

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
May 7, 2018**

PRESENT: FREDERICK W. HIPPLER, CHAIRMAN; JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; SHERRY BURDICK, SELECTMAN; JOHN (JACK) MEANEY, VICE CHAIRMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Betty Straw; Jeff Andrews; Vinnie Iacozzi; Chief Bob Vezina; Peter Flynn; Justin Douglas

Chairman Hippler called the meeting to order at 6:30 PM before the Board entered into nonpublic session.

NONPUBLIC SESSION:

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3II (e). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 6:52 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to meet with the Town attorney regarding a pending lawsuit.

Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 6:52 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 7:05 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to meet with the Tax Collector to review two payment arrangement plans for two taxpayers.

At 7:06 PM Chairman Hippler welcomed everyone present and asked for those present to join the Board for the Pledge of Allegiance.

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PUBLIC COMMENT:

Betty Straw, 61 Flanders Memorial Road, stated that she has a letter that she would like to read to the Board for the record. It is the same letter that she read at the Planning Board. It reads as follows:

“After hearing about four large commercial buildings being proposed in Riverdale over a stratified aquifer on the edge of the village, I am concerned about its effect on the river and the water supply for the village and surrounding areas. I would urge the Planning Board to require all available avenues for mitigating any potential dangers. It is my understanding that there is a “View Tax” in Weare, which I assume is a pleasant view. If construction or destruction creates an unpleasant view of an area a “View Tax” might be in order. Riverdale is the birthplace of Weare and deserves more consideration than has been given for its importance in the development of the town. Respectfully submitted, Elizabeth P. “Betty” Straw, April 22, 2018”

Jeff Andrews, Custom Crushing stated that he did the Town’s crushing last year and he presented the Board with a letter about this year’s crushing for consideration, which read as follows:

“Dear Select board, In 2017 my company was the successful low bidder for gravel crushing and stone processing. We successfully completed the project on time and met all the specifications of the finished product required. Total amount processed was 11,000 tons. This year the town is expected to crush a total of 7,500 tons, or approximately 30 percent less than last year. I know from past experience when the Town has been satisfied with a company’s past work, they voted to extend the contract for up to three years for the same type of work performed. So in like kind, I’m willing to offer the Town the same price per ton as last year @ \$2.60 per ton for this year’s expected volume. Usually pricing is based upon volume, more volume cost is less, and less volume cost is higher, especially when mobilization of several pieces of equipment is involved. So I believe holding the cost to the same for a smaller job provides added value to the town. We’ve been crushing gravel since 1984 and once we had an opportunity to work for the Town of Weare we provided excellent workmanship and quality. I ask for your consideration in this matter. Sincerely, Jeff J. Andrews, Custom Crushing Co., LLC, PO Box 1309, Meredith, NH 03253”

Chairman Hippler asked Mr. Andrews if the DPW Director has this letter. Mr. Andrews replied no because he’s not working today, so there was no way of getting ahold of him. Mr. Andrews stated that in years past the town has had a contractor crush, then come before the Board and say they will hold the price for the next year, so he is here making that same offer. He brought with him a copy of last year’s minutes when it was awarded. At that time the difference in cost between him and the second place vendor was \$1,760. Using that same method with this year’s amounts it would be a savings of \$1,960 which would enable the Town to purchase an additional 753 tons or almost 1,000 tons of extra material with the amount of money saved. Town Administrator Bolton asked Mr. Andrews if he knew that the DPW Director has this out to bid. Mr. Andrews stated yes he got a call last Friday about it. Town Administrator Bolton stated the bids are due to be open Monday, May 14th. Mr. Andrews stated that he was here to see if the Board would be interested in extending it like they have in the past. Chairman Hippler stated that they are going to entertain the bids because it is already out. Chairman Hippler stated that he applauded Mr. Andrews for stepping forward but it will be up to the Board after they review the bids as presented. The Board agreed with Chairman Hippler. Mr. Andrews stated that had he known he would have come down earlier before it got put out to bid. Chairman Hippler stated that we have a purchasing policy that states that anything over \$1,000 must be put out for bids through a process. Mr. Andrews then asked how was it that years ago Chris Bolton and Big Foote it was never put out to bid it was extended. Chairman Hippler stated that he can speak for the last three years and it did go out to bid. Mr. Andrews stated that he has letters from Tim Redmond that informed him that the Board decided to stay with the same vendor for another year. Chairman Hippler stated that could be past practice, but we do have a new DPW Director now and the Board has really tightened up on the purchasing policy and the way the Town’s money is spent, so we are going to wait for the bid process and the DPW Director to come forward with the bids.

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Justin Douglas, 10 Waterman Road, stated that there has been an ongoing dispute with one of his neighbors. Recently he received a letter from Chip Meany, Code Enforcement Officer and he is here asking the Selectman to rescind the letter that the Code Enforcement Officer sent requesting to have items removed from his yard. Mr. Douglas stated that Mr. Meany failed to specify in the letter what those specific violations were. He cited RSA where there were violations, some pertaining to the number of what's considered junk cars on a property. Mr. Douglas asked the Board if they could answer what the actual town ordinance states and if it varies from the State as far as how many unregistered vehicles are allowed to be on a property. Mr. Douglas stated that in order to qualify as a junkyard according to statute you would need to have two or more vehicles, which are now considered to be junk. So, if you were going to say registration is the determining factor for junk, one vehicle by the way the law is written is actually what it says because the equal to would be considered a junkyard. Mr. Douglas continued to explain that a junk vehicle is defined as a vehicle that is no longer intended or fit for use under the legal means which it was originally intended. Now registration doesn't determine its intent or its ability to be still considered fit for its original use like the inspection does. He feels that to tell somebody that an unregistered vehicle violates that statute is incorrect. He claims that the vehicles on that property are still in working order, just not registered and he is here to tell the Board that they do not qualify under the law. There is one blue Audi a4 that has a wheel removed because he was doing brake work. Mr. Douglas elaborated that one of the things that has happened to him is in the last few years he sustained a pretty bad shoulder injury at work so it's been hard for him to do some of his vehicle maintenance and his firewood. Code Enforcement Meany has asked him to cover up some of the stuff in his yard with tarps and to get rid of the tires. He stated that very little of the things on that property are actually junk. A lot of these items are things that he uses, so for Code Enforcement Meany to not only list the statute for the junk vehicles but refer to the yard as a nuisance he feels is belittling to his possessions. He explained that he may not be a wealthy person. He may not have the nicest and newest of things but to determine the possessions that he has and uses on a daily basis or yearly basis is junk, is wrong. Mr. Douglas stated that if the Town would like he can register more of those vehicles, but to request that he gets rid of them because they are not inspected and therefore does not fit the statute he thinks is incorrect. Some of those things are on their way out now, cars and a boat or two, but nothing fits the statutes that were sent to him by Code Enforcement Meany. Mr. Douglas stated that there is a current restraining order from his neighbor, so he is not sure he can even say his name here, but he has been coming down to the Board meetings making false statements requesting help for a right of way. He stated that the neighbor has continued to fabricate stories and lies about him. Mr. Douglas stated that the son attacked him on his property over this dispute and provided further details. Chairman Hippler interrupted and stated that he understands, but the Board does not have the letter so this Board is not going to take up this issue either way. We have department heads that we have to entrust in, tier system management. Chairman Hippler stated that there are two sides to every story. Mr. Douglas stated that is all something that has to be looked into.

Mr. Douglas stated that on another topic there is a culvert at the beginning of Waterman Road that he has made several requests, but the culvert has been smashed in by rocks multiple times as they are falling out of the road. The culvert being blocked has caused water to back up onto his property and last year he lost one of his sheep because of that flood. Nothing has been done about that. They have made several requests and still nothing's been done. A letter has been written to Town Administrator Bolton to make it known and to make a request to have something corrected. When the guys have been out there plowing in the past I let them know that there's a rock in the end of the culvert and asked if they can yank it out and get it open for him again. They do that when they can and they have been great but that needs attention as well. Mr. Douglas thanked the Board for their time.

