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**WEARE BOARD OF SELECTMEN
MEETING MINUTES
June 5, 2017**

PRESENT: TOM CLOW, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JOHN (JACK) MEANEY, SELECTMAN; JON OSBORNE, SELECTMAN; AND JAN SNYDER, SELECTMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Jack Dearborn; Betty Straw; Heleen Kurk; Neal Kurk; Steve Roberts; Frank Campana; Richard Butt; Eldon Townes; Bruce Fillmore; James Neefe; Tony DaCosta; Stacy Clark; Lori Davis; Karyn Stogner, PaRC; Tim Matheson; Marge Burke; Benji Knapp, DPW Director; Sherry Burdick; Jason Burdick; Sean Kelly, Police Chief; Robert Vezina, Fire Chief.

Chairman Clow welcomed everyone present and watching before calling the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Chairman Clow explained that the first item on the agenda is for a discussion of the DPW garage. Present tonight is the team from Turnstone Corporation. Chairman Clow asked that they introduce themselves. Stacy Clark is President. Tony DaCosta is the Vice President of Operations and Project Manager. James (Jamie) Neefe is the architect.

Chairman Clow stated that there are two public hearings scheduled for 7:00 PM for Chase Park Fees and 7:30 PM for the Police Chief's contract. Town Counsel was contacted with regard to changing the public hearings. The Chairman has the authority to move out the public hearings to a little bit later to allow the discussion of the DPW Garage.

PRESENTATION OF THE NEW DPW GARAGE: Chairman Clow informed those present tonight that this is a discussion regarding the new DPW garage in an attempt to answer the many questions that have been raised. In order to conduct it in an orderly fashion, Chairman Clow stated that he would like to have questions raised from audience be asked through the Chairman. He would then repeat the question for viewers at home and the clients would answer.

Chairman Clow stated the very first question he would like answered is how does the design build process work. Stacy Clark, President of Turnstone stated that the process used on this building is a modified construction management design build. They took the RFP, met with the Town to go over the needs, made several site visits, measured the trucks and looked at many different designs with the owner's representatives to get to the design that you see today.

Chairman Clow asked about the garage doors, particularly the gauge, size of rollers and R-value of doors. Mr. DaCosta stated that all the doors are going to be commercial grade. They will be 14 gauge doors. The rollers

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are 3ö. The door vendor has not been selected yet, but it will be a minimum of R-15. He has two other bids that are slightly higher, so to be fair the range would be between R-15 & R-17.

Chairman Clow asked about the floor and insulation. Mr. DaCosta stated that the entire floor is radiant heat. There will be 2ö rigid insulation under the slab. The R-value is R-5 per inch, so there will be R-10 under the floor. The density of the floor will be 40 psi (pounds square inch).

Wall and roof insulation: Mr. DaCosta replied that the sidewall will be R-25 (code is R-19) and for the roof it will be R-43 (code is R-32). Both supersede the code. The plan is to use a Therm-All Optiliner. It provides an exceptional vapor retarder. It improves acoustical environment, both inside and outside of a metal building. The bright interior finish allows for reduced lighting loads. It meets fire code ratings. A copy of the information sheet was handed around to those present and to the Board.

Radiant heat: In previous discussion there was mention that there will be 5 zones, Mr. DaCosta stated that they are planning on 3 zones, but could do 5 if the board would like. There will be one zone in the office area; one zone in the mechanics work area; and one zone in the truck bay.

Radiant heat and drainage tank: The current tank is planned to be under bay 4a. They will not be running the radiant over the tank and for around 2 feet beyond the tank in the event it may have to be dug up for some reason. Chairman Clow asked why under the floor versus outside. The ease of accessibility to the tank in the winter months was the driving force especially in the winter months. The tank is H2O loading whether it is inside or outside. If the idea is to move it outside there still needs to be a pad over it which will be an additional cost.

Waste oil tank: It will be a double walled steel tank.

Dehumidifier(s): There is no dehumidifier system in this project. Excess moisture shall be addressed via a Heat Recovery Ventilator (HRV) and in conjunction with the exhaust system to keep the relative humidity (RH) to 50%. They are proposing this system which is standard with most all DOT garages being built.

