



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
October 17, 2018

**BOS PRESENT:** JONATHAN H. OSBORNE, SELECTMAN; JANET SNYDER, SELECTMAN; FREDERICK W. HIPPLER, CHAIRMAN (ARRIVED @ 5:55 PM); SHERRY BURDICK, SELECTMAN; JOHN (JACK) MEANEY, VICE CHAIR

**TRUSTEES OF TRUST FUNDS PRESENT:** LYNDA FIALA, CHAIRMAN; MIKE PELLETIER, MEMBER; SARAH DINWOODIE, MEMBER

**RECORDING SECRETARY:** Naomi L. Bolton  
**TOWN ADMINISTRATOR:** Naomi L Bolton

**GUESTS:** Linda Ruoff; Mary Thomas; Heather Payeur; Barbara Hibbard; Peggy Bailey; Bob Boucher; Sandy Boucher; Barbara

Vice Chairman Meaney called the meeting to order at 5 PM

The Board of Selectmen and the Trustees of Trust Funds felt that it was time to sit down and have a joint meeting with the Food Pantry volunteers to discuss the current and future situation of the food pantry. Bob Boucher informed the group that they are leaving the current location on Saturday, October 20<sup>th</sup>. They had met with the owner of 33 North Stark Highway with the hopes to move into that location. The owner has a 1,400 SF area that they would be willing to rent to the Food Pantry/Thrift Shop for \$1,400 per month which includes electricity, but the heat would be the pantry's responsibility.

How and who runs the food pantry was asked. Mr. Boucher replied that Hand in Hand Ministries is a 501(c)3 organization that runs both. The Trustees of Trust Funds have found out that they can assist the food pantry, but before that could happen, financial information would need to be shared to determine how much of the activities are Food Pantry and how much is the thrift shop. The response was that approximately 1/3 is food pantry and 2/3 is thrift shop. That will be verified upon review of the financials, which the Food Pantry agreed to supply to the Trustees.

Discussion turned back to who is going to actually sign the lease at 33 North Stark Highway. After some discussion, it would be Hand and Hand Ministries that would sign and the Trustees of Trust Funds would pay the portion that the food pantry handles. The Board explained that there is currently no provision in the operating budget of the Town to pay for rent. Town Administrator Bolton explained that if the Board chooses it can put some of the rental in the "proposed" operating budget to cover the food pantry, but would have to wait until March for the vote. If the Town votes down the proposed operating budget there is zero for rental. The Board would have to discuss how much rent would be supplied due to the

joint venture of the thrift shop/food pantry. United Way was mentioned as a possible organization for assistance.

Discussion of moving all the items from the current location was talked about. Vice Chairman Meaney suggested that a call to the Merrimack County Jail asking for volunteers is a possibility.

Before the meeting adjourned the following tasks were to happen before moving forward.

- The bookkeeper was to email the Chairman of the Trustees of Trust Funds the financial paperwork to determine the percentage of use of the Food Pantry. Once the paperwork is received and reviewed a special meeting could be called by the Trustees to make any determination.
- Bob Boucher will contact the owner of 33 North Stark Highway to discuss the renting of the building.

Bob Boucher asked the he get a copy of the minutes once they are done.

As there was no further business to come before the board, Vice Chairman Meaney moved, Selectman Burdick seconded to adjourn at 6:15 PM.

#### **ADJOURNMENT**

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton  
Recording Secretary