

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
August 14, 2017

PRESENT: TOM CLOW, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JOHN (JACK) MEANEY, SELECTMAN; JON OSBORNE, SELECTMAN; AND JAN SNYDER, SELECTMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Jackson Barnes; Christopher Seaver; Greg Seaver; Mike Provencher; Sydney Barnes, III; Betty Straw; Frank Campana; Frank Burl; Dan Higginson; Tim Matheson

Chairman Clow welcomed everyone present and watching before calling the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance led by Boy Scouts Jackson Barnes and Christopher Seaver.

DEPARTMENT HEAD/COMMITTEE ITEMS: None

SCOUT PROJECT – PLANTING A NEW TREE TO REPLACE THE ELM TREE BY THE STONE MEMORIAL BUILDING THAT DIED: Boy Scouts Christopher Seaver and Jackson Barnes were present and introduced themselves. Christopher Seaver is the SPO for Troop 24 and Jack Barnes is the Troop Chaplin for Troop 24. They are here tonight to talk about a project that they have been working on for a while. Several years ago there was a 9-11 memorial elm tree on the side of the Stone Memorial Building. It caught a disease. Some of the tree fell down in a storm. The rest of the tree was cut down and the memorial plaque was taken too. The project that they are trying to do is to replace the 9-11 memorial tree that was there, which was a softwood, with an October Glory which is a hardwood. Darren Black, owner of Stone Falls Garden in Henniker wanted to give back to the community, so he is working with the scouts and gave it to them for half off. They are here tonight looking for permission to replace the tree and to see if the Board might know where the plaque might be. The Board stated that they would do some investigating with regard to the plaque's whereabouts. Chairman Clow asked if the October Glory is an elm tree. The reply from the scouts was that it is a maple. The scouts reminded everyone that the purpose of planting the original tree was to show the community that we will never forget what happened on September 11th. They want to replace the tree so that we will never forget. The new tree will be going right near where the old one was. When the plaque is located it would be put right in front of the tree. The consensus of the Board was it was an excellent project. **Vice Chairman Hippler moved, Selectman Meaney seconded to approve the scout project of planting an October Glory at the Stone Memorial Building to replace the tree that is no longer there.** Passed 5-0-0

MEETING MINUTES:

July 31, 2017 Minutes: Selectman Snyder questioned the format of the minutes as she thought the Board agreed to use the form that Selectman Osborne has brought forth. The Board agreed that the new format is for the

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nonpublic session minutes which were sealed. The Board discussed putting a brief nonpublic session at the end of the following meeting to review the nonpublic minutes, but not to necessarily unseal them. The Board felt that would be appropriate and will start that next meeting. **Chairman Clow moved, Selectman Meaney seconded to approve the July 31, 2017 minutes as amended. Passed 5-0-0**

STONEWALL REMOVAL FOR A DRIVEWAY – ROCKLAND ROAD: Frank Burl and Dan Higginson were present. Mr. Higginson apologized for missing the last meeting. He was sick. Mr. Higginson explained that he did a site plan for Jeff Remillard on property owned by Frank and Nancy Burl. Mr. Remillard's proposed plan was to put in a garage to support his excavation business. They looked at the access. The existing access has a narrow point with wetlands on either side of it. They went to the zoning board and sought relief from the wetlands buffer in an area different from the existing entry that did not impact any wetlands. Whether they expanded the existing entrance or added a new entrance they still needed a variance to impact the wetlands buffer, so they chose a spot that didn't impact the actual wetlands. To get into that part of the site they need to remove part of the stone wall which is why they are here. Mr. Higginson stated that he did all that as part of a site plan for Mr. Remillard. That project has been tabled. It is not something that they are exploring right now, but the variance was granted and it is good for two years. Now Mr. Burl would like to put in that access to the commercial piece of land which is going to be for sale. Eventually something is going to happen with it and he wants to have that all done, so that the land can be for sale. He would like to act upon the variance so that there is no longer a time limit and whoever buys the lot can come into the planning board with a site plan. They basically want to seek approval in order to get a good access into the lot. Chairman Clow asked if the driveway permit has been issued. Mr. Higginson stated that he has not applied formally for the driveway as of yet. They have gone to the zoning board and got permission to impact the wetlands buffer. They have gone to the planning board who endorsed the access and removal of the stone wall, which has brought them here. Mr. Burl was asked by Selectman Osborne about what would be going there. Mr. Burl stated that at this time he doesn't have a plan, but it would be more beneficial for him to have the right driveway into there versus impacting the wetlands. He wants to get the driveway in so that if something was to happen it would be taken care of and wouldn't be a problem. Selectman Osborne's concern was that with Mr. Remillard going in and out of there with tractor trailers he felt it was too close to Merrill Road. Mr. Burl stated that there were some misunderstandings and Mr. Remillard was only looking to put up a garage to work on his stuff. The newly proposed location is better due to the site distance looking toward River Road. Mr. Higginson stated that they did a site walk and as a result moved the driveway from where he had it proposed to where it is now being proposed. **Selectman Osborne moved, Vice Chairman Hippler seconded to allow the removal of 30 feet of stonewall for driveway access on Map 202 Lot 94.2 on Rockland Road and to fill in the existing break in the wall with the stones that are being removed. Passed 4-0-1**

