

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
April 9, 2018

PRESENT: FREDERICK W. HIPPLER, VICE CHAIRMAN; JOHN (JACK) MEANEY, SELECTMAN; JON OSBORNE, SELECTMAN; JAN SNYDER, SELECTMAN; SHERRY BURDICK, SELECTMAN

RECORDING SECRETARY: Naomi L. Bolton
TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Police Chief Sean Kelly; Lt. Frank Hebert; Major David Monday; Lt. Chris Clayton; Sharon DeStefano; Heleen Kurk; Frank Campana; Fire Chief Bob Vezina; DPW Director Benji Knapp

Chairman Hippler called the meeting to order at 6:15 PM before the Board entered into nonpublic session.

NONPUBLIC SESSION:

Chairman Hippler moved, Selectman Meaney seconded to enter into nonpublic session @ 6:15 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Selectman Meaney seconded to exit this nonpublic session @ 6:44 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to meet with Chief Kelly, Lt. Hebert and two CALEA assessment representatives to discuss personnel with regard to the accreditation renewal process.

Selectman Snyder moved, Chairman Hippler seconded to enter into nonpublic session @ 6:44 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Selectman Snyder seconded to exit this nonpublic session @ 6:58 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

This nonpublic session was to meet with the Tax Collector and review a payment arrangement plan for a taxpayer.

At 7:00 PM Chairman Hippler welcomed everyone present and asked for those present to join the Board for the Pledge of Allegiance.

FINAL

PUBLIC COMMENT:

Heleen Kurk, Mt. Dearborn Road was present and stated that last week she did see that Article 27 was addressed at the end of the meeting. She appreciates that this article is advisory. She appreciates that the Board is going to put it on Cable but our experience is that we don't get anybody that way. Being that this article is very specific to the cross section of individuals to comprise this committee other means of an outreach to get volunteers. Ms. Kurk felt calling people up or face to face would be better. She hopes that the Board will reach out and enlist Mike Sullivan from the Library to help. She has put together a volunteer sheet to work with. Ms. Kurk stated that she is happy to volunteer for this committee.

Frank Campana, Quaker Street was present. He stated that last week when Director Knapp was here to discuss some road projects, which is approximately the 2nd or 3rd time that Mr. Campana has heard about that. At some point in time, it would be nice for the Board to ask Director Knapp what the intention is for the additional funds that were received in the fall and keep it in the forefront. Mr. Campana reminded the Board that those funds could be used for equipment as well. He stated that it would be nice to hear what is going to happen with those funds. Mr. Campana stated that if the trucks are in that bad of condition, it might be worth purchasing another truck. He believes it is a catch 22, but if we purchase a new truck the Town there are no labor and repairs cost (vehicle maintenance). He personally would like to see a truck purchased.

Gary Cote, 25 Waterman Road was present. Mr. Cote stated that he here on the agenda tonight under the "if you see something say something" notion. He was they went through a horrible ordeal yesterday down on Waterman Road. They have a neighbor that really, really scared them all. They just got back from vacation on Easter Sunday and found an abandon old junky truck parked on the left side of their property. He has a stockade fence in front of his property along Waterman Road to keep his grandchildren from going into the road. They called the police and the police found out the owner and talked to him on Sunday. He then took an old boat and put it down in front of the stockade fence in front of his house, climbed into the boat and started yelling all sort of obscenities; saying he was in a cult; and saying that he was going to start hanging all sort of dead animals from the trees in the neighborhood. Again they called the Weare Police. They came down and did the best they could with him under the circumstances. Mr. Cote added that he then drove another junk vehicle down and parked it down in front of his house. The police tried to stop him and he tells them that he has the right to do whatever he wants down there. Later on after the police left, he came back with a ladder and climbed up the tree and strung some orange construction fence. While he was on the fence he was yelling at him and his wife and the neighbors across the street, that it's a special holiday and this is how he celebrates it. He made no sense. They are scared. It is their understanding that this individual has guns. The police have done everything they can. Chip Meany, Code Enforcement Officer was out today and took a whole lot of pictures (these were being circulated amongst the Board during Mr. Cote's discussion). It is a horrible situation and he is here to see if the Board can help. Mr. Cote was here last July to ask for help with the situation. He offered the Board pictures from his phone. He stated that it is turning into like a junk yard down there as well as a battle zone. Mr. Cote stated that they are unsure what this individual is going to do. He asked if the Board could speak with the Chief of Police to see if he could help Mr. Meany, they just don't know what to do. Mr. Cote thanked the Board.

