

FINAL



WEARE BOARD OF SELECTMEN MEETING MINUTES November 21, 2016

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

RECORDING SECRETARY: Kathleen Humphreys

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Frank Campana, Jan Snyder, Lori Davis, Cherry Palmisano, Finance Director Beth Rouse, Greg McDowell, John Lawton and Fire Chief Bob Vezina.

7:00 p.m. Chairman Lacasse called the meeting to order with the Pledge of Allegiance and Moment of Silence.

PUBLIC COMMENT

Resident John Lawton inquired if there would be a warrant article for replacement of the tennis courts. He was informed there will not be a warrant to replace the tennis courts. He felt from what he heard in previous meetings that it should be pursued. There is a question of which Board or Committee should put a request for assistance to the Mildred Hall Committee. It is his understanding the committee discussed the tennis court but a vote was not taken. Mr. Lawton would like the matter put before the voters to decide.

DEPARTMENT HEAD AND COMMITTEE ITEMS

Perambulation Report – Henniker and Weare

Cherry Palmisano presented the Selectmen with a map and CD containing perambulation information with the Town of Henniker and GPS coordinates, which are accurate to 20 feet. Keith Lacasse signed the document as a Selectman and a perambulation participant. The remaining Selectmen will need to sign the original and return it to Ms. Palmisano. Being the senior town, it is Weare's responsibility to make sure a copy gets to the State. A color copy should be made for the town files.

2017 Budget Discussion

Finance Director Beth Rouse provided budget worksheets for review.

Line 221: NHMA Dues are \$7,257. This fee gives the town ability to advertise and call for help/advice.

Police Budget:

Where to put the budget for a new police officer in lieu of a Prosecuting Officer was discussed. Finance Director Rouse inquired if will be pulled out of the default budget.

Line 274: Defensive Force Equipment and Taser Replacement will be moved to one-time expense line. It was discussed to move Redman Suit to one-time expense line.

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Fire Department Budget

Line 150: Fire Wages/Call Force was discussed. Fire Chief Vezina was reluctant to go any lower.

Line 328: Fire Intercepts are down due to better care and skilled providers. It will be reduced to 12 at \$6,600.

Tax Collector: Software support money will be spent at the end of the year.

Code Enforcement Officer: Books will be updated next year.

The Finance Committee does not have any questions.

The School Resource Officer is not in the PD budget. Finance Committee Lori Davis came to the microphone to mention the SRO is in the school budget. She also mentioned that the Finance Committee would strongly recommend concentrating on the cruisers since the police department does not have a full staff at this time.

Ms. Davis also said the Finance Committee is leaning more towards the plow truck than the backhoe. She wanted to Selectmen to be aware both school budgets are running at \$14 million each. The contracts have increased as well as health insurance costs. The number of high school students is decreasing.

FUEL:

The last fuel delivery cost \$1.90/gallon for gas and \$1.79/gallon for diesel but the budgeted gas price was \$2.58/gallon. A formula was used to come up with the budget.

The budget proposes 3,250 gallons of diesel fuel and 1,000 gallons of unleaded gas. To date for this year the actual fuel used was 2,576 diesel and 1,100 gallons gas.

Last year was a mild winter. The Board would like to see the figures from winter 2015. Fire Chief Bob Vezina felt the fuel usage was down in a few categories.

After a lengthy discussion it was decided on \$96,811.50 for town-wide fuel usage.

RC Brayshaw & Co. was the only bid for Town Report and Town Mailer.

Vice Chair Clow moved, Selectman Meaney seconded to award the bid for the Town Mailer and Town Report to RC Brayshaw & Co. of West Lebanon, NH for \$3,348 for Town Report and \$2,435 for Town Mailer. Motion passed 4-0-0

MEETING MINUTES

Tabled to the next meeting.

MANIFESTS

Chairman Lacasse moved, Selectman Meaney seconded to sign accounts payable and payroll checks dated Nov. 23, 2016 as included in the following manifests:

Payroll Manifest	\$	49,910.26
(Weekly & Monthly payroll including payroll tax)		

Accounts Payable Manifest	\$	24,914.46
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John Stark Reg. School District Manifest	\$	\$250,000.00
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Weare School District Manifest	\$	450,000.00
TOTAL	\$	744,824.72
Passed 4-0-0		

ADMINISTRATIVE REPORT

-Gazebo: The proposed plan is to dig down six feet. Town Administrator Bolton will inquire about digging down 4 feet with sono tubes. The RFP is expected in the spring.

-Team Engineer is working on getting a man-lift to view the bell tower on the Town Hall. Town Administrator Bolton will send recent photos of the bell tower while Vice Chair Clow is available to give a tour if necessary.

-River Road Bridge: Hansen Bridge is preparing to start shortly after Thanksgiving. A staging area will be set-up by Buzzell Hill. DPW Director Knapp will be updated as the project progresses.

-The Finance Committee will meet Wednesday, Nov. 30, 2016 at 7:00 p.m. in the upstairs conference room. The meeting will be posted to ensure more than three Selectmen can attend.

PUBLIC COMMENT

None

CORRESPONDENCE

None

OTHER BUSINESS

Vice Chair Clow wanted to discuss topics residents have voiced concerns about during recent Public Comment time. The first is Duck Pond which has low water level. He also felt the resident who talked about smoking at Chase Park had a legitimate concern. Vice Chair Clow reminded the Board a policy is needed to address the town's meeting video on YouTube. A few questions are: How long should the video be available and then what should happen to the video when it comes off YouTube? Missing minutes from certain Board meetings needs to be addressed.

Chairman Lacasse moved, Selectman Meaney seconded to enter into nonpublic session @ 9:04 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 4-0-0

The Board discussed the prosecutor position and evaluations for the Town Administrator and Chief Kelly.

Chairman Lacasse moved, Selectman Meaney seconded to come out of nonpublic session @ 9:28 p.m. A roll call vote was taken, Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 4-0-0

ADJOURNMENT

A True Record.

Kathleen Humphreys, Recording Secretary