

FINAL



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
April 10, 2017

**PRESENT:** TOM CLOW, CHAIRMAN; FREDERICK W. HIPPLER, VICE CHAIRMAN; JOHN (JACK) MEANEY, SELECTMAN (arrived at 7:15 PM); JON OSBORNE, SELECTMAN; AND JAN SNYDER, SELECTMAN.

**RECORDING SECRETARY:** Naomi L. Bolton

**TOWN ADMINISTRATOR:** Naomi L. Bolton

**GUESTS:** Lori Davis; Frank Campana; Bruce Fillmore; John vanLoendersloot; Malcolm Wright; Benji Knapp, DPW Director

There was no non-public session this evening.

Chairman Clow welcomed everyone present and watching before calling the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

**DEPARTMENT HEAD/COMMITTEE ITEMS**

Reappointment as alternate member to Planning Board: John vanLoendersloot was present to be reappointed as an alternate member of the Planning Board. Mr. Vanloendersloot stated that he has been on the Planning Board for 3 years. When asked what keeps him interested in continuing, Mr. vanLoendersloot stated that he wants to stay involved in Town affairs and he felt the planning board was a great fit for him. Chairman Clow thanked him for the years of service and for continuing his service. **Vice Chairman Hippler moved, Selectman Snyder seconded to reappoint John vanLoendersloot as an alternate member of the Planning Board for a three (3) year term. Passed 4-0-0**

Reappointment as full member to Zoning Board of Adjustment: Malcolm Wright was present as a full member of the Zoning Board. Mr. Wright stated that the reason for continuing is that he likes to help out. He really enjoys the zoning board and he feels very strong about the zoning. Mr. Wright stated the he feels good fences make good neighbors. The zoning board is very important as that is where it all starts. Chairman Clow thanked him for volunteering his time. **Selectman Osborne moved, Selectman Snyder seconded to reappoint Malcolm Wright as a full member of the Zoning Board of Adjustment for a three (3) year term. Passed 4-0-0**

Chairman Clow then administered the oath of office for John vanLoendersloot and Malcolm Wright.

Status change of Zoning Board member due to vacancy: Town Administrator Bolton received a volunteer request from Michael Meyers to go from an alternate to a full member on the zoning board. Forrest Esenwine has decided to not be reappointed after many, many years, so there is a full member vacancy. Mr. Myers just

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came in front of the Board last year to be reappointed to the zoning board. Town Administrator Bolton stated that changing the status requires a motion by the board, but not a revisit particularly after just one year. The Board agreed. **Vice Chairman Hippler moved, Selectman Snyder seconded to appoint Michael Meyers as a full member from an alternate to the Zoning Board of Adjustment to fill the vacancy. Passed 4-0-0**

### DPW GARAGE UPDATE:

Bruce Fillmore was present to give the Board an update on the new DPW garage. Mr. Fillmore stated that in March of 2016 the Town approved \$1.36 million dollars for an 11,000 square foot facility. It has taken a long time but the group has finally accomplished the task which is shown here on the building plans in front of the Board tonight. Mr. Fillmore stated that the building will be a 75' x 150' building with radiant heat using a waste oil furnace. A single slope roof was chosen and angled so that all the snow sheds to the back and not in front of the doors. The bays park two trucks deep with a 6 wheeler in the back and a 10 wheeler in front. The roof has a little bit of a pitch but is fairly flat and will be to code which is 80 pounds per square foot. There will be wall space for tool benches for work space. The wall will be 8-12' high with wall blocks and the rest of the wall to the ceiling will be epoxy coated on both sides so it can be used as the wash bay on the other side. In discussions with some Henniker employees, something that was not thought about, was that radiant heat causes a humidity problem when the trucks get backed in and the melting starts. This garage will have two dehumidifiers to solve that issue. All the trucks fit in this garage. There is a mechanical room for the boiler. There will be a mechanics office, break room with full kitchen, lockers for the employees to store boots, raingear, etc., there is a separate men's room, ladies room and shower room. There is a DPW director's office and an office for the secretary. There will be a new septic system and well, so basically this will be brand new from the ground up. The visitor parking will be near the front. The new septic will also be in the front under a grassed area. The air system has outlets between all doors so that there will be no need to stretch long lengths of hose to air up tires, etc. It will all have LED lighting and the insulation will have twice the R-value that is required so it will be easy to heat. There will be steel stairs going up to the mezzanine. The plywood on the upstairs walls will be fire rated and the floor will carry a 100 pound per square foot floor load. The hose machine will be upstairs. There is ample room between the trucks. The building has no posts it is all open. There is a floor drain and under the floor in one bay is a 5,000 gallon tank with a cover so that if the tank gets full all you have to do is to pull the cover and have it pumped out. There will be no need to dig it up, it will be easily accessible any time of year. It is a pre-engineered steel building that was ordered today. The building will show up in 12 weeks, which is around the first of July. Prior to the building arriving, the foundation, floors, all the grading and other things can be done so that once the building arrives the erection of the building should go pretty quick.