Director Knapp stated that is one of those roads that the Town should have never been maintaining, but because we have done it for so long we do. He didn't believe we have any right of way on it, but the narrowest right of way they maintain in town is 33 feet. The Town turns around where the large culvert, just past the first house. The Board suggested that Town Counsel be consulted to look into this as far as where we can go with it regarding the vehicles as well as consult with Code Enforcement Officer Chip Meany.

FINAL

DEPARTMENT HEAD/COMMITTEE ITEMS:

Fire Department: Chief Bob Vezina is here for the purchasing policy specifically with regard to disposing of assets. In the past couple of years they have replaced the SCBA and extrication tools. The old equipment is functionally obsolete as far as the fire service is concerned. The disposal options are the state auction; using the website of govdeals.com; and the third option he would like to see if the Board would be interested and that is to seek companies that will bundle this all up and ship it off to foreign countries as a donation to be used by their people. There is a lot of market for that stuff, not so much in the US, but there really is no financial advantage as it would be a donation and a feel good moment. The jaws of life have become obsolete because of the evolution of the automobile world and they were running into cars that they couldn't get into because of how they were made. If a company had no extrication tools they would be something that could be used to get started but it's very difficult to find someone interested in the name we have. Chief Vezina had a discussion with a vendor that thought he could use those like a loaner set but that fell apart this week. The SCBA could be sent to the state auction, but we may be going back to get them if they don't sell. No one seems to want those. Vice Chairman Meaney stated that he has heard that there may be some funds that these third world countries may be willing to pay. Chief Vezina stated that he will do some more research and come back to the Board with it.

PURCHASING POLICY DISCUSSION: Town Administrator Bolton provided the board with the 2008 (old one) and the 2017 (revised one) as it had not been completed. Town Administrator Bolton went over the changes that were done to date. Town Administrator Bolton reminded the Board that there was lots of discussion about the dollar figure amount for written quotes. Chairman Hippler stated that his is favor of keeping the new dollar amount being \$1,000. He feels that in Section XI there is a provision for emergency purchases/expenditures. Selectman Snyder agreed with Chairman Hippler. Selectman Osborne stated that he would like to add wording to Section VIII, Subsection A at the end, change the period to a comma and add "however, \$2,000 for vehicle and equipment repairs." Selectman Burdick asked what the departments do for items like tires. DPW Director Knapp stated that the State bid tires are expensive but nothing that he would run. There are certain vendors like cutting edges is another one. They do keep their feelers out and having to go out to bid all the time he felt was ridiculous. Director Knapp stated that he has found the Mr. Gee's tire is hard to beat and he keeps them in mind all the time, even when he gets take offs. Ice tires were just purchased for about \$2,600. Mr. Gee's if you purchase them there he doesn't charge for mounting. Selectman Burdick wondered if we couldn't add items that are wear items and exclude them. The Board agreed that \$2,000 is still low in some instances. Chief Vezina stated that as long as there are three categories, the routine items, the urgent items and the emergency items it would work. The Chief used the example of his tanker. It needed to go out of Town to get an estimate which he paid for only to bring it back to put out an RFP. He felt that at times it can be very cumbersome and eventually you are going to get vendors that continue to bid that are just not going to get the job, they are used for just a formality. Selectman Burdick agreed with Selectman Osborne. The narrow consensus of the Board by a 3-2 vote was to add Selectman Osborne's wording. Being there were no further changes, Town Administrator Bolton will make that slight change and send it back to the Board for a final read and adoption for next Monday's meeting.

MEETING MINUTES:

March 26, 2018 Minutes: Selectman Snyder moved, Vice Chairman Meaney seconded to approve the March 26, 2018 minutes as amended. Passed 5-0-0

Chairman Hippler stated that what Selectman Osborne asked had to do with the police cruiser maintenance. A contract was awarded to a local garage with an expiration of March 31, 2018, so that from here on out the police cruisers are to be scheduled for maintenance through the Public Works Department.

