

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
November 7, 2016**

**PRESENT:** TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

**RECORDING SECRETARY:** Kathleen Humphreys

**TOWN ADMINISTRATOR:** Naomi Bolton

**GUESTS:** Frank Campana, Tim Savaria, DPW Director Benjamin Knapp, Greg McDowell, Jack Dearborn and Police Chief Sean Kelly.

**7:00 p.m. Vice Chairman Clow called the meeting to order.**

**PUBLIC COMMENT**

Resident Frank Campana asked if there will be a joint meeting of the Selectmen and Finance Committee.

Frank Campana commented the proposed Prosecuting Officer position is in the budget. He felt if the contracted Prosecutor position ends, that position should not be in the default budget.

Mr. Campana would like to see firmer numbers for any purchase and the trade-in value for any warrant article. He looked back at the Aug. 19, 2015 minutes which he felt confirmed the residents were overtaxed \$25,000 for the highway equipment loader and felt that was poor management. He suggested not to put the funds into a capital improvement fund but to write the article so that you purchase the equipment and would only be taxed for the amount needed.

Mr. Campana made a comment that the Board does not say enough. Selectman Meaney took offence he made that comment in a public meeting and felt it was an insult and improper. Mr. Campana will put together a list of the times enough was said and it was suggest he provide a list both ways.

The Board informed him they have not seen any numbers on a proposed purchase of a backhoe yet. The CIP is being presented tonight.

It was noted that after a highway vehicle purchase is approved, the tricky part is the vehicle still needs to be used for its town function until the purchase of the new vehicle is finalized, and therefore it runs the risk of being damaged which could affect the trade-in value. The other option is to park the vehicle and rent a replacement until the new vehicle is delivered which could be costly.

**DEPARTMENT HEAD AND COMMITTEE ITE**

**Stonewall Removal for Driveway – Winslow Road: Map 101, Lot 124**

## **FINAL**

Timothy Savaria informed the Selectmen his driveway application requires the removal of some of the stone wall to make the appropriate 30 feet access. He has been before the Planning Board, which he was approved on October 27, 2016. The current driveway opening is 10 feet but he is looking to remove an additional 20 feet of stone wall.

**Selectman Hippler moved, Selectman Meaney seconded to allow Tim Savaria to remove 20 feet of stone wall for a driveway on Map 101, Lot 124 on Winslow Road. Motion passed 4-0**

### **CIP PRESENTATