



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
September 17th, 2018**

PRESENT: JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; RICKY HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JACK MEANEY, VICE CHAIR

RECORDING SECRETARY: Hannah Smith
TOWN ADMINISTRATOR: Naomi L Bolton

GUESTS: Bill Bolton, Dennis Aubin, Beth Rouse, James Drury

Chairman Hippler called the meeting to order at 6:30 PM.

NONPUBLIC SESSION:

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to conduct an exit interview with a former employee.

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 7:14 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

NONPUBLIC SESSION:

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 7:14 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to discuss a payment arrangement with a tax payer.

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 7:27 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler called the meeting to order at 7:30 and apologized for the late start tonight as the Board had a nonpublic session matter with a taxpayer and a nonpublic session matter with a former employee. He asked for those present to join the Board for the Pledge of Allegiance and then asked for a moment of silence to recognize Donny Guillemette, formerly of the Weare School Board.

PUBLIC COMMENT: No public comment.

EASEMENT DISCUSSION: Bill Bolton of the Weare Winter Wanderers Snowmobile Club was present to request recreational use and access of two properties, Abijah Bridge and Old Town Road, which will be affected by the upcoming tax-deeded auction. These are former state corridor trails and provide access to Horace Lake and are marked and maintained for any registered snowmobilers who are members. The club has a good relationship with the Conservation Commission and has requested written permission from Conservation Commission if they take control of properties in question, and is requesting an easement if properties go to private party. Vice Chair Meaney confirmed that Mr. Bolton is president of Weare Winter Wanderers. Mr. Bolton commented regarding founding of conservancy for tax purposes as well as large number of private easements. Town Administrator Bolton commented regarding the \$2,000,000 insurance/ liability for Town. Selectman Burdick expressed concern that policy is not widely known; Mr. Bolton confirmed that it still protects landowners. Selectman Burdick requested confirmation regarding the Town Conservation Commission; Mr. Bolton confirmed – he is on Conservation Board and additionally, club has provided no-cost repairs to gates and trails for Conservation Commission. Vice Chair Meaney inquired regarding simplicity of easement vs “gentleman’s agreement.” Mr. Bolton stated that Weare Winter Wanderers would prefer easement option. Town Administrator Bolton commented regarding the multiple uses of these areas; Chairman Hippler agreed regarding the importance of keeping these areas open to all recreation. Vice Chair Meaney motioned to pass easement; Selectman Burdick seconded; passed 5-0-0.

Finance Administrator Beth Rouse presented MS-535 financial statements recently completed by auditors, requesting signatures of Board. Finance Administrator Rouse commented regarding difference. The majority (\$225,000) of the \$293,000 on page 8 was used to offset taxes. Finance Administrator Rouse commented regarding waiting on school for last financial statements. Vice Chair Meaney inquired regarding previous auditors; Finance Administrator Rouse had previously reviewed them herself, but wanted a clean set of eyes this time around.

Chairman Hippler brought to attention the finance office questionnaire from auditors regarding fraud prevention. He had discussed questionnaire with Town Administrator Bolton and signed. Town Administrator Bolton commented regarding previously drafted fraud policy – Board may want to consider this in the future.

Town Administrator Bolton commented that budget printouts have been delivered to department heads and proposed attendance dates of October 15th, 22nd, and 29th, 2018. She reminded the Board of 4 department heads that there are 4 representatives from the Finance Committee for the Town, Weare Middle School, and John Stark. Finance Administrator Beth Rouse suggested scheduling default first. Town Administrator Bolton commented that cost percentage for retirement will be going down ever so slightly and that the 2019 budget discussions will begin October 15th, 2018.

MEETING MINUTES: The Board agreed to table the minutes to the next meeting.

MANIFEST: Chairman Hippler moved to accept manifest as follows, Vice Chair Meaney seconded; passed 5-0-0.

due to previous commitment). Town Administrator Bolton stated that she would need a nonpublic session at end of meeting.

GOVERNMENT BUILDINGS & MAINTENANCE PROJECTS:

Gordon Brown Buildings: Town Administrator Bolton reported continuing to wait on Walker Roofing and expressed concern regarding a date, as fall is coming and a schedule was presented to them.

Gazebo: The Town Historical Society has requested a team engineering sketch and wishes to present 2 quotes to Board on October 1st, 2018 (following Town Historical Society September 19th, 2018). Chairman Hippler reported productive conversation with Historical Society members.

Security Camera Project at Safety Complex: Town Administrator Bolton reported no feedback from Mirador and Paesik. She also expressed concern regarding integration of 9 existing cameras as well as specific details of Paesik bid.