MANIFESTS

Chairman Clow moved, Selectman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated August 17, 2017 as included in the following manifests:

Payrolls Manifest	\$ 45,212.66 (weekly payroll)
Accounts Payable Manifest	\$ 52,579.05
John Stark Regional Manifest	\$ 700,000.00
TOTAL	\$ 797,791.71

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*The following manifests were previously ordered to sign at the July 31, 2017 Board of Selectmen meeting:*  
*Payroll Manifest* \$ 45,677.25 (weekly checks dated 8/10/17)

*Accounts Payable Manifest* \$ 48,727.33 (Checks dated 8/10/17)

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**As there is no Selectmen's Meeting scheduled for Monday, August 21, 2017,
Please vote: To order the Treasurer to sign payroll checks dated August 24, 2017 estimated to be about \$60,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$1,052,000.00 (\$750,000 for the Weare School District; \$252,000 for a payment on the DPW garage construction; and \$50,000.00 for accounts payable that cannot wait until the next scheduled meeting of August 28, 2017) without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next schedule meeting.**

ADMINISTRATIVE REPORT:

Government Building & Maintenance Projects: Town Administrator Bolton stated that we have an issue with the Town Hall Door project. At the last meeting the Board approved \$8,532 for Mattison Contracting to install the four Town Hall doors. Mr. Mattison was notified by the Administrator Bolton via email. A return email from Mr. Mattison explained that we had made a mistake and his bid was \$14,957 and the allowances put on the bid were to be in addition of the bid, not to be subtracted. So Mr. Mattison was informed not to do anything until it was brought back to the Board for further discussion. On Tuesday, August 8th Mr. Mattison emailed Administrator Bolton with a revised price of \$12,825. Vice Chairman Hippler stated that he hates to keep putting this off, but that is a lot of money for four doors. Chairman Clow stated that he thinks in this two week period, before the next meeting, we should see if we can get another quote, so we have some comparison. With only one bid we have nothing to compare it to. Selectman Snyder and Selectman Meaney both stated that they would like to see us re-bid it. Town Administrator Bolton will send it back out to everyone with just the repairs, no painting and no replacement of the rear door. The bid will be due Monday, August 28th, to be opened at the Selectmen's meeting.

Gazebo: There has not been any further movement or discussion on this to date. The Trustees of the Trust Funds meet tomorrow afternoon. Town Administrator Bolton will attend the meeting for clarification to see if the gazebo would be covered under the Government Building and Maintenance Fund.

Camera Project at the Safety Complex: Town Administrator Bolton handed the Board the new quotes from Protection 1 for the camera project. The reason for the change in price is because there are two quotes. One for the live feed for the lobby at the safety complex to Goffstown and the other is for the cameras and new recording device to bring it up to modern standards. The live feed was purchase ordered at the end of 2016 but not in this full amount. The camera project cost is \$8,450 which is good for 60 days from July 7th. Town Administrator Bolton will forward the quotes to the Board members to review. A decision will need to be made at the next meeting because the prices will not be good after that.

Hometown Hero: Town Administrator Bolton stated that the Board needs to make a selection tonight because the deadline is the end of the week. This is to be kept a surprise for now, so it should be done in a nonpublic session at the end of the evening.

