

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
June 18, 2018**

PRESENT: JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; FREDERICK W. HIPPLER, CHAIRMAN; SHERRY BURDICK, SELECTMAN; JOHN (JACK) MEANEY, VICE CHAIRMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Donna Osborne; Frank Campana; Richard Butt; Steve Roberts; John Lawton; Bob Vezina, Fire Chief; Heleen Kurk; Tom Clow

At 6:45 PM Chairman Hippler welcomed everyone present and asked for those present to join the Board for the Pledge of Allegiance. Chairman Hippler informed those present that we were supposed to start the evening with a nonpublic session, but the requested party cannot make it due to the impending storm and traffic.

PUBLIC COMMENT:

Richard Butt, 90 Old Town Road, asked if the Board implemented a new policy regarding to not responding to questions raised during public comment. Two weeks ago it was stated that public comment was going to be just public comment and there would be no questions answered. Chairman Hippler stated that if the Board can quickly answer a question without incurring more debate that will be done, other than that it will be answered at the next regular meeting.

Heleen Kurk, Mt. Dearborn Road, stated that she was going to ask the status of Article 27 again tonight, but she received an email this afternoon regarding it, but she wanted to make a plea that the Librarian, Mike Sullivan be included on the committee as he was hugely instrumental in getting things started. Selectman Snyder stated that there was a reply indicating that Mr. Sullivan will be and has been included.

Chairman Hippler stated that there are a couple of public hearings scheduled for specific times, so the Board is going to move on and take care of some other business before the hearings.

MEETING MINUTES:

May 21, 2018 Minutes: Chairman Hippler moved, Vice Chairman Meaney seconded to approve the May 21, 2018 minutes as amended. Passed 5-0-0

MANIFESTS:

Chairman Hippler moved, Vice Chairman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated June 7, 2018 as included in the following manifests:

Payroll Manifest

\$ 63,923.30 (Weekly payroll including insurance buyouts)

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Accounts Payable Manifest	\$ 50,248.16
Weare School District Manifest	\$ 808,767.00
Supplemental Manifest	\$ 28,090.50
TOTAL	\$ 951,028.96

The following manifests were previously ordered to sign at the June 4, 2018 Board of Selectmen meeting:

Payroll Manifest \$ 52,120.19 (weekly checks dated 06/14/18)

Accounts Payable Manifest \$ 9,201.49 (checks dated 06/14/18)

As there is no Selectmen's Meeting scheduled for Monday, June 25, 2018,

Please vote:

To order the Treasurer to sign payroll checks dated June 28, 2018 estimated to be about \$70,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$60,000.00 for accounts payables that cannot wait until the next scheduled meeting of July 2, 2018 without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting. Passed 5-0-0

DEPARTMENT HEAD/COMMITTEE ITEMS:

Fire Chief Bob Vezina informed the Board that he has found a company that is interested in our Hurst Tool that was replaced. Chief Vezina explained that the tool is functionally obsolete for our Fire Department largely because of how the new cars are being made. Bergeron Protective Clothing LLC has offered to take the Hurst Tool and give the Town a \$1,000 credit that can be used purchasing turnout gear. **Vice Chairman Meaney moved, Selectman Burdick seconded to dispose of the Fire Department's Hurst tool to Bergeron Protective Clothing LLC for a \$1,000 merchandise credit. Passed 5-0-0**

PUBLIC HEARING: To hear public testimony and comment on the acceptance & expenditure of insurance money in the amount of approximately \$54,000 for the loss from a catastrophic event involving the ladder truck used by the Fire Department. Chairman Hippler opened the public hearing at 7 PM and recognized Chief Bob Vezina to speak.

Chief Vezina explained that in August of 2017 one of the cables on the ladder truck broke. The truck was taken to Lakes Region Fire Equipment for evaluation. They suggested that we call our insurance company (Primex) to let them know. Primex came back with three plans for the Town. First was to repair the truck which was very costly between the repair and recertification. Plus due to the age of the truck, which is a 1990 Seagraves no one was excited with that option. Second was to find another aerial device that could be mounted on our truck. Again that was a pricey option. Third was to total the truck and issue a check to the Town. Chief Vezina and the Board of Firewards have had several conversations and the consensus was that it was not worth repairing or replacing and that receiving the insurance money is more valuable to the community. The reason for not repairing or replacing is largely due to the fact that our immediate need has changed and diminished. When the Town first purchased this truck in 2006 there were not many towns around us with a ladder truck. Today Goffstown, Hillsborough and Hopkinton all have ladder trucks so if Weare was to need one we would reach out to one of the neighboring communities. The 2019 CIP plan is to replace the Chief's car with the command station. The thought was to take the insurance money and use it to purchase the Chief's car, which would remove the request from the 2019 CIP plan.

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Vice Chairman Meaney asked if the Town could have gotten a newer ladder truck to replace this one. Chief Vezina stated that yes we could that was an option.

Selectman Burdick asked how many times the ladder truck has been used since we purchased it in 2006. Chief Vezina stated that he is not sure about all the way back to 2006 but the computer goes back to 2008 and from then to present it was out 65 times. Chief Vezina reminded the Board that it was purchased for \$90,000 and the town is getting 60% of its value back (\$54,000) 13 years later, which is a very good return.

Heleen Kurk, Mt. Dearborn Road asked of the 60+ responses how many were social events? Chief Vezina replied all 65 were actual incidents. He recalled taking the truck himself to an incident in Goffstown. Ms. Kurk stated that the taxpayers spent \$90,000 to purchase this and she would like to see the insurance money returned to the taxpayers.

Frank Campana, Quaker Street asked why the notice for the public hearing did not specify exactly what the Board was looking at doing. Why not say, taking the insurance money and buying the Chief a car. He would like to see the money returned to the tax payers. He felt the Chief's car should remain in the CIP for the 2019 year. Mr. Campana went on further to state that he thinks it's greedy on the Fire Department side to take the insurance money and buy the Chief a vehicle. In addition to getting approval to expand what is purchased through the ambulance billing fund at this year's town meeting he felt the money should be returned and wait for next year. Mr. Campana pointed out that he felt that Chairman Hippler should abstain on any vote the Board makes as he gets a paycheck from the Fire Department and it wouldn't look right.

Donna Osborne, South Stark Highway agreed with Heleen Kurk that the money should come back to the taxpayers. She would like to see the Chief get what he needs but that can be done at Town meeting.

Steve Roberts, Concord Stage Road stated that he is speaking as the Board of Firewards Chairman. He stated that this is not a windfall and the Fire Department is far from greedy. They are anything but. This decision reduces the fleet for the department. A few years back when a station was closed there was a pumper that was not needed so that was repurposed to the Public Works Department. Two years ago when the Self-Contained Breathing Apparatus (SCBA) was nearing the end of its life a quote was received for all new SCBA but the Chief did some research and applied for refurbished units that saved the taxpayers over \$100,000. The ladder truck has been here for a while and they could have it repaired/replaced but again the Chief and the Board of Firewards opted for another option that would be more beneficial to the Town. The next request in line on the CIP was a command vehicle for the Chief. It was not just selected to buy something. It was thought of to purchase now and remove the \$60,000 off the 2019 CIP requests. This would open up more available funding for the other departments requests in 2019. The special revenue fund is scrutinized looking ahead to future purchases of the out years for vehicle replacements to provide the present and future needs.

Richard Butt, Old Town Road stated that Chief Vezina does a great job and is very conservative. He stated that currently there is over \$163,000 in the special revenue fund as of last month, so there seems to be enough money. Mr. Butt stated that the next vehicle for replacement is scheduled for 2023 and at that point the special revenue fund would have over a million dollars for the next vehicle. He feels this circumvents the voters and taxpayers. He would prefer that the money come back to the taxpayers.

Heleen Kurk wanted to acknowledge the information that Steve Roberts gave. She has two issues first we are not getting another ladder truck and second the request for tonight is to use the money for a Chief's car.

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Frank Campana stated that when the proposal first appeared before the Board there was a parallel drawn between the replacement of a police vehicle that was involved in the shooting event. The parallel was that the insurance from the unmarked Chief's car was used to purchase a front line marked SUV police cruiser. The request is to purchase the Chief's command vehicle with funds from a lost fire truck.

Chief Vezina stated that Mr. Campana is correct that was the parallel that was discussed. This is to take a vehicle that was seldom used and replacing it with a vehicle that is used as much if not more weekly than some other vehicles. It also is not just a car. It would hold the command center that is vitally important when an event is taking place.

Richard Butt urged the Board to think of the taxpayers and if the car is that bad then why didn't it get replaced this year.

Chief Vezina reminded everyone that there is a \$77,000 ambulance payment that needs to come off the top of the ambulance billing revenue funds that Mr. Butt was mentioning.

Being there was no further comments Chairman Hippler closed this public hearing at 7:38 PM.

PUBLIC HEARING: To hear public testimony and comment on the request for a Discretionary Preservation Easement, per RSA 79:D, filed by John Zioze at 15 Deering Center Road, (Tax Map 408, Lot 178), Weare, NH 03281 Chairman Hippler opened this public hearing at 7:38 PM.

No one was present for this public hearing. Town Administrator Bolton reviewed the RSA for a Discretionary Preservation Easement as well as reminded the Board that there are 3 other easements just like this. One of the easements was granted 50% and the other two were granted 75%. The Board had additional specific property questions and would like to table this hearing to a date that the owner can be available to attend.

Tom Clow was present and urged the Board to follow suit with the other requests as allowed by State statute and he is in favor of following through on this request.

Chairman Hippler closed this public hearing at 8:41 PM.

DEPARTMENT HEAD/COMMITTEE ITEMS:

Appointment to SNHPC as Representative: Tom Clow was available. Mr. Clow stated that he is currently the Town's representative to SNHPC for the CEDS committee. While at the SNHPC CEDS meeting he inquired the commitment needed to be the Town's representative. He felt that he could make that commitment. The Board thanked Mr. Clow for volunteering. **Vice Chairman Meaney moved, Chairman Hippler seconded to appoint Tom Clow as Weare's Representative to SNHPC for a term of 4 years. Passed 5-0-0**

Chairman Hippler recognized and thanked Tom Clow by presenting him with a plaque for his 12 years of service as a Selectman.

DISCUSSION REGARDING INSURANCE MONEY:

Chairman Hippler asked for a Board discussion regarding the earlier public hearing on the insurance money from the ladder truck. Selectman Burdick stated that she felt that with the amount of money and the car slated for CIP in 2019 that the money should be put into the general fund. Selectman Snyder stated that before tonight she felt

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it should go through the CIP, but now she is leaning the same as Selectman Burdick. Selectman Osborne stated that he is leaning to have the money go back to the taxpayers. Vice Chairman Meaney stated that he felt it should be used for the Chief's car and that it should be taken off the CIP for 2019 and put any leftover balance from the purchase to be put back in the general fund. Chairman Hippler stated that he felt the taxpayers should have final say and not this board. **Selectman Burdick moved, Selectman Snyder seconded to put the \$54,000 into the general fund. Passed: 3 yes (Osborne, Snyder, Burdick); 1 opposed (Meaney) and 1 abstention (Hippler).**

DISCUSS PROPERTY LOCATED AT 325 NORTH STARK HIGHWAY:

Town Administrator Bolton was asked to find the amount of money owed to the Town on back taxes and the expenses to get the building usable for the DPW to use as a temporary garage. The total was approximately \$88,000. Selectman Osborne stated that he felt the garage would be the selling point for that property. Chairman Hippler stated that he felt \$88,000 is a large number to recoup and he agrees with Selectman Osborne. Vice Chairman Meaney stated that he would be in favor of sending the former owner a 90 day notice to repurchase and then auction it off. The consensus was to keep the property to be auctioned off later.

DISCUSS CLASS VI ROAD SPECIFICATIONS:

Fire Chief Bob Vezina was present to discuss Class VI road specifications. Chief Vezina did some research from other towns and provided the Board with a handout for their review. The town seems to be experiencing a lot of requests to build on Class VI or private roads. By allowing the building of houses on these classifications of roads can be very troublesome to the emergency services when the need arises. The Fire Department's issue is largely access. Chief Vezina suggested that a joint board(s) meeting be held in the near future to work out some details or guidelines that everyone would have to follow.

Selectman Osborne left the meeting at 8:11 PM.

DISCUSS TAX DEEDED PROPERTIES FOR AUCTION:

Town Administrator Bolton received three quotes from three different companies to perform an auction for the tax deeded properties. Those quotes were shared and to reviewed by the Board to select one company. The Board discussed including all tax deeded property regardless of the length of time the Town has held them. To do that a certified letter needs to be sent giving them 90 days to pay or it goes to auction. **Chairman Hippler moved, Vice Chairman Meaney seconded to have the properties owned for less than 3 years to be sent a 90 day notification letter informing them that their property would be included in the fall auction. Passed 4-0-0** The Board then discussed which company to perform the auction out of the 3 companies. **Chairman Hippler moved, Vice Chairman Meaney seconded to have James St. Jean Auctioneers hold a tax deed auction in the fall. Passed 4-0-0**

MEETING MINUTES:

June 4, 2018 Minute: Vice Chairman Meaney moved, Selectman Burdick seconded to approve the June 4, 2018 minutes as amended. Passed 4-0-0

ADMINISTRATIVE REPORT:

Hawkers & Peddlers Ordinance : This item was moved to July 2nd with Chief Kelly

Joint Loss Management Committee: The next meeting is scheduled for June 20, 2018 @ 11 AM

Tax Deeded Property for Auction: The vendor was selected earlier tonight.

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Hazard Mitigation Plan ó still waiting for a response from SNHPC another follow up will be made

Committee (Article 27): Emails have been circulated to all interested members to try to come up with a kickoff date that everyone can attend.

Part Time Minute Taker for Planning Board, Zoning Board and Conservation Commission: Town Administrator Bolton and Code Enforcement Officer Chip Meany will conduct interviews over the next couple of weeks to bring forward a candidate.

Police Department Copier: Town Administrator Bolton presented the Board with a new copier lease for the Police Department. This new copier has a larger document feeder. The numbers of color and black and white copies were adjusted to be more in line with our needs. The existing copier lease is being charged additional costs for going over the color copy allotted amount. The total cost for the year is \$33.60 more than the current one. **Selectman Snyder moved, Vice Chairman Meaney seconded to authorize Chairman Hippler to sign the new copier lease for the Police Department. Passed 4-0-0**

ACO Position: The Board asked Town Administrator Bolton to get an update on where we are with this.

Mowing of Cisterns: The Board asked Town Administrator Bolton to follow up with Stockhaus Enterprises regarding the mowing of the Buzzell Hill and Peaslee Cisterns, they appear to be in need of mowing.

GOVERNMENT BUILDINGS & MAINTENANCE PROJECTS:

Clinton Grove under Pinning: No bids received

Bell Tower & rot at Town Hall: No bids received

Gordon Brown Buildings: One bid received

Town office roof, TA roof and walls & bulkhead at Town Office: quotes were solicited, one bid received

Plumbing & Electrical Bids: One plumbing and three electrical bids were received

The Board felt that before any of the bids were read out loud each company/individual needs to provide the Town with a certificate of insurance. Town Administrator Bolton will contact all to get the insurance certificates and will bring them back to the next meeting.

Meeting at Safety Complex: Town Administrator Bolton reminded the Board that they are meeting with both chiefs at the safety complex tomorrow (June 19th) @ 6 PM to look at the compressor room and the roof.

CORRESPONDENCE/OTHER BUSINESS:

Chairman Hippler informed the Board that he went to the State Auction and there was a pallet of air tanks and masks that went for \$25 for the whole pallet. There was also another pallet of miscellaneous apparatus that went for \$20. His point being that our donation to the Dominican Republic was a great idea. Town Administrator Bolton shared a thank you letter from ODRI for the 33 masks and 49 bottles that went to the Dominican Republic.

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Chairman Hippler stated that he has received a couple of emails regarding the 33 B & B lane project. Chairman Hippler stated that he will forward it to Town Administrator Bolton who can reply on behalf of the Town.

NONPUBLIC SESSION:

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:57 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 4-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:43 p.m. A roll call vote was taken, Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 4-0-0

Vice Chairman Meaney moved, Chairman Hippler seconded to seal and restrict these minutes of this nonpublic session. Passed 4-0-0

Being there was no further business to come before the Board, Chairman Hippler moved, Vice Chairman Meaney seconded to adjourn at 9:44 PM. Passed 4-0-0

ADJOURNMENT

A True Record.

Naomi L. Bolton

Naomi L. Bolton
Recording Secretary