

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
November 19, 2018

PRESENT: JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JACK MEANEY, VICE CHAIR.

RECORDING SECRETARY: Hannah Smith

TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Sean Kelly, John Blake, Beth Rouse, Justin Douglas, Michael Sullivan, Benjamin Stogner, Karyn Stogner, Tom Clow, Donna Osborne, Brenda Cannon, James Drury, Diann Couture-Smith, Heleen Kurk, Neal Kurk, Peter Flynn

NONPUBLIC SESSION:

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:00 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Selectman Burdick seconded to exit this nonpublic session @ 6:24 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

The Board conducted an exit interview with an employee.

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:25 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 6:51 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0

Chairman Hippler called the meeting to order at 6:52PM and requested those present to stand for the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hippler began the public comment by requesting those commenting to not slander any Town employee.

Frank Campana was present to inquire regarding the fund the ambulance fees/ operating expenses are paid from; Chairman Hippler clarified the Town's operating budget. Mr. Campana also inquired regarding the Fire Department budget discussed at the meeting of November 5th – a misunderstanding between the special revenue fund and the operating budget (source of funding to fulfill rate increase of \$2,200 for Fire Safety/ Medical Gear). Chairman Hippler clarified that this was most likely a misspeak, and directed Mr. Campana to review this with the Board of Fire Wards. Chairman Hippler reminded Mr. Campana special revenue fund (funded by ambulance billing revenue) is for equipment and vehicles while the operating budget is for day-to-day costs. Mr. Campana additionally inquired regarding the recent ambulance fee increase – have they gone into effect? Selectman Snyder reminded the Board she and Selectman Burdick had requested a breakdown of the recent ambulance fee increase and have yet to receive it.

JUSTIN DOUGLAS: Justin Douglas was present to request convening of a committee to discuss the possibility of disbanding of the Weare Police Department, due to a perceived failure to protect Town citizens, including him. Mr. Douglas specifically referenced a dispute with his neighbor dating back to March 18th 2017 (trespassing and criminal destruction of property). Mr. Douglas claims the Police Department has refused to cooperate with him by refusing to meet with him, declining to prosecute his neighbor, allowing statute of limitations to expire, taking excessive time to respond to complaints, and not calling State police to respond to complaints. In addition, Mr. Douglas addressed the small size of the culvert on Waterman Road and associated flooding, which has caused property damage. Chairman Hippler will relay both concerns to the appropriate people.

DEPARTMENT HEAD/ COMMITTEE ITEMS:

Update from Parks & Recreation: PARC Director Karyn Stogner was present to introduce John Stark High School student Ben Stogner, who is requesting assistance on his capstone project with PARC. The John Stark capstone project requires 20 hours of physical work and 10 hours of research, with an advisor and community mentor, cumulating in a presentation in mid-May to school and community. Mr. Stogner has lifeguarded at Chase Park for 2 years, and initially hoped to build a stairway or swing set there. After attending a PARC meeting in September, he was encouraged to consider building a pavilion at the Bolton Field playground. Mr. Stogner has played sports at Bolton Field and personally noticed lack of shade. Mr. Stogner researched the pavilion kit discussed by PARC (12x14 structure with options, includes engineer's stamp and certified plans), received approval from capstone advisor, PARC, and community mentor (Code Enforcement Officer Chip Meany). PARC board has committed to funding up to \$10,000 and while the pavilion will be built in spring 2019, they are hoping to purchase it before the end of 2018. Mr. Stogner handed out a packet with 3 options. Chairman Hippler inquired regarding a previous attempt by PARC to build a pavilion; Director Stogner confirmed. Chairman Hippler advised she review Town purchasing policy as pavilion already denied for 2018 expenditure. Director Stogner will plan to return to the Board in early 2019 to follow up on request. Chairman Hippler inquired regarding the foundation, as cost is not factored into pavilion options presented in Mr. Stogner's packet. Mr. Stogner confirmed he has discussed this with Code Enforcement Officer Meany. Director Stogner suggested a donation from Country 3 Corners.

Update from Parks & Recreation: Director Stogner announced her resignation, effective November 1st, 2019 (after closure of Chase Park), and is willing to help review potential applicants.