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No Smoking at Chase Park: Selectman Meaney reported to Town Administrator Bolton that there were no "NO SMOKING" signs up at Chase Park. Town Administrator Bolton sent Attorney Spector-Morgan an email to confirm that the Board can post the beach and facilities as no smoking, but leave the parking lot as a smoking area. Attorney Spector-Morgan confirmed that the Board can ban smoking on town property with the provision that it be on a rational basis. She recommended that the Board ban smoking on the entire property. She feels that people could still smoke in their cars because it is not "outdoors". **Selectman Osborne moved, Selectman Meaney seconded to ban smoking entirely from the Chase Park property. Passed 5-0-0**

Selectman Snyder asked if there was an opinion rendered regarding the Finance Committee from Town Counsel. Town Administrator Bolton stated no. Town Counsel was on vacation for two weeks prior to her being gone last week, so she will follow up and have for August 28th when Moderator Foss will be coming back.

PUBLIC COMMENT:

Frank Campana stated that he has a couple of things and will try to make them brief. First, the security cameras were discussed at the June 19th meeting and at that time Chairman Clow asked Police Chief Kelly if there was any place in your budget that you could squeeze any part of this. The response was "not anymore". Mr. Campana stated that was not followed up by any questions. So in front of him tonight he has a budget printout from the Finance Administrator the same day the Board got one for the end of June. At that time the department is down officers and he realizes that the police department was taken into consideration for the amendment that was made in March. Mr. Campana stated that cost of an officer is roughly \$10,000 per month, so with two officers out there was roughly to the positive \$40,000 that the police department didn't spend in July and August. His point being is that when Mr. Kelly says "not anymore" in relation to money, why isn't there? Why can't he take that out of the budget? Why can't the Selectmen request of him to find it in his budget? Mr. Campana stated that it's only \$8,500, it's not a lot of money. Then in further looking at the budget, specifically the police budget ending June, there were several places in the budget that are over spent and they total just shy of \$7,000. Do the Selectmen review his budget to see where the money is going? If Mr. Campana was to ask the Board, do you know where that money that is overspent coming from? Not too long ago the Board used to have the department heads inform the Board that they were going to be going over and where it was going to be taken from. Mr. Campana stated that he is not too confident that is happening. Mr. Campana asked that maybe in a couple of weeks Selectman Meaney can get back to him with that answer. He further stated that when he looks at the Administrative Secretary, line #115, it's budgeted for \$39,398 and year to date as of the end of June is \$23,000, so if you continue for the balance of the year she is on track to make about \$6,600 more than budgeted and where is that coming from. Mr. Campana stated that in last year's town report she made about \$5,000 in overtime and he is wondering if the Board catches that. Mr. Campana continued and stated that when the Selectmen think they have someone that walks on water you can become complacent with the expenditures of taxpayers money and lose objectivity when making decisions. Chairman Clow replied that when he goes through the manifests he always looks at the overtime because of our long running history and Chief Kelly has done a pretty good job of keeping that under control, but there is overtime with the Administrative Secretary and it appears it's coming from that line versus the overtime line. Town Administrator Bolton confirmed that the overtime for her is coming out of that line #115. Mr. Campana stated more to his point are the Selectmen willing to question why? He continued stating that he feels her job, but he may be speculating, is over exaggerated. He is not saying that she is not doing her job, but how does anyone really know, except for the person that's really her boss. The second issue Mr. Campana wanted to bring up was at the July 31st meeting was the discussion of the radio service. At that meeting Vice Chairman Hippler commented as a citizen of how terrible the radio service is and that in some instances it is creating a safety issue. Mr. Campana appreciated Vice Chairman Hippler saying that either way, good or bad. Last year for the 2017 warrants, one of the very first draft warrants had an article for \$25,000 for the Fire Department that really encompassed all three departments to electrify the

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voter sites, because the batteries seem to be problematic. That article disappeared and the Board asked the Fire Chief if he had it in his budget. He did and it came out of his budget and the article was removed. The Board went to the Fire Chief for \$25,000 to upgrade the system with dependable electricity, but the Police Chief doesn't have money anymore, but that's a side note. In 2015 Article 14 the Town was asked for \$52,200 with a purpose to greatly improve the communication system within the Police, Fire and DPW. So in two years there has been \$77,200 for communications, but now we are hearing things are getting worse. Mr. Campana asked where has that money gone and what did it do? Mr. Campana added it's like asking for a DPW Garage with fire suppression and not getting fire suppression. That bothers him and he asked the Board to tell him how wisely that money has been spent and what did it do. Vice Chairman Hippler stated that the Tower at Mine Hill was raised to enhance or improve communications with Goffstown Dispatch; part of that 2015 money was to put a link in for the police department to go to Bow Dispatch; they broke contract so that money was used for electrification; in 2015 there was money for in-vehicle repeaters as well. Vice Chairman Hippler stated that he can't vouch for those being used all the time. His personal experience has not been great and his portable has been sent out several times. There is a portable unit in the truck and he has had success with that. As far as the electrification project he can't vouch if that has been done yet. Some of them need to have a pole installed next to them in order to electrify because it's too far to just drop a wire too. Chairman Clow stated that issue has been frustrating for the Board over the years too. We are trying to refine the system to make it work, but a great deal of the issue to his knowledge is the hilly terrain makes it a difficult situation and we have 60 square miles to cover. He's not sure if there is any magic solution there always seems to be a gap. Mr. Campana's concern is the idea that it is getting worse. There have been proposals put forth over the years and it doesn't seem to be doing the job.

