years and the equipment was purchased around 2005. Chairman Hippler requested clarification regarding standardization across new thermal imaging camera and 1 thermal imaging camera the Fire Department is retaining; Fire Chief Vezina confirmed. Fire Chief Vezina also commented regarding trade-in program until spring 2019, \$1,000 apiece.

Article 17: No questions or concerns from the public.

Article 18: No questions or concerns from the public.

Article 19 and 20: Chairman Hippler reminded those present that article 20 mirrors article 19 with anticipated nullification of one – the amount and intent is the same. Neal Kurk thanked Chairman Hippler for the clarification and requested an explanation of the difference between them. Mr. Kurk also inquired if Board is agent to expend; Chairman Hippler clarified currently monies spent by DPW Director with leftovers going to general fund. Establishing a Road Reconstruction and Maintenance Capital Reserve Fund would ensure funds security from fiscal year to fiscal year (will not be returned to general fund). The Board will oversee that account. Mr. Kurk inquired regarding public hearing timelines; Town Administrator Bolton clarified like any capital reserve fund with 3 quotes, not necessary to go to Town meeting. Mr. Kurk inquired regarding Fire Department Special Revenue Fund; Town Administrator Bolton clarified falls under a different RSA. Chairman Hippler clarified taxpayers are agent. Heleen Kurk requested clarification regarding savings account that ensures intent of purchase stays the same – if funds went to general fund, they *could* be reflected on tax rate; Chairman Hippler confirmed and reminded Ms. Kurk of DPW Director Knapp's previous comment regarding the necessity of "rainy day" funding. Ms. Kurk inquired regarding leftover State monies; Selectman Burdick clarified State monies always spent before Town monies. Tom Clow expressed confusion with both articles 19 and 20 raising and appropriating. Town Administrator Bolton directed Mr. Clow to the last sentence of article 20. Richard Butt agreed with Mr. Clow and suggested removal of article 20 altogether with language clarification for article 19. Frank Campana expressed confusion with \$0.23 estimated tax impact in relation to \$480,000 number. Chairman Hippler commented regarding estimate on State monies. Mr. Kurk inquired regarding clarification of language – "reconstruction and preventative maintenance" is a different purpose than "reconstruction and resurfacing." Mr. Kurk also suggested monies from article 20 be moved into trust fund. Chairman Hippler inquired regarding

recommendation of Department of Revenue Administration; Finance Administrator Beth Rouse confirmed this is exact language from DRA. Selectman Snyder inquired regarding “resurfacing” language; Town Administrator Bolton expressed concern with re-wording after article has been passed. Finance Administrator Rouse will finalize language with DPW Director Benji Knapp.

Article 21: Chairman Hippler requested language change to “Capital Reserve Fund.” Frank Campana confirmed previous year’s ballot had used “Capital Reserve Fund” language. Chairman Hippler reminded those present this is bridge installment 3 out of 4 and that the Town needs to have 20% of funding in-hand before the State will contribute. Town Clow inquired regarding necessity of listing specific bridges, as this may limit maintenance opportunities; Town Administrator Bolton clarified the specific bridges were already established on original proposal. Chairman Hippler commented regarding “red” maintenance status of these bridges. DPW Director Benji Knapp inquired regarding language of previous warrant articles; Chairman Hippler confirmed specific bridges not listed in 2018 and 2017. Selectman Snyder reminded those present of concern raised at deliberative session. Chairman Hippler suggested as original proposal lists the specific bridges, it does not need to be included in the warrant article. Richard Butt inquired regarding 3-year timeline; Town Administrator Bolton clarified 4-year timeline and referenced page 5 of the updated CIP handout.

Article 22: Chairman Hippler suggested the addition of “Ineson Field” and “Alma Shmid property” to clarify the warrant article.

Article 23: Clarence Gardner inquired regarding pre-established bridge fund; Chairman Hippler clarified Government Building and Maintenance Capital Reserve Fund is for all Town buildings. Mr. Gardner inquired regarding bidding process for re-roofing Safety Complex; Chairman Hippler confirmed 3 bids received in summer 2018 and average used for warrant article. Heleen Kurk inquired regarding amount in Government Building and Maintenance Capital Reserve Fund; Town Administrator Bolton confirmed \$100,526.03. This account contains the \$49,660 for the Bell Tower project of which 1/3 of project cost has already been paid to Walker Roofing as a deposit (other 2/3 earmarked for project but remaining in Fund until completion). Chairman Hippler clarified delay of Bell Tower project with completion in spring 2019.

Article 24: On behalf of the Board of Firewards, Steve Colburn requested this warrant be taken off the ballot, as to not confuse voters. The Board was in consensus. Frank Campana reminded the public the Town did not return any monies to reduce taxes, regardless of the decision to remove the warrant article.

Article 25: Clarence Gardner inquired regarding current scope of Cemetery Trust Funds Cy Pres Account; Chairman Hippler clarified currently mowing and upkeep, with the addition of recurring maintenance within the walls. Selectman Snyder confirmed lawn care maintenance of \$30,000 is in the operating budget.

Article 26: No questions or concerns from the public.

Article 27: Town Administrator Bolton commented regarding a small change from the Department of Revenue Administration.

Article 28: Chairman Hippler reminded the public warrant article is an “up to” amount, in the event land becomes available.

Article 29: Chairman Hippler reminded those present that this is concurrent with 1994 article (property larger than 10 acres with a dwelling).

Article 30: Fire Chief Bob Vezina requested address of South Stark Highway property; Town Administrator Bolton clarified no specific address but located near Lanctot's.

Article 31: No questions or concerns from the public.

Town Administrator Bolton reminded those present the intention of tonight's public hearing was to review, with last-minute changes being made at the next Board meeting on 1/21/2019, and a clean warrant the Board will sign on 1/28/2019. **At 9:37, as there were no further questions or concerns, Chairman Hippler closed the public session for the operating budget.**

**ADMINISTRATIVE REPORT:** Town Administrator Bolton has updated the handout per last week's meeting, but there is nothing new as the Board has been focusing on the budget and warrant articles.

**Being there was no further business to come before the Board, Chairman Hippler moved to adjourn at 9:45 PM, Vice Chairman Meaney seconded; passed 5-0-0.**

#### **ADJOURNMENT**

A True Record.

*Hannah Smith*

Hannah Smith  
Recording Secretary