April 2, 2018 Minutes: tabled until next week

FINAL

MANIFESTS:

Chairman Hippler moved, Vice Chairman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated April 12, 2018 as included in the following manifests:

Payroll Manifest	\$ 64,485.68 (Weekly, including bonus day payouts)
Accounts Payable Manifest	\$ 25,118.50
John Stark School District Manifest	\$ 250,000.00
TOTAL	\$ 339,604.18

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**Passed 5-0-0**

**ADMINISTRATIVE REPORT:** Town Administrator Bolton went through the following:

*Notice of Intent to Excavate:* Town Administrator Bolton received the intent to excavate from Thibeault Corporation on his property on Clough Park Road for the Board's signature. The Board was given a copy of the cease and desist that went to Mr. Thibeault. In the letter which was referenced right from the minutes, there was a motion made that once the limits of the excavation were flagged a town staff or town representative would be used to determine and verify the limits. They have flagged the limits of the 29 acre area. Vinnie Iacozzi came and took Chip Meany out to see the flags and pictures were taken. The question the Town Administrator has is, how does the Board verify that the area flagged is not more than 29 acres? The 29 acres is vitally important to this application, which they are going to bring in an application tomorrow for. The Board felt that an outside third party should verify to be used to determine the acreage. The Town has an engineer/surveyor that is used on developments that Town Administrator Bolton will contact for a price and time frame.

Selectman Snyder asked if there is some sort of ordinance that the Board can look at and review before they come in. The Thibeault gravel operation is the only gravel pit that is permitted. There are three other gravel pits in Town that are grandfathered. It was determined several years ago with Mary Pinkham-Langer and the current Board as to who was grandfathered and who was not. In prior years Selectman minutes when the grandfathering was done and they clearly indicated then and did the last time they were there that they know they are not grandfathered. In previous years the assessors and regulators used to go out in the fall to go to each gravel pit. The Board felt that they would like to go back to doing that. Town Administrator Bolton stated that she will check with Avitar to see if they are visited regularly in the fall.

*Government Building & Maintenance Projects:*

- JP Pest ó a representative came out on Friday and sent an email that provided a suggestion of how we can care for the rodents
- Oil Tank relocation here at Town Office ó we ran out of fuel here at the Town office. We can't stick the tank and there is no whistle that can be installed due to the age. There was an idea of maybe looking at having a new oil tank be located in the basement of this building. Combining it with the closing up of the back bulkhead (dog house) area.
- Police Locker Room Project ó new lockers being quoted
- Fire Department Renovations ó currently being built, all framed, now being sheet rocked
- TA Office Room – still waiting on email from ServPro regarding their opinion
- Town Office Rook Leak ó the board asked Town Administrator Bolton to contact a Weare resident

## FINAL

- Bell Tower ó repair/replace work to be done ó to be put out to bid with the rot on the rakes at the Town Hall as well as the electrical and plumbing quotes too. One advertisement but 4 separate projects.

*Custodian Position Details*- to be kept on the list as open for a default budget discussion for 4/16/18

*Tax Deeded Property for Auction* ó work session dated selected for 4/23/18

*Hawkers & Peddlers Ordinance* – to be on the next agenda of April 30<sup>th</sup> with Chief Kelly

*Hazard Mitigation Plan* – the Board is to read through the draft a second time to make any suggested changes, so that it can be finalized and sent to Southern NH Planning Commission (SNHPC)

*Article 27 – Committee Outreach* ó topic has been brought up a couple of times, so this will be added to the list so it does not get lost ó due date on May 1<sup>st</sup> to appoint committee. Town Administrator Bolton asked the Board for suggestions as to how they would like it accomplished. The Board stated that if it could go to the Library for the newsletter, cable, website and posting it here and at the Post Office. Selectman Burdick asked if something could be put together and emailed to her so that she can post it at the Stone Building.

*Noise Ordinance* – minutes from the committee meetings will be pulled and shared with all members so that a plan could be thought through

**CORRESPONDENCE/OTHER BUSINESS:** Chairman Hippler stated that he had received an email from a resident with regard to providing water at the cemetery. The emailer is asking the Town to provide water to water the grounds at Pine Grove, which is not that simple. The old cemeteries are just dirt and would need to have it all redone with loam and seeded. If irrigation was being looked at that is not feasible because of the need to always dig up the lots as well as having maintenance in the fall and spring to maintain the lines. If the option was going to be considered all the others would be as well, which would be very costly considering there are a total of 43 cemeteries in the Town. There have been some conversations on Facebook about this and a petition is being circulated for signatures.

**NONPUBLIC SESSION:** Chairman Hippler moved, Vice Chairman Meaney seconded to enter into nonpublic session @ 8:30 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Chairman Hippler moved, Vice Chairman Meaney seconded to exit this nonpublic session @ 9:15 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Hippler – yes; Selectman Burdick – yes; Vice Chairman Meaney – yes. Passed 5-0-0

Vice Chairman Meaney moved, Chairman Hippler seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0

Being there was no further business to come before the Board, Chairman Hippler moved, Vice Chairman Meaney seconded to adjourn at 9:16 PM. Passed 5-0-0

## ADJOURNMENT

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton

Recording Secretary