

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
December 27, 2016**

PRESENT: TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN; JOHN J. MEANEY, SELECTMAN.

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Frank Campana; Benjamin Knapp; Beth Rouse; Fire Chief Bob Vezina; Police Chief Sean Kelly

7:00 p.m. Vice Chairman Clow called the meeting to order.

PUBLIC COMMENT

None

DEPARTMENT HEAD AND COMMITTEE ITEMS

None

REVIEW FINAL 2017 BUDGET AND WARRANT ARTICLES

Town Administrator Bolton explained that this warrant is pretty much complete. The blanks from last week have been filled in. Starting from the top with the 2017 Budget, all numbers were filled in for proposed and default budgets. The 2017 proposed budget is \$6,254 lower than the default. The 2017 proposed budget is up 1.61% over the 2016 approved budget. The 2017 default budget is up 1.72% over the 2016 approved budget. The next article was the police collective bargaining contract. The proposal is for a three year contract. There are some language changes, but the cost items represent a 3% wage adjustment for 2017; a 3% wage adjustment for 2018; and a 3.5% step in the scale for 2019, plus associated payroll costs (including NH Retirement) less an increase in insurance premium contributions going from 7% to 10%. The last sentence needs to be written due to the fact that the police personnel are currently on the same health insurance plan. The raise for non-union personnel is filled in using a 3% increase. This article represents a pool of money that if approved will be distributed by merit based on the annual evaluations. The government building and maintenance article contains \$75,000 which is the same amount that was added last year. Lots of work on the Town Hall needs to take place and bids received project the cost of the repairs to be over \$100,000. The intent is to also have the gazebo repaired this spring. Police cruiser article was discussed. The Board has options to consider for this. Do we purchase or lease? Do we use some of the undesignated fund balance to offset the purchase for a zero impact? After some discussion, the board agreed to purchase them outright and to offset the entire cost out of the undesignated fund balance. This article will be re-written to reflect that. Town Administrator Bolton pointed out that the articles have been changed around and regrouped by departments, so the police article is followed by the fire department articles, followed by the public works articles, etc. Next article is the Self-Contained Breathing Apparatus (SCBA). The board discussed the need for consistency amongst all the articles. The Board felt that this article should be written just like the backhoe and 10-wheeler dump truck, so this article needs a re-

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write. The AC repeater article for the radio communication was next. The safety aspect and importance of this article was discussed. The Board discussed removing it from the warrant and purchasing it outright this year from the unspent balance this year. **Selectman Meaney moved, Selectman Bohl seconded to purchase the AC repeaters for the communication project at a cost of \$25,000 from the remaining funds in 2016 and remove the article from the 2017 warrant. Passed 4-0-0.** The balance of the warrant articles were unchanged from the last draft, just grouped by departments. Town Administrator Bolton reminded the Board that the warrant still needs to be sent to DRA and legal counsel, which will be done before the public hearing on Monday, January 16, 2017 at 7 PM.

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Vice Chairman Clow moved, Selectman Meaney seconded to approve the minutes of December 19, 2016 as amended. Passed 4-0-0

MANIFESTS

Vice Chairman Clow moved, Selectman Meaney seconded to order the Treasurer to sign accounts payable and payroll checks dated December 29, 2016 as included in the following manifests:

Payroll Manifest	\$ 56,140.97 (Weekly, monthly and quarterly payroll)
Forest Fire Payroll Manifest	\$ 614.15 (Final pay for permitting)
2016 Accounts Payable Manifest	\$ 41,951.06
2017 Accounts Payable Manifest	\$ 32,651.96
John Stark Accounts Payable Manifest	\$ 250,000.00
Weare School District Payable Manifest	\$ 450,000.00
TOTAL:	\$ 831,358.14

Also, to order the Treasurer to sign payroll checks dated January 5, 2017 estimated to be about \$50,000. Furthermore, to order the Treasurer to sign up to the amount of \$50,000 for accounts payables that cannot wait until the next scheduled meeting of January 9, 2017 without incurring late charges or interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

Passed 4-0-0

ADMINISTRATIVE REPORT

- Government Building & Maintenance Projects:
 - Nothing has changed since last week, still waiting for responses from Team Engineering
- River Road Bridge repairs ◦ As of Friday (12/23) Hansen Bridge had completed five of the eight stringers, according to the engineer the last three will be a little more difficult. If the weather holds, the engineer feels that they should be done at the end of this week or early next week. Cold days create a tougher working condition. The official load posting removal would occur after the engineer does the final inspection and DOT accepts the new load rating repair calculations.
- Finance Committee Meeting ◦ next meeting Thursday, December 29th @ 7 PM ◦ Town budget and warrants
- Create New Policy for storage of video recordings of meetings and YouTube recordings ◦ Northfield's policy was forward to Board members for review.
- Skateboard Park Joint Meeting with Weare School Board - to be scheduled as soon as available dates are given from School Board
- Deliberative Session ◦ Saturday, February 4th @ 9 AM ◦ Weare Middle School Cafetorium

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PUBLIC COMMENT

None

CORRESPONDENCE

None

OTHER BUSINESS

None

ADJOURNMENT

As there was no further business to come before the Board, Vice Chairman Clow moved, Selectman Meaney seconded to adjourn at 7:55 PM.

A True Record.

Naomi L. Bolton

Naomi L. Bolton, Recording Secretary