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DEPARTMENT HEAD/COMMITTEE ITEMS:

Compressor Space: Chief Bob Vezina was present tonight to make a request for compressor space. As part of the Town garage building project, they got a new compressor, so he asked if the Fire Department could get the old one, which they agreed to. There has been an issue in the past for many years long before Chief Vezina got here, and that is the air compressor that they currently have, which the main purpose is to put air in the tires and stuff, can't produce enough pressure. It's a homeowner compressor. They need to replace the compressor in East Weare, so as part of this process was to take the old compressor from the DPW garage, install it into the center fire station and send the one from the center fire station to East Weare because that one's been broken for some period of time now. This compressor from the DPW is bigger than the current one, so there is a space issue. They have always had a decibel level issue where it's located, so what Chief Vezina has proposed as part of the rearranging of space at the center is to carve out a little piece of what was the entryway to the gymnasium which outlined area that you will see on the plan he provided. The plan is to install a sound rated enclosure there so they can put the compressor in there and relieve them of the space issue and the noise issue. The plan view has the gymnasium outlined in yellow. The red notations, one is the compressor and one is the new wall. The plan would be to upgrade the other adjacent walls to meet that sound reduction barrier. The detail to the wall construction is on the second page. Chief Vezina stated that some of the benefits of that to the Fire Department is space and noise and to the Police Department is they actually gain some probably usable wall space, so instead of having a 7 foot wall there will be nearly a 14 foot wall that can be used for lockers, etc. Selectman Burdick asked if this would be going out to bid. Chief Vezina stated that he doesn't see the total cost being more than \$1,500. Selectman Osborne asked if there was going to be an outside door for access. Chief Vezina stated that they can it was discussed with Town Administrator Bolton earlier and they can make it available to them or that space. Selectman Osborne stated that as long as it is made accessible to the Police Department as well he has no problem with it. Selectman Snyder asked if he has discussed it with the Police Department. Chief Vezina stated not at this time. Vice Chairman Meaney stated that he didn't have an issue with it. Chief Vezina pointed out that there will need to be some electrical work done and an upgrade, but in that location it is very close to the existing panel so it would be minimal cost to upgrade. Selectman Burdick stated that she didn't have an issue with it. Selectman Snyder asked where the money would be coming from. Chief Vezina replied that ideally from the Government Building and Maintenance Capital Reserve Fund if not he felt that he may be able to scrounge something up. Chairman Hippler stated that he has no problem with it but there needs to be a mention of it to the Police Chief because they had an intention of the space. He felt it's a great place for it. It is a sizeable compressor, bigger than what we have. It does need a sound deafening room and having access to the back for both departments is good. He would like for Chief Vezina to let Chief Kelly know that this is the way that the Board is looking to go and if the cost is over \$1,000 it will need three quotes. Chief Vezina stated that the entire project he feels will be about \$1,500. **Vice Chairman Meaney moved, Selectman Burdick seconded, to allow the Fire Department to upgrade the compressor room using an area of former common area with the total cost to include electrical upgrade and new sound deafening and fire rated walls. Passed 4-0-1 (Chairman Hippler abstained)**

THIBEAULT CORPORATION – RENEW GRAVEL PERMIT ON CLOUGH PARK ROAD, TAX MAP 409-107: Chairman Hippler recognized Vinnie Iacozzi on behalf of Thibeault Corporation. Mr. Iacozzi spread out another plan on the table in front of the Board. Mr. Iacozzi stated that at the last meeting the permit request was tabled for some additional information. He provided that information last week to the Town Administrator. Each board member was provided a copy of the plan showing GPS coordinates, the letter from their engineer and also a letter from the NH Department of Environmental Services that the permit has been changed to Thibeault Corporation's name. Unfortunately the letter that they have been showing in their permit application over the past seven to eight years was not the updated one. NH DES fell behind on the permitting and they felt somewhat embarrassed when they sent Mr. Iacozzi the permit. He believed those were the only

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open items that they had. Mr. Iacozzi stated that he would like to note that the original 29 acre permit going back some years, the actual portion left to excavate is now 26.7 acres. Selectman Osborne stated that you are still under a cease and desist from the Town of Weare, why were trucks from Lynch Materials on your property at quarter of seven this morning. Mr. Iacozzi stated that he has no idea he has not been out to the property in several days. Selectman Osborne replied that was the response two weeks ago, that you have no idea what's going on at the property. Mr. Iacozzi stated that they have supposedly transferred the Lynch vehicles up to their pit in Bow and that's what he was told. Selectman Osborne stated that it has been reported that there have been trucks on some days going out of there every two hours, so obviously the cease and desist was just thrown in our faces as far as he is concerned. You are still operating that pit. Mr. Iacozzi stated that he couldn't answer that. Town Administrator Bolton asked for clarification on the map. Mr. Iacozzi pointed out that the area that is shown by GPS coordinates is the balance of the area left to excavate, the rest shown in the light color and noted on the plan has been excavated previously. Selectman Burdick asked how many acres were in the light colored area. Mr. Iacozzi stated that part of that was excavated before they purchased the property. They excavated a little less than three acres as it was 29 acres total. Chairman Hippler asked about the buffers along the wetlands. Mr. Iacozzi stated that they are well outside the buffers. Town Administrator Bolton stated that she has talked with Mr. Iacozzi regarding condition number 6 on the NH DES Alteration of Terrain permit as it refers to requiring an EPA permit for over one acre of disturbance. Mr. Iacozzi indicated during the conversation that he had a three ring binder that has all of his EPA permits in it for all their properties that he was going to bring for the Board to review. Mr. Iacozzi passed around the three ring binder for the Board to review. In 2012-2013 they changed the clean water act and all of their pits all over the State of NH and the only one they were in default with was their home location. They were fined \$3,500 for missing that. He provided copies of the settlement agreement to the Board as well. Vice Chairman Meaney stated that he doesn't like the fact that there is a cease and desist and there are still trucks hauling out of there. He would like a response to that. Mr. Iacozzi replied that he is somewhat embarrassed because he thought it was taken care of when they moved them up to Bow. Mr. Iacozzi offered to make some sort of financial contribution to either the Old Home Day Committee or something to try to make it right. He claimed that there must be one or two trucks at the most because the Lynch trucks are up at Bow at exit 11. Vice Chairman Meaney stated that he felt they have all the paperwork in order for granting them the permit. Town Administrator Bolton stated that she had a conversation with Mr. Iacozzi when he was in about the possibility of making the permit expiration longer than one year, maybe two. Vice Chairman Meaney stated with all things considered he would suggest the permit term be one year. Selectman Burdick agreed that one year is the right way to go and then review it a year from now. Town Administrator Bolton informed Mr. Iacozzi that the Town can't take any monetary items or donations as offered earlier. It is not proper or allowed as the Town. Chairman Hippler stated that it appears the consensus of the Board is to renew it for one year and revisit it next year. **Vice Chairman Meaney moved, Selectman Burdick seconded to issue a permit for excavation to the Thibeault Corporation located on Clough Park Road, Map 409 Lot 107, consisting of 26.7 acres remaining to be excavated for one year. Discussion:** Chairman Hippler stated that obviously next year it should be planned to start the process earlier as the deadline is one year from May 21, 2018 the date the permit will be signed. Town Administrator Bolton also had the intent to excavate the Board to sign. Chairman Hippler stated that if we are again in this situation next year, with a late renewal and if a cease and desist order gets ordered and ignored the Board would be inclined not to approve the permit at all. Selectman Snyder stated that she felt ignoring the cease and desist is not very respectful to the Board. **Passed 4-1 (Selectman Osborne opposed)**

MEETING MINUTES:

April 23, 2018 Minutes: Selectman Osborne moved, Selectman Burdick seconded to approve the April 23, 2018 minutes as amended. Passed 4-0-1 (Vice Chairman Meaney he was absent)

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MANIFESTS: Chairman Hippler stated that before he reads this off. He will not be here next Monday he has to be a company training in New York. Would the Board like to start the summer schedule next week? The consensus of the Board was to be off next Monday and start the summer of schedule for bi-weekly meetings.