John vanLoendersloot asked if there was a backup for the waste oil heater. Mr. Fillmore stated no there is no backup. The newer waste oil burners have come a long way and they are much more durable. Vice Chairman Hippler added that they are also very simple to work on in the event something went wrong.

Lori Davis asked about the fire suppression system and the size of the backup generator. Mr. Fillmore stated that the fire suppression system was an issue. There was not money in the budget of \$1.36 million to provide everything. It was about \$200,000 short. So after several discussions the alternative was to put up the fire wall which negated the need for the fire suppression system. The generator is going to be an LP fired generator that will be large enough to support a suppression system in the future. There are other steps that the Town can take beside the fire wall that can minimize the exposure. Shut off switches can be installed in all the trucks that will shut off all the electrical items. The new trucks that are being bought come with them installed, but the older trucks could have them installed.

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Selectman Snyder stated that she thought the fire suppression would be necessary because it's commercial. Mr. Fillmore replied that fire suppression is required based on size and use. Where the trucks are being parked the limit is 12,000 SF and where the mechanics are is 5,000 SF. Placing the wall in the existing location makes the space in both places under the required amount. The wall that is being constructed is a 3 hour fire wall which meets the absolute worst case situation.

John vanLoendersloot asked if there were going to be something on the website showing the public progress on this project. The Board felt that was a great idea and Mr. Fillmore offered to send in the periodic information to Town Administrator Bolton to have it posted.

### MEETING MINUTES

April 3, 2017 Minutes: **Chairman Clow moved, Vice Chairman Hippler seconded to approve the April 3, 2017 minutes as amended. Passed 4-0-0**

### MANIFESTS

**Chairman Clow moved, Selectman Snyder seconded to order the Treasurer to sign accounts payable and payroll checks dated April 13, 2017 as included in the following manifests:**

<b>Payrolls Manifest</b>	<b>\$ 53,396.46</b>	(weekly payroll for w/e 04/06/17)
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<b>Accounts Payable Manifest</b>	<b>\$ 24,543.96</b>	
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<b>TOTAL</b>	<b>\$ 77,940.42</b>	<b>Passed 4-0-0</b>
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Selectman Meaney arrived at the meeting.

### ADMINISTRATIVE REPORT:

2017 Printouts: Town Administrator Bolton provided the Board a revised 2017 Budget printout for the first quarter ending March 31, 2017. This printout now includes the amounts for the non-union employees, as well as the police contract that passed and the budget reduction of \$108,872.

Town Hall Doors and Gazebo: Three contractors will need to be contacted to give quotes on these two projects per the purchasing policy. With the winter leaving the sooner these projects can be moved upon the quicker they can be completed in the good weather.

Police Locker Room Renovations: Wednesday, April 12<sup>th</sup> Kurk Lauer from Lauer Architects will be coming out to review the existing floor plans for the safety complex before going over to look at the space to provide the Board some feedback on possibilities for a police locker room.

Meeting start time: Selectman Snyder mentioned that the start time for the Selectmen's meetings still shows 7 PM and not 6:30 PM.

### PUBLIC COMMENT

Frank Campana was present. Mr. Campana stated that he is going to refer to last week's meeting and changing public comment to the end. He felt it was done for a purpose and admitted that he is probably partially responsible. First, he turned to Selectman Osborne to respond to the comment that it is not public comment but a "public debate". Mr. Campana stated that was true but not every time. He reminded the board that it takes

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two people to make a debate. That applies to all of you who decided to make it convenient to taxpayers. He feels it is unfortunate that this happened. Mr. Campana reminded Selectman Osborne that 315 voted for him to be a representative and with this type of decision to do away with the early public comment is a slap in the face to everyone who voted for you. He stated that Selectman Osborne has done a disservice to those that voted for him.

Selectman Meaney stated that it has become public sand bagging, it is not a public comment. Lots of times things from several weeks past are brought up looking for the Board to respond. If there is something that needs conversation put it on the agenda and the board members could come prepared but being ambushed is not allowing the board to conduct business.

Mr. Campana felt that public comment should be made at a reasonable time especially for those who voted for all of you. In reviewing YouTube from last week's meeting, public comment took 18 minutes of which he used 12 of those minutes. To go along with the comment of bringing up old information, the invoices he was trying to get an explanation on were in the manifest the week before, so they weren't that old. Mr. Campana commented on the oath of office that everyone takes which states "impartially perform all duties" to the best of my abilities, if you believe part of your duties is to make it convenient for the board, then your decision is not to the best of your abilities.