Oil Tank Size: 1500 gallon

Chairman Clow asked if there is anything that can be eliminated for the fire suppression. Mr. DaCosta stated that the only way to get fire suppression into this building is to cut off four bays at a minimum. There had been previous discussions about the possibility of eliminating the dehumidifiers and not doing the radiant heat, fire suppression could be installed. Mr. DaCosta replied that there is no dehumidifier system planned and taking out the radiant heat would still require another heating system to be put in, so that alone does not save enough to be able to add the fire suppression system.

Chairman Clow stated that our insurance company was asked about insurance coverage with or without fire suppression. The insurance company replied that our rating model doesn't discount for features such as fire suppression or not. There has been a suggestion of adding an additional fire wall to minimize any potential losses, could that be done. Mr. DaCosta stated that it would require stretching the building an additional 8ö which can't be done

Generator: There was a question regarding the size of the generator. Is the one that is being supplied big enough to power a fire suppression system? Mr. DaCosta replied that it is not. The one being supplied is for the building. It would require almost double the size to run the fire suppression. Selectman Meaney asked what size is the generator. Mr. DaCosta replied, 35 KW. The smallest to run a fire suppression would be 75-80 KW because it needs to be designed to run both.

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Selectman Snyder stated that Henniker doesn't have a wash bay and they just had to empty the tank after a year. It was stated that Henniker does have a wash bay inside. They may not be using it as often. Selectman Snyder was concerned about the rate the tanks may have to be emptied/pumped because our fleet is bigger and will be washing inside. Stacy Clark, President of Turnstone Corporation stated that they have no control over the washing they are just building the facility.

Vice Chairman Hippler asked about the recovery for radiant heat. He wanted to know if in their (Turnstone's) experience how is recovery been for heat loss. Mr. DaCosta stated that they have put it in several places and they have heard no complaints from any of those projects.

Selectman Meaney asked what the temperature of the water circulating in the tubes under the floor? Mr. DaCosta stated he was not sure but could get that information to the Board. Vice Chairman Hippler asked if the costs were put together for changing radiant over to propane powered Modeen heaters. Mr. DaCosta stated that they followed the RFP put together by the Town. He tried to get a design with propane but it wasn't cost efficient because the Town has waste oil at their disposal to use. Selectman Meaney asked if they had any knowledge of the heat loss versus Modeen's versus radiant heat. Mr. DaCosta stated that it is all based on the size of the building.

Selectman Snyder asked Mr. DaCosta if he was going to be on site every day. Mr. DaCosta replied no he is the project manager that will manage the majority of the project from the office. They have a superintendent that will be there full time. The superintendent is a regular trusted employee that has been with them for a while. Mr. DaCosta will come to meetings when necessary with the superintendent, clerk of the works and town if necessary, but most of his time will be at the office. The superintendent is usually on site for 40-50 hours per week. The clerk of the works will get copies of all submittals to and from Turnstone for the Town.

Under floor drainage: There is drainage between both sections of the building but there will be stops in both areas one in the mechanics area and one in the truck area. The idea is to catch any flammables from getting into the drain system.

Firewall: Vice Chairman Hippler asked the fire rating of the wall between the two sections. Mr. DaCosta stated that it is a 1 hour fire wall.

Richard Butt asked what phase is the project in now. When was approval to proceed? When was the decision made not to put in fire suppression? Mr. DaCosta stated that they are going to start the excavation work next Monday. All the bids have been received and approved. It was determined in April of 2017 by the building committee/owners representatives, not sure of the exact date with regard to the fire suppression system. Chairman Clow stated that the bond was approved in March of 2016. Bids were put out right away but not enough bids were received to move forward. The decision was to put it back out to bid in August of 2016 in hopes of getting the design underway in the fall of 2016 to be able to start construction in the spring of 2017 after the winter was over. The design phase started in October and continued until April of 2017. The cost for the fire suppression system is \$180,000.

Lori Davis stated that she is not sure who the building committee was but it was determined by Town counsel that it was never a legal committee with legal authority. Chairman Clow stated that the Board approved the design phase project.