Chairman Hippler moved, Vice Chairman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated May 10, 2018 as included in the following manifests:

Payroll Manifest	\$ 51,425.16 (Weekly payroll)
Accounts Payable Manifest	\$ 16,612.74
John Stark Coop Accounts Payable Manifest	\$ 250,000.00
TOTAL	\$ 292,069.90

The following manifests were previously ordered to sign at the April 23, 2018 Board of Selectmen meeting:

<i>Payroll Manifest</i>	<i>\$ 50,384.60 (weekly checks dated 05/03/18)</i>
<i>Fire Department Monthly Payroll Manifest</i>	<i>\$ 10,449.73 (monthly checks dated 05/03/18)</i>
<i>Accounts Payable Manifest</i>	<i>\$ 115,065.62 (checks dated 05/03/18)</i>

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**If there is no Selectmen's Meeting scheduled for Monday, May 14, 2018,**

**Please vote:**

**To order the Treasurer to sign payroll checks dated May 17, 2018 estimated to be about \$60,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$50,000.00 for accounts payables that cannot wait until the next scheduled meeting of May 21, 2018 without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting. Passed 5-0-0**

### **ADMINISTRATIVE REPORT:**

**Hawkers & Peddlers Ordinance :** This item was moved to May 21 and will be an agenda item with Chief Kelly.

**Custodian Position Details:** This item is open, largely because of the default budget there is no money for cleaning of the new DPW garage facility. Town Administrator Bolton will speak with the current cleaning people about the possibility of working in some time to do some cleaning.

**Tax Deeded Property for Auction:** Town Administrator Bolton stated that there are four vendors that handle tax deeded properties that she has reached out to for some information regarding specifics with costs, process, etc. All four have been asked to submit information for our next meeting.

**Hazard Mitigation Plan:** Town Administrator Bolton stated that Selectman Burdick had forwarded a list of corrections that she felt should be changed in the Hazard Mitigation Plan. Selectman Snyder provided Town Administrator Bolton pages that included changes. These pages will be sent over to SNHPC as well like the list. Any feedback that comes back from SNHPC would be shared with the Board. The Board wants to make sure all the data is correct. The final public hearing has to also be held and action will need to be taken.

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Committee (Article 27) ó Per Town Meeting: Town Administrator Bolton stated that as a result of the article in the Weare in the World newsletter from the library, we got a few more volunteers. The Board was pleased at the recent show of interest.

Part Time Minute Taker for Planning Board, Zoning Board and Conservation Commission: Town Administrator Bolton stated that this advertisement for this position will be running this coming week in the library newsletter. Currently there are 3-4 applicants but would like to see the article run and if there is any more interest as a result of it.

Draft RFP for Bell Tower Project, rot on the rakes, hourly rates for plumbing and electrical: Town Administrator Bolton put together a draft RFP for the newspaper as well as the detailed scope of work that can be put out to bid for these various projects. The plan is to finish up the scope of work so that it can be advertised and hopefully get quotes starting to come in.

Police Locker Room Project: This is currently underway.

Insulation and Town Office Roof Leak: These two projects are to be combined and a contractor or two will be sought after for quotes. Selectman Snyder stated that she may have someone interested in providing a quote.

TA Office Roof: an RFP needs to be put together to have the walls and ceilings scraped and painted.

JP Pest Contract: Town Administrator Bolton received the new contract with Chairman Hippler's name for the signature. Once the contract is signed it will be sent back to JP Pest and the work/service can be scheduled.

Security Camera Project @ Safety Complex (Police): Town Administrator Bolton informed the Board that contractor that was originally awarded the bid in October of 2017 has withdrawn his bid. The project now needs to have a new RFP developed and rebid soon, as the money is only encumbered until December 31, 2018.

Gordon Brown Buildings: Selectman Burdick stated that she spoke with a gentleman from Town and he is not interested at this time he is too busy. Selectman Snyder has someone interested in submitting a quote.

Clinton Grove Under Pinning: Selectman Burdick stated that she spoke with a gentleman that might be interested in doing the work. The gentleman was going to speak with his brother and let us know.

Gazebo: The Board agrees to have this item tabled to 2019 but to continue to monitor the condition especially if there are activities there.

Building Committee: Selectman Snyder asked where the Board was with the Building Committee. Chairman Hippler stated that he is fully on board that we need to get this moving, but we really need to have volunteers who have building backgrounds.