Mr. Campana then turned to Vice Chairman Hippler to point out that when it was mentioned last week about the Highway mechanics doing the police maintenance it seemed like this was the first time you have heard about it. He understands the scheduling and availability issue with the town mechanic. He personally would prefer that the plow trucks get done first and the police cars after. He found it interesting to see public comment at the end, so that if a resident who could have come with a concern or praise they may now have to be put on the agenda or come later, which is not a realistic possibility.

Mr. Campana stated that he has a comment and a question. In reviewing the printout that he received from Town Administrator Bolton last week, he noticed that there are two line items in the police department budget that are overspent. Those are lines ending in #320 and #618. He recalls the Chief commenting that he has a bare bones budget even with the amended budget. He further added that departments will still get what they wanted with the amended budget. So, if these two lines are over already, Mr. Campana would like to know why they are over, what did they buy and where is the money coming from to cover the overages.

Lastly, Mr. Campana stated that the police chief's contract is coming up in June and he would like to know if he is writing his own contract to stay on, will there be a public hearing on the contract. There have been comments about a renewal contract not needing a public hearing, but he doesn't believe in not having one, this is really a new contract with a new date. Even if a hearing is not required it would be nice to have one. Chairman Clow replied where it is an employment contract we have had public hearings in prior years and there would be one here. There are a lot of other contracts signed like lawn care, copier maintenance, etc. that don't have public hearings.

John vanLoendersloot asked for the Board to read both his emails to the Board under correspondence.

Lori Davis stated that she respects the Board's right to public comment but she has been hearing from town's people and they would like to have the opportunity to come in and weigh in on something on the agenda, before the Board makes a decision. She feels that decisions can't or shouldn't be made without input. Ms. Davis stated that she would also like to give tremendous applaud to the DPW staff. Last week we had a foot of heavy wet

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snow, to rain and now this week it's melted. They have done a great job with this weather and would like to thank them.

### CORRESPONDENCE

Chairman Clow read the following emails from John vanLoendersloot:

*Good morning Board members.*

*I am writing to voice my opinion on the change that was made at the meeting on April 3rd 2017 regarding public comment.*

*When the agenda for the meetings are distributed, I look at them to see if there is a topic that I have a strong concern with and if so I come and voice my opinion at the time designated for public comment. With the comments being prior to the scheduled agenda items, this allows the public to voice their approval/concerns with a given topic prior to your vote, thus allowing you to take into account what the public has to say. By holding public comment at the end of the meeting instead, you lose the opportunity to hear from the towns people on that topic. You were elected to make decisions for the town, but you should hear our opinion PRIOR to making that decision.*

*Thank you for your time.*

*John van Loendersloot  
Walker Hill Road*

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*In further reflection about this subject, I would ask that you also consider establishing a time limit per speaker and bring back 2 public comment portions.*

*After watching the YouTube recording of the April 3rd meeting, Selectman Meany mentioned that he felt it would be better to conduct town business prior to public comment (presumably from a time management standpoint). While I can understand that public comments can potentially take up a large chunk of time, making the towns people sit through potentially 3 or 4 hours of town business before they can speak isn't really fair to the townspeople who are not there for any of the agenda items.*

*I would suggest bringing back two public comment portions like there was in the past and enacting a time limit per speaker in the first public comment, maybe no more than 3 minutes. If the citizen would like more time, invite them to remain until the final public comment where there would be no time limit.*

*Thank you for considering this idea.*

*John van Loendersloot  
Walker Hill Road*

### OTHER BUSINESS

Selectman Snyder wanted to let everyone know that over the next few weeks the Town of Goffstown will be doing work on the main street. The Town of Goffstown has printed pamphlets that can be picked up in the Clerk's Office that tell about the project and also give you a tentative construction schedule.

### NONPUBLIC SESSION:

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Chairman Clow moved, Selectman Meaney seconded to enter into nonpublic session @ 7:37 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0

Chairman Clow moved, Selectman Meaney seconded to exit from the nonpublic session @ 8:00 p.m. A roll call vote was taken, Selectman Osborne – yes; Selectman Snyder – yes; Chairman Clow – yes; Selectman Meaney – yes; Vice Chairman Hippler – yes. Passed 5-0-0

Vice Chairman Hippler moved, Chairman Clow seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0

Being there was no further business to come before the Board, Chairman Clow moved, Vice Chairman Hippler seconded to adjourn at 8:02 PM. Passed 5-0-0

## ADJOURNMENT

A True Record.

*Naomi L. Bolton*

Naomi L. Bolton  
Recording Secretary