Tim Matheson asked if the Town is underfunded for the Hazardous Waste Day due to the fact that we had to spend \$2,500 for some oil cleanup at the temporary highway garage. Chairman Clow stated that the simple answer is no. We had a warrant article in March that said if the operating budget passed then the \$7,000 for that purpose would be void and the funds would be part of the operating budget, which passed. It was also put in the operating budget and the reason for that was the Board wanted some flexibility so that we don't have to turn away people because we have reached the amount approved. We can overextend and pull the overage from somewhere else in the Transfer Station budget. There is really no reason for that to be shut off we have the ability to extend it if necessary. The second question was since we lost the \$75,000 for the government buildings, would the selectmen be willing to man a booth at the Old Home Day as a way to regain the confidence but also to serve as informational as to why we need the money. Chairman Clow was disappointed although he understood, but we have had things already come up this year that needed tending to out of that fund. Mr. Matheson stated that he felt it would instill a little confidence in the voters if we can get some of that information out there. Town Administrator Bolton pointed out that Old Home Day is August 26th but that is before our next meeting, so if there was interest in Mr. Matheson's point tonight would be the night to talk about it. Chairman Clow stated that maybe we could also do something with the Library newsletter. He would be willing to write the article for example listing what needs to be done at the Town Hall, like the spires, etc.

CORRESPONDENCE: None

OTHER BUSINESS:

Vice Chairman Hippler stated that he has a couple of things. First he would like to re-touch upon something that Sherry Burdick has mentioned regarding to the floors at the Clinton Grove Academy. The beams are sinking. He is looking to see if we made any progress on looking into a repair strategy and a quote. He was unsure if we were going to handle it but would like Sherry Burdick to be contacted to verify. Chairman Clow stated that he

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thought that Ms. Burdick knew of a company that could do the work, and he thought that she may have the cost of it. Town Administrator Bolton stated that she can put this on the list under Government Buildings so it does not get forgotten and she will contact Ms. Burdick regarding this.

Selectman Snyder asked if we have ever done anything with the bathroom sinks downstairs. She thought that the last time Scott Dinsmore was here there was talk about a new vanity. The Board didn't recall that discussion. Town Administrator Bolton will put this on the list of projects as well. Selectman Snyder would also like to bring up the topic of a janitor again at some point. She feels it is long overdue. Chairman Clow agreed it's not just the cleaning it is someone to keep an eye on things. Selectman Snyder stated that she knows that one of the employees cleaned the bubbler that has not been cleaned in a few years.

Selectman Snyder was asked by the Town Clerk to bring up an ordinance that we have on our website called the Hawkers, Peddlers and Vendors Ordinance that the Town evidently does nothing with it. Town Administrator Bolton stated that when people call with regard to this they are directed over to the Police Department. The Board members were going to go to the website and review it.

Vice Chairman Hippler would like to follow up on the health insurance prices for the Fire Department at the next meeting.

Chairman Clow stated that we are going to go into nonpublic session to nominate a resident for the Hometown Hero award for Granite State Communications. Selectman Snyder stated that she would also like to talk about deeded tax properties as well in nonpublic. The Board will adjourn after the nonpublic session.

NONPUBLIC SESSION:

Chairman Clow moved, Selectman Meaney seconded to enter into nonpublic session @ 7:50 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0

Chairman Clow moved, Vice Chairman Hippler seconded to exit from the nonpublic session @ 8:09 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0

Chairman Clow moved, Selectman Meaney seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0

Being there was no further business to come before the Board, Vice Chairman Hippler moved, Selectman Meaney seconded to adjourn at 8:12 PM. Passed 5-0-0

ADJOURNMENT

A True Record.

Naomi L. Bolton

Naomi L. Bolton
Recording Secretary