Complaints Received: Town Administrator Bolton has received two complaints, one for the DPW director from a resident on Craney Hill Road, indicating the Town has widened the gravel road each time that we grade. DPW Director Knapp will be given the complaint to handle. The other complaint was a neighbor regarding potential of rats. The Health Officer has already been notified and will be making an inspection this week.

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### CORRESPONDENCE/OTHER BUSINESS:

Selectman Osborne stated that in the manifest he noted that one of the police cars was recently taken to be worked on at a business in the south end of town. He stated that as of April 1<sup>st</sup> all the town vehicles were to be scheduled and worked on at the DPW Garage.

Vice Chairman Meaney stated that in the accounts payable manifest there was a check written for \$300 to one of the Board members for doing the minutes for the deliberative session for the Town Clerk. He felt that although it was not illegal it was in his opinion highly unethical when sitting as a member of the Board. It is incumbent upon the Town Clerk to do the minutes or the deputy. Vice Chairman Meaney stated that he felt this is something that probably should not be repeated. He felt that in the interest of being transparent it was wrong and it's incumbent upon the Town Clerk to do that. Selectman Snyder stated that she is in full agreement with that. Immediately when this all transpired Selectman Snyder did go and talk with Town Administrator Bolton. Selectman Snyder stated that when she came in the building to the Selectmen's meeting, Town Clerk Billodeau was all in a tizzy because what she had done to record the meeting and then transcribe them didn't work and she assumed that Selectman Snyder would do it because she did it last year. She indicated that she probably should have said something to her because she was upset at the time. Selectman Snyder stated that she didn't want to do that anymore than the man in the moon. She had to take it from beginning to end and it took hours. Vice Chairman Meaney stated that he feels it was inappropriate. Selectman Snyder stated that was not at all the intention. Vice Chairman Meaney stated that next time we should be more careful of that. Selectman Snyder stated that she put herself through a hell of a lot doing it too because it's not an easy job. She had to use YouTube as a guide. It was a tedious task. Town Administrator Bolton stated that it is 51 pages long and pretty much verbatim. Selectman Snyder stated that she is glad she did it that way so that no one can say it was her opinion. Town Administrator Bolton inquired if there needs to be a name of the person who seconded the motions each time, versus using just the word seconded. They were submitted to DRA on Friday, May 4<sup>th</sup>, but were due on April 1<sup>st</sup>, so they were 30 days late, not 90 days as was indicated earlier. Chairman Hippler stated that it probably wasn't the best practice, but they had to be done and it won't be done this way again next year.

Chairman Hippler stated that driving by the safety complex this weekend, he looked up at the roof and he would like to have someone with some roofing experience take a look at the front because it looks worse than the back. The shingles look like they are in very terrible shape. He would like someone qualified to look at that and give the Town an honest opinion of time and severity of it. The building was put in 2003 and those are the original shingles on the roof. It is right over the office entry way. He doesn't want to see it start leaking, to be proactive versus reactive.

Chairman Hippler stated that sitting here listening to all the list of projects for various buildings we have going on, would it be practical for the Town to enter into a contract with someone to be our general contractor. That way we have someone to hold accountable for errors/problems that might happen on these projects. The majority of the Board is not knowledgeable to properly oversee projects. In the projects that have been done over the past 3 years, probably some of the instances that cropped up might have been alleviated. Vice Chairman Meaney asked if he was looking for more like a project manager on some kind of retainer to oversee any project. Chairman Hippler added that he envisions this person being someone that would vet the contractors even before any work was awarded. Selectman Burdick agreed as long as it was someone that was good, because if not things can go bad as well. Town Administrator Bolton asked if the Board was looking for an RFP to be done for a project manager, if so what would they be expected to provide and when would they start. The reply was the qualifications, their hourly rate and availability, but it would be from here on out.



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**NONPUBLIC SESSION:** Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:37 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:27 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney - yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0

Being there was no further business to come before the Board, Vice Chairman Meaney moved, Selectman Osborne seconded to adjourn at 9:29 PM. Passed 4-0-0

## ADJOURNMENT

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton  
Recording Secretary