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Eldon Townes stated that at the first meeting in April it was determined that to have fire suppression it would removing 4 bays. A few weeks later there was a suggestion of looking into the possibility of up the 4 bays just not finishing it and eliminating the radiant heat could that get the fire suppression. He felt that radiant heat is very expensive to build.

Jason Burdick stated that earlier he heard that there will be a 1500 gallon oil tank for waste oil. He was wondering if there were any calculations done for how many gallons it will take to heat this new facility. DPW Director Benji Knapp stated that he typically uses 1500 gallons or more to heat the old facility. He is anticipating using half or less for this new building.

Tim Matheson asked about putting in two tanks for drainage. The smaller tank would be where the contaminants (oil films, grease, etc.) would go and the runoff would go to the larger tank to keep the toxicity rate below 5%. Mr. DaCosta stated that they did not look at it.

Chairman Clow asked for one last chance for questions. Being there were none, Chairman Clow thanked everyone for coming.

PUBLIC HEARING: CHASE PARK FEES

Chairman Clow opened this public hearing at 7:32 PM. Chairman Clow stated that this is a public hearing to hear public testimony and comment regarding Chase Park fees. Parks and Recreation Director Karyn Stogner presented a proposed fee schedule for Chase Park. Under the residents section they are looking to increase the daily/season pass from \$5 to \$10. This proposal includes adding provisions for residents that are veterans as well as non-resident veterans. For the veterans the residents would get 1 Free Car Pass, \$2.00 each additional car; \$15 per boat or jet ski (daily/season); \$20 each additional boat/jet ski (vehicle and boat registration required).

Richard Butt asked why is this being put forth by the Parks and Recreation Commission. He read an article from the local government center that indicated that fees are part of the regulatory process and it is not meant to be a revenue source it is to cover the cost of the expense to perform the service. Ms. Stogner explained that they currently have only \$17,000 for wages to pay all the help for Chase Park and they barely break even. She felt that any increase would even it out and in the future they are going to explore taking the fees and putting it in a revolving fund to be spent specifically at Chase Park for improvements. Mr. Butt stated that first the revolving fund is to be used basically to cover the cost of services provided. He was not sure if it is allowed as a revolving fund it might be as a special revenue fund. Mr. Butt added either way he feels it is a way of getting around the voters. Without being able to demonstrate what costs there are to cover, he is urging the board not to approve this.

Lori Davis stated that she has no objection but she doesn't understand why the daily is \$10 and the non-residents rate is the same. She thinks that the non-residents should be more than residents.

Frank Campana stated that he felt the daily pass of \$10 is excessive. He understands that the increase is to cover some of the expenses and should be a separate article for the voters to approve. He compared it to the Household Hazardous Waste Day expenses, with the passage of the new warrant article it is in the operating budget and the Board now can increase the amount to whatever. He asked about boats/canoes that come to the lake in the back of a truck. Ms. Stogner stated that boats that come in on trailers are being charged. If you have a canoe in the back of your truck, there will be no charge, but the canoe will need to be inspected prior to being put in the water.

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Heleen Kurk asked about a kayak or canoe. The reply was it would be no charge but it would need to be inspected prior to being put in the water.

Tim Matheson asked how they were going to identify the veterans. Ms. Stogner stated that she hasn't looked into that yet. She wondered if there was some sort of identification given to the vets. It was mentioned about those that have veteran's plates. Frank Campana stated veteran's plates are done all over the state so it would be hard determining resident versus non-resident. He said that they are issued ID cards and there is also a notation on their driver's licenses. He said there are a number of ways. Ms. Stogner stated she would have to look into it further and would appreciate any help that might be out there for this.

Being there were no further questions, Chairman Clow closed this public hearing at 7:52 PM. The Board is going to move onto the next hearing and will bring this back to deliberate tonight near the end of the agenda.

PUBLIC HEARING: POLICE CHIEF'S CONTRACT

Chairman Clow opened this public hearing at 7:54 PM. Chairman Clow stated that this is a public hearing to hear public testimony and comment on an employment contract for the position of Police Chief.