2019 LIBRARY BUDGET PRESENTATION: Librarian Mike Sullivan was present to review the proposed 2019 library budget and handed out copies of worksheet. The library budget is anticipated to decrease for the third year in a row (1.3% from 2018) while increasing usage, growing presence in town, and maintaining existing assets. Librarian Sullivan anticipated offering a warrant article regarding the opening of library on Fridays (would require additional PT staff and rearranging of current schedules, anticipated around \$11,000 or \$12,000/ year). Chairman Hippler inquired regarding boiler and fuel oil system and suggested a group of Town buildings' heating systems; Librarian Sullivan expressed concern with co-jurisdiction. Town Administrator Bolton inquired regarding updates to Library and Town social media pages. Librarian Sullivan commended his staff and the Library Trustees. Neal Kurk inquired regarding maintenance to the Sawyer Room and floor; Librarian Sullivan clarified Town approval out of government buildings fund and cabinets out of Library Trustees. Tom Clow reminded present members of the Financial Committee that the Library budget would be presented a week from Wednesday.

APPROVAL OF MEETING MINUTES: Vice Chairman Meaney moved to accept the minutes of September 10th as amended, Selectman Burdick seconded; passed 5-0-0.

Vice Chairman Meaney moved to accept the minutes of October 22nd, Selectman Osborne seconded; passed 5-0-0.

Chairman Hippler moved to accept the minutes of October 29th, Selectman Burdick seconded; passed 4-0-1 with Vice Chairman Meaney abstaining.

MANIFEST: Chairman Hippler moved to approve the manifest as follows, Vice Chairman Meaney seconded; 5-0-0.

To order the Treasurer to sign the payroll and accounts payables checks dated November 21, 2018 as included in the following manifests:

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|--|---|----------------------------|
| <i>Payroll Manifest</i> | \$ 61,514.71 | (Weekly & monthly payroll) |
| <i>Accounts Payable Manifest</i> | \$ 21,212.23 | |
| <i>John Stark District Accounts Payable Manifest</i> | \$ 250,000.00 | |
| <i>Weare School District Accounts Payable Manifest</i> | \$ 450,000.00 | |
| <i>Total</i> | \$ 782,726.94 | |

The following manifests were previously ordered to sign at the November 5, 2018 Board of Selectmen meeting:

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|---------------------------|---|
| Payroll Manifest | \$ 56,132.89 (Weekly payroll checks dated 11/15/18) |
| Accounts Payable Manifest | \$ 50,806.05 (Checks dated 11/15/18) |

ADMINISTRATOR'S REPORT: Town Administrator Bolton reported on the distribution of 30-35 food pantry baskets and thanked the school and Town for their support. If anyone is still in need of a food pantry basket as of Monday, Tuesday, or Wednesday, please give her a

call. Selectman Snyder inquired regarding a thank you note for the students as well as Melissa Boudreau and family.

Town Administrator Bolton informed the Board that on Saturday the PTO is having a Polar Express Night at the Weare Middle School from 4-8, where there will be a "Stuff the Cruiser" for the Food Pantry as well.

Town Administrator Bolton presented 3 documents that required the Board's signatures: the CRF form for the Library flooring; a cemetery deed purchase, and a trapping permit at Bolton Field for Glen Dubois (already signed off by Conservation Committee).

CORRESPONDENCE/ OTHER BUSINESS: Selectman Snyder inquired regarding a public hearing on the reduction of roads from 24 feet to 20 feet; Town Administrator Bolton confirmed DPW Director Benji Knapp was looking to hold a public hearing, but she had not yet been able to follow up with Code Enforcement Officer Chip Meany, as he has been on vacation. Vice Chairman Meaney clarified that for certain roads it would be 22 feet.

Chairman Hippler commented regarding the success of the tax-deeded property auction the previous weekend. Almost 40 bidders attended, although not all the properties sold. Another auction is planned for late spring. Town Administrator Bolton has received a package from St Jean Auctioneers, and several bidders have already called to schedule closings. Town Administrator Bolton noted an additional 10% buyer's premium to St Jean Auctioneers as well as real estate tax fee.

Selectman Burdick inquired regarding the perambulation with New Boston; Town Administrator Bolton has not yet received any follow up.

Chairman Hippler reminded the Board of the Town Office's hours for the week – 8:00AM to 4:30 on Monday, Tuesday, and Wednesday. Town Administrator Bolton reminded the Board of the Transfer Station's updated hours for the holiday as well noting that they will be closed Thursday, Friday and Saturday for the Thanksgiving Holiday. They will resume activities on Tuesday, November 27th.

Chairman Hippler wished those present and watching a Happy Thanksgiving.

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:06 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 8:18 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

The Board discussed a potential concern with a taxpayer's assessment.

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:19 p.m. pursuant to the authority granted in RSA 91-A:3II (a &c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 8:39 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0

Being there was no further business to come before the Board, Chairman Hippler moved to adjourn at 8:40 PM, Vice Chairman Meaney seconded; passed 5-0-0.

ADJOURNMENT

A True Record.

Hannah Smith

Hannah Smith
Recording Secretary