

FINAL



WEARE BOARD OF SELECTMEN MEETING MINUTES November 28, 2016

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

RECORDING SECRETARY: Kathleen Humphreys

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Scouts attended at 6:30pm; Michael Jezierski, Keegan Popovich, Josiah Fowler, Mark Lepage, Matt Jezierski, Mallory Lepage, Tim L. Popovich, Beverly Koster.

7:30 pm meeting: Frank Campana, Karyn Stogner, PARC, Stephen Najjar, Bob Richards, Benjamin Knapp, Beth Rouse, Fire Chief Bob Vezina and Police Chief Sean Kelly.

Chairman Lacasse moved, Selectman Meaney seconded to enter into nonpublic session @ 6:35 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0

Chairman Lacasse moved, Selectman Hippler seconded to come out of nonpublic session @ 7:35 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0

The Board interviewed officers for potential promotions.

7:36 p.m. Chairman Lacasse called the meeting to order.

PUBLIC COMMENT

Steve Najjar addressed the boat launch and suggested the town check the deed to clarify what the town owns and what the State owns. He would like to see the boat area accessible for everyone in town and for it to be fair. He thought a combination lock and/or maybe a yearly pass would be a good idea. He felt the lake has limited hours for access with a boat.

Frank Campana wanted to discuss the default budget and the policy of the adjusting when the default budget is lower than the proposed budget.

DEPARTMENT HEAD AND COMMITTEE ITEMS

2017 First Draft of Warrants

Town Administrator Bolton passed out a very, very, very draft warrant and mentioned the purpose was to look at it with the noted place holders because not all the dollar figures are available yet. The idea for this early review was to make sure warrant articles are not missed. Once a more accurate draft is complete, it is run by Town Counsel and DRA for approval.

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Setting up a Chase Park Fund similar to the Transfer Station is on the draft as it was asked to be considered. The cemetery trustees may be looking for \$10,000 for the continuation of construction of stone walls. The request does not meet the \$15,000 for criteria to qualify for a CIP. Putting hazardous waste disposal in the budget but not in the default budget was debated. It was discussed it should be a warrant article and in the budget and if the budget is approved the warrant article is voided.

The decision to take the backhoe purchase off the warrant was debated and in the end it was added to the warrant again.

The tennis courts were discussed. The process to receive funds from the Mildred Hall was reviewed. PARC Director Karen Stogner stated that when Jøamy Colburn was on the Board when they presented a request for funding to the Mildred Hall Advisory Board who returned a letter that indicated since the tennis courts are town owned land the Advisory Board felt the Selectmen should be making the request. The tennis courts were constructed on private property which ended up being donated years ago to the town and federal money was used for the project. The deed will be researched.

The Selectmen can appoint the Parks & Recreation Commission to make the request. Dates to keep in mind for this to become a warrant are: A first public hearing on Annual Budget on January 16, 2017 which needs to be posted 14 days in advance. Last day to post a warrant for the budget is before midnight on Monday January 30, 2017. Vice Chairman Clow had a concern about adding a \$100,000 warrant article before it was reviewed by the CIP. The other option is to have the tennis court repairs as a petition warrant which requires signatures from 25 voters. The deadline would be Friday January 6, 2017. Another question is how Park & Recreation Commission would pay back the DPW for any in-kind work.

Terms of the police cruiser language ðleaseö was discussed. It should be made clear the town will own the vehicles at the end of three years. Some members felt the vehicles should be purchased out right and not leased. It was decided that ðpatrol carsö will be the word used instead of interceptors which is brand specific.

The revolving fund for police details was reviewed and it was noted that a change to the intent should be made so that more than \$10 per hour for the vehicle can be used.

The Selectmen agreed to offset the SCBA by the CIP Air Pack Replacement Fund which has \$4,500 with the balance being raised by taxation. The Air Packs are not going into a CIP but will be offset.

Using the CIP funds of \$35,000 to lower the cost of the 10-wheeler cost of 220,596 was discussed. After a lengthy debate it was decided it will go into the CIP article for the 10-wheeler.

Fire Chief Vezina mentioned the AC repeater work needs to be done by the end of the calendar year and that is a complicated process as a CIP if the funds do not go into the CRF Fund they would just lapse at year end.

Road Reconstruction: The Highway Department will try to reconstruct two-miles of roads. A base coat can happen this year and the rest will be following year. Some shim and overlay work can be done. Chairman Lacasse asked DWP Director Knapp if they would consider a Road Maintenance Plan

The PARC Revolving Fund was removed by consensus of the Board for the 2017 year.

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The backhoe was added with \$35,000 coming out of the Transfer Station Equipment Fund. The Board debated if it should be purchased outright or leased.

The Fire Range Feasibility Subcommittee will meet on Dec. 16, 2016.

The Finance Committee was not present.

MEETING MINUTES

Vice Chairman Clow moved, Selectman Hippler seconded to approve the minutes of Nov. 14, 2016 as amended. Passed 5-0-0

Chairman Lacasse moved, Selectman Hippler seconded to approve the minutes of Nov. 21, 2016 as amended. Passed 4-0-0. Selectman Bohl abstained.

MANIFESTS

Chairman Lacasse moved, Selectman Meaney seconded to sign accounts payable and payroll checks dated December 1, 2016 as included in the following manifests:

Payroll Manifest	\$ 44,436.26
	(Weekly payroll including payroll taxes)

Accounts Payable Manifest	\$ 107,138.27
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TOTAL	\$ 151,574.53
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Passed 5-0-0

ADMINISTRATIVE REPORT

-The Town Hall doors will arrive on Wednesday. The vendor advised the town how to properly store the doors and how to use strapping. The doors should not be stood up.

-Town Administrator Bolton sent the requested photos to Team Engineer.

-A Warrant Article for government buildings will be addressed. The funds have been depleted. One item that is up for discussion is a generator for the Town Office.

-Town Administrator Bolton will research the cost to partition off the police department locker room to make a women's locker room.

-Town Administrator Bolton will post the meeting with the Finance Committee as a board meeting for next Wednesday evening.

-A YouTube policy will be developed. The town puts video from public meeting on YouTube.

PUBLIC COMMENT

Frank Campana asked for clarification on the warrant discussed here tonight. He had concerns about leasing the police vehicles.

CORRESPONDENCE

None

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OTHER BUSINESS

None

Chairman Lacasse moved, Selectman Bohl seconded to enter into nonpublic session @ 9:58 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow - yes. Passed 5-0-0

Vice Chairman Clow moved, Selectman Bohl seconded to come out of nonpublic session @ p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow - yes. Passed 5-0-0

The Board met to work on reviews of the Town Administrator and Chief of Police

ADJOURNMENT

A True Record.

Kathleen Humphreys, Recording Secretary