Safety Complex Roof Replacement: Town Administrator Bolton reported follow-up from almost all bidder. While funding is not currently available, she calculated average +5% = \$66,500 and will present this to CIP to secure future funding. Chairman Hippler inquired regarding quotes being held over a period of time; Town Administrator Bolton replied that bidders had expressed interest in being approached when funding available.

Food Pantry Update: Town Administrator Bolton reported confusion over a recent social media post from the Food Pantry. The email she had received in August had stated that October 20th would be their last day, with food and fridges being donated to the Town. She has since received an email on September 11, 2018 stating a desire to change locations due to mold and small size, expressing interest in working with the Town, and specifically requesting information regarding the property located in the center of Town. Town Administrator Bolton expressed concern with language “new place that’s paid for” and has not yet followed up with the property owner. Finance Administrator Beth Rouse had received an email requesting a new space inquiring why the Town couldn’t help out its own food pantry. Vice Chair Meaney expressed concern as Board has been discussing this matter at length for several meetings. Selectman Snyder inquired regarding concern with Town Office location – is it due to wheelchair access? Chairman Hippler commented that it might be due to space required for thrift store. Selectman Burdick commented regarding income of thrift store. Town Administrator Bolton reminded the Board that no other Town she has reached out to pays directly for their food pantry’s location and that budgeting for this may not be available. Chairman Hippler and Vice Chair Meaney suggested following up with the Food Pantry to clarify situation before taking any further steps. Town Administrator Bolton expressed concern over residents of Town who rely on Food Pantry and additionally expressed concern regarding wasted time and misunderstood intentions. Selectman Burdick inquired regarding price proposed by the property owner in the center of Town; Town Administrator Bolton will follow up. Selectman Burdick commented that Food Pantry pays rent at current location – unclear why rent needs to be covered at new location.

GC Building Projects: Chairman Hippler requested October 1st, 2018 timeline regarding GC Building projects; Town Administrator Bolton confirmed budget discussions will be beginning immediately proceeding.

CORRESPONDENCE/ OTHER BUSINESS:

Selectman Burdick brought to attention the email regarding Riverdale Road, previously discussed in the Board meeting September 10th, 2018. Chairman Hippler had followed up with resident. Selectman Burdick suggested “no trucking” from 8:00 PM to 6:00 AM rather than previously suggested 9:00 PM to 7:00 AM, and commented regarding lack of posted speed limit sign. Vice Chair Meaney clarified that statutorily speed limit should be 30 MPH. Selectman Burdick inquired regarding lower speed limit. Chairman Hippler inquired regarding procedure for speed limit changes. Selectman Burdick suggested a “no trucking” policy except for emergencies; Chairman Hippler replied that definition would be sticky. Vice Chair Meaney inquired regarding exemption for traffic from New Boston. Selectman Burdick commented regarding problem of traffic not stopping and suggested a convex mirror. Selectman Burdick also commented that cement is all broken up and inquired as to repair/ re-do. Selectman Burdick also suggested moving stop sign forward and painting stop line and enforcement through state police. Vice Chair Meaney suggested putting it in writing and bringing it to attention of state police; Chairman Hippler expressed concern regarding enforcement and short staffing. Chairman Hippler commented that missing signage is DPW issue. Selectman Burdick suggested initial enforcement may have strong impact/ improvement.

Town Administrator Bolton brought to attention a letter from the Conservation Commission regarding 9 properties on the tax-deed property list. An agenda item has been scheduled for October 1st, 2018. Selectman Snyder inquired regarding Marsh Ridge Road and commented regarding the number of properties. Selectman Burdick commented that these 9 properties are small and abut conservation land.

Town Administrator Bolton reported a visitor interested in Clark Mill property who had offered to pay value of land when property was recovered by Town and had been unaware of auction. Town Administrator Bolton will follow up with Town Counsel Laura Spector-Morgan regarding available options such as sealed bid or public auction (which Board has already committed to). Additionally, Clark Mill property is on Conservation Commission list. Town Administrator Bolton has followed up with St Jean Auctioneers to confirm date of November 17th 2018 for auction and October 1st 2018 for finalized list.

On behalf of PARC, Town Administrator Bolton requested information regarding the last day boats allowed on Horace Lake. Boat ramp is monitored until 4:00 PM on October 7th, 2018. Drawdown is typically October 15th. Dennis Aubin commented that this information should be available at lakehorace.com.

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:25 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 8:51 p.m. A roll call vote was taken, Selectman Osborne – yes;

Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0

Being there was no further business to come before the Board, Chairman Hippler moved to adjourn at 8:52 PM, Vice Chair Meaney seconded; passed 5-0-0.

ADJOURNMENT

A True Record.

Hannah Smith

Hannah Smith
Recording Secretary