Neal Kurk asked who drafted the contract. Chairman Clow stated that the Chief updated it based on the old one and Town counsel has reviewed it and approved it. Mr. Kurk noted a spelling correction needed in section 3 called Duties. The word "service" needs to be replaced with the word "serve". Under section 4 Mr. Kurk stated that the NH Retirement System is really keeping a close watchful eye on the hours. The Town is under legal obligation to get information of all Town part timers documenting or proof of hours worked. Currently a log is being kept and the NH Retirement System has audited this before. Mr. Kurk offered a suggestion of adding wording to the end of the paragraph reiterating fulfilling all the legal obligations. He offered to leave the wording once he was done. Mr. Kurk asked why only 45 days' notice if he leaves, but we have to give him 8 months. Chairman Clow replied the intent there is around April of 2019 we will begin the search for a full time chief and this is considered notification of that. Mr. Kurk asked if he accepts outside employment not on a scheduled work day is it paid or does it fall within the 32 hours. The board responded it would be without pay and would not count for the 32 hours of the week. Mr. Kurk stated that he felt \$90,000 for 32 hours a week was outrageous pay and that it equates to \$105 for 37 ½ hours a full time employee. He asked if it was the intent to have the Chief as part of the non-union pool. The board replied yes. He stated that with the vacation schedule in the contract we could owe the Chief an additional \$10,368 at the end of the contract. Mr. Kurk asked if he has use of the police car for commuting. The board replied, yes. He asked if he was provided a cell phone for business and personal use. The board replied that he is supplied a phone. He asked if he gets the insurance buyout. The board replied, yes. Mr. Kurk stated that while it's important for the Town to have a Police Chief this chief is too expensive for this Town and at some point we need to go back and pay a reasonable salary.

Lori Davis stated that she was not happy then and she is not happy now. There are in surrounding areas, chiefs happy to take over. She feels \$90,000 is excessive. She stated that she has seen the Town car in Durham and why is he allowed to do that? He is a part time person and he's been here tonight, is he on the clock? She asked if his time starts when he gets in the car at home and stops back at home. The board replied commuting is not part of the 32 hours. She asked why he is being offered benefits as a part time person. This contract has not changed since the last one. Why isn't the Board doing their job? This whole contract she feels needs to be re-done because we can't afford to lose the new staff that we just hired.

Frank Campana stated that he is having a very difficult time comparing the old contract to the new one. His first question is with vacation. The old contract started out with 2 weeks and now we have gone to 4 weeks. He

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stated that we can't seem to verify the hours worked how are we going to keep track of vacation time. He also questioned under section #13 general expenses, the old one says \$250 whereas the new one says \$2,000. He asked why and what does that mean? The Board stated that they would have to have a follow up with the Chief.

Heleen Kurk stated that the 8 months indicated on the first section as it is explained, is the amount of time to begin a new search for a new chief. Her point is that if you are a new board member coming in for March it only gives that person 1 month to get up to speed on everything. She felt it was too short for the possible new board member. She asked if he was able to attend meetings and conferences during his work week. The board replied yes if it is related to his work day. She asked if on page 4 under vacation if that was a typo for the first time frame. She wondered if it shouldn't say 2 instead of 4. Ms. Kurk asked if on page 5, section 11 why full time benefits. On page 5, section 12 his increase is the same as other non-union personnel, she feels that it seems a little unbalanced and concerning to her. The same percentage increase for the chief and other hourly personnel is quite different. Ms. Kurk asked if the board could tell her how much general expenses have been paid to date, with regard to page 6, section #13.

Richard Butt stated that he is going to get the buyout for health insurance when last year under the Affordable Care Act based on erroneous information buyouts were given to other part time employees, the Fire Chief, the Administrative Secretary and a couple of library workers. After further clarification it was further taken away but the Chief is still getting it. He understands that the timing of this was after the contract was signed but why is it still in there today. Mr. Butt stated that under salary requirements, given this amount, it equates to \$120,000 for a 40 hour per week position and he doesn't agree with it. He asked how many hours per week does the Chief work for CALEA. Is it during the 32 hours he has for Weare?

Jack Dearborn, Gould Road stated that by all means the new contract should be aligned with the old one, but if we look back to 2010 the Town paid approximately \$70,000 for property/liability insurance this year we are paying \$460,000. Our insurance is based on a 5 year window. With recent lawsuits and huge judgements we have paid over \$1 million dollars in insurance costs. When you hire an executive you have to look at the entire compensation package. Chiefs can be hired all day long for less but we have done that and we are seeing what the results are. The Board is not able to run the police department it is a different issue. He agrees it is important to continue to minimize our risk and exposure and we have it now. The Chief spends 1/3 of the day leading the team; 1/3 of the day working with lawyers; and 1/3 of the day working on policies to keep us out of trouble. Mr. Dearborn stated that he wants to save money too, but today we have an insurance rate of \$400,000 and if that continues or increases over the next 10 years where are we in relation to \$90,000 per year. We need the right executive for the job and what's best for the Town of Weare. He has been listening to all the nitpicking over 32 ours for the money he will be getting. He would suggest that it would be a big short coming if we don't keep him. We have 2 ½ years to find his replacement. Nobody wants to see the police until we need them and then we want them fast. He has a real issue with all of this nitpicking of a professional and would urge everyone to look at the big picture.

Marge Burke, Merrill Road thanked Jack Dearborn. She stated that she is not wealthy and she lives on a fixed income, yet we always get what we pay for. She is and has been very impressed with the Chief. She has had the privilege of sitting on the board for hiring the new officers. It is a very rigorous process so that we get quality officers. The first thing she looks at and thinks about when hiring is, would she feel comfortable with this new officer coming into her home. She can say yes now whereas she couldn't say that before. As the Chairman of the Weare School Board, the Chief and the officers have responded quickly when they are needed and always do an exemplary job. There may be some things in the contract that may need to be tweaked but she would err on the side of caution because you can't rebuild that department in 2 years. Becoming CALEA certified is

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invaluable it is a feather in our cap and it puts policies and procedures in place that inspires confidence in the Chief and the department.

Frank Campana asked what the rationale is for increasing the amount of money to go to classes, on page 6. The Board indicated that will need to be discussed further. Mr. Campana asked if he is going to get the insurance buyout. Why doesn't the board just make it reflective in the salary? He disagrees with the salary and getting the buyout. He understands what the last couple of speakers have said. We have to pay executives. You as the board are executives. It is the Board's responsibility to control the Chief. When lawsuit after lawsuit comes to the Town it's the Board of Selectmen to control it. We have to monitor what you pay for.

Lori Davis stated this is a new contract that is the same as the old one basically. It needs to be corrected. It is a negotiation so consideration is a give and take situation. She realizes that taking away could be discriminatory but it needs to be looked at.

Tim Matheson asked what happens if he was to get into an accident while commuting with the town car and is there a difference because he travels over the NH border. The board was unsure and will have to reach out to our insurance company.

Being there were not further questions or comments, Chairman Clow closed the public hearing at 8:52 PM.

DEPARTMENT HEAD/COMMITTEE ITEMS - none

MEETING MINUTES

May 22 2017 Minutes: Chairman Clow moved, Vice Chairman Hippler seconded to approve the May 22, 2017 minutes as written. Passed 4-0-1 (Selectman Meaney abstained)

MANIFESTS

Chairman Clow moved, Selectman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated June 8, 2017 as included in the following manifests:

Payrolls Manifest	\$ 53,342.45 (weekly payroll w/e 6/1/17)
Fire Monthly Payroll Manifest	\$ 14,804.57 (My 2017)
Accounts Payable Manifest	\$ 108,769.93
Weare School District Manifest	\$ 513,928.00
TOTAL	\$ 690,844.95

The following manifests were previously ordered to sign at the May 22, 2017 Board of Selectmen meeting:

Payroll Manifest \$ 44,810.45 (Weekly payroll check date 6/1/17)

Accounts Payable Manifest \$ 38,272.65 (Checks dated 6/1/17)

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**As there is no Selectmen's Meeting scheduled for Monday, June 12, 2017,**

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**Please vote: To order the Treasurer to sign payroll checks dated June 15, 2017 estimated to be about \$55,000.00. Furthermore, to order the Treasurer to sign up to the amount of \$40,000.00 for accounts payable that cannot wait until the next scheduled meeting of June 19, 2017 without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next schedule meeting. Passed 5-0-0**

### **ADMINISTRATIVE REPORT:**

Junkyard License & Certificate: Town Administrator Bolton received a junkyard license and certificate of approval form from Allied Auto Wrecking, Inc., 32 Dustin Tavern Road. Code Enforcement Officer Chip Meaney has reviewed the request and found that Allied Auto Wrecking is in compliance with all stated conditions. The new license will have an expiration date of July 1, 2018. The Board signed the license and certificate.

Deed with No Covenants: Town Administrator Bolton received the deed back from Town Counsel to convey the property at 167 River Road back to the owners, Thomas & Pamela Chetwynd as the taxes have been redeemed. The Board signed the deed that will be sent to the registry of deeds to be recorded.

Cemetery Deed: Town Administrator Bolton had a deed for a cemetery lot for Judith C. Johnson that needs the Board's signatures on it. It is a cremation lot in Pinegrove Lot 479-C. The Board signed the deed.

Selectman Policy Binder: The Board was all given monthly Capital Reserve Fund balances for January through April 2017. These come from the Trustees of Trust Funds.

Police Locker Room Renovations: Town Administrator Bolton will email the board the sketch of the mezzanine proposal. This will be an agenda item for the June 19<sup>th</sup> meeting.

### **PUBLIC COMMENT:**

Tim Matheson asked about the Town Hall doors and stated that the issue appears to be the finger joints. Chairman Clow stated that there are no new frames just the doors. Mr. Matheson stated that he felt the contractor didn't seem to want to work with us. He would really like to see prices on 2 heating systems. He would like to do what Mr. Townes suggested and not finish the 4 bays. He urged the Board to really try to get a second fire wall. He would also like to push the issue of a second tank so that we don't pay a high price to process the unsuitable waste. The Board agreed to look into the possibility of the second firewall.

Frank Campana stated that at the meeting of May 22, 2017 the Police Chief talked about the volume of right to know requests. He indicated that we have have had 98 right to know requests to date. One other town has 1 request in 12 years and another had 5 in 10 years. He is suspicious that he has laid pretty good ground work for needing a second secretary and the board has not even questioned why. Chairman Clow responded that the Board is aware of the amount of right to know requests and where they are coming from. There is a flood of them coming in from one or two people, so it is a real number.

Jack Dearborn stated that he felt it was a good discussion tonight regarding the garage. We have been trying to get a new garage since 2010. Everyone knows that it is very difficult to get a bond issue passed in this town. He would question the idea of not putting up the entire building, leaving 4 bays unfinished with insulation, the gerters and no ceiling. The concrete that you are saving is miniscule. We certainly won't get another bond to finish it. \$200,000 is a lot of money. It's about \$0.23/per \$1,000 for one year on the tax rate. Mr. Dearborn



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encouraged the board to build out the building, mitigate the best we can and go back next year for \$200,000 for the fire suppression.

Richard Butt stated that it was mentioned earlier about our liability insurance possibly going up due to more lawsuits that are coming or haven't yet been settled. He asked the board to reference who they are. Chairman Clow stated that he doesn't think that is information that can be discussed in public session. Mr. Butt stated that he knows about the one of Carney versus the Town of Weare. The other one is Kelley versus the Town of Weare.

Tim Matheson stated that he has noticed a couple of black chargers at the safety complex and asked if those are the new cruisers. The Board replied yes. He asked if there was going to have one white door. Chief Kelly replied no they are going to have new reflective graphics. Mr. Matheson asked if the Town seal was going on the cars. Chief Kelly responded no. Mr. Matheson asked what the anvil meant on the new patches. The anvil means "forging a new future". Mr. Matheson stated that he would like to see the Town seal on the cars.

Chase Park Fee Schedule: Selectman Osborne stated that he would like to see the daily fee for residents to be \$5.00 and leave the season pass at \$10.00. Also under seniors he would like to add the \$2.00 for each additional car so that is it the same as the veterans. The board agreed. **Chairman Clow moved, Selectman Meaney seconded to approve the newly proposed Chase Park Fee Schedule with the above changes included effective immediately. Passed 5-0-0** Town Administrator Bolton will fix the schedule as voted on, inform Director Karyn Stogner and put it on the website.

DPW Garage Paperwork: Selectman Snyder stated that she was surprised that Bruce Fillmore didn't say a word tonight and questions if he is qualified to do the job. She also asked the board if they knew who the superintendent that is going to be on the job all week long. Chairman Clow stated that he can't agree to not build out the building in its entirety. He stated that he thinks we should look at the second firewall even though it was stated tonight that the building would have to be stretched or shrunk in areas that are already tight. Vice Chairman Hippler stated that he would agree it should be looked at. Town Administrator Bolton asked the Board to take action on the paperwork for the new garage. The first part of the package is the bond for the entire \$1.36 million dollars. The second part is the actual design build construction document that has the budget and timetable attached. The paperwork has the Town Administrator's name on the line, but that would take a motion of the board. Town Administrator Bolton stated that she could also cross out her name and neatly put in the Chairman's name and he can sign it. **Selectman Meaney moved, Selectman Osborne seconded to authorize the Chairman to sign the design build construction document for the new DPW garage for a total of \$1.36 million dollars. Passed 4-1 (Selectman Snyder opposed)**

### OTHER BUSINESS:

Selectmen Osborne has a permit for the State of New Hampshire that needs to be signed to allow the Patriotic Celebration Committee to close a portion of Route 114 to Center Road on Saturday, July 15<sup>th</sup> for the parade route. **Vice Chairman Hippler moved, Selectman Meaney seconded to authorize the Chairman to sign the paperwork for the State of NH to close down a portion of Route 114 starting at the intersection of Duck Pond Road to Center Road for a short period of time on Saturday, July 15<sup>th</sup> to allow for the Patriotic Celebration's parade. Passed 5-0-0**

Selectman Osborne informed the board that when he went to the class on Saturday for new board members he obtained a template for non-public sessions. He asked to have Town Administrator Bolton scan and send it to all the Board members for review and discussion at the next meeting. He also would like to attend a second class in

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a few months. Town Administrator Bolton asked him to just let her know which one, so she can register him for it and then he would get confirmation emailed to him.

Chairman Clow stated that the Board needs to go into nonpublic session with Chief Kelly to discuss some items that came up during the public hearing for his contract.

### **NONPUBLIC SESSION:**

**Chairman Clow moved, Selectman Meaney seconded to enter into nonpublic session @ 9:45 p.m. pursuant to the authority granted in RSA 91-A:3II ( a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0**

**Vice Chairman Hippler moved, Selectman Meaney seconded to exit from the nonpublic session @ 10:33 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0**

Selectman Meaney moved, Vice Chairman Hippler seconded to approve the Police Chief's contract as amended with the spelling corrections. Passed 4-1 (Selectman Osborne opposed). Chief Kelly asked to address a comment made during the public hearing. It was mentioned that his car was seen in Durham at UNH while he was on a detail. Chief Kelly stated that usually he takes his own personal vehicle to any detail he does but in the last 2 months whereas the Lieutenant has been out on leave, he has taken the car with him in the event he had to respond to Weare he is 40 minutes closer.

**Chairman Clow moved, Selectman Meaney seconded to enter into nonpublic session @ 10:36 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0**

**Vice Chairman Hippler moved, Selectman Meaney seconded to exit from the nonpublic session @ 11:00 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0**

**Chairman Clow moved, Vice Chairman seconded to seal and restrict these minutes of this nonpublic session. Passed 5-0-0**

**Being there was no further business to come before the Board, Vice Chairman Hippler moved, Selectman Meaney seconded to adjourn at 11:05 PM. Passed 5-0-0**

### **ADJOURNMENT**

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton  
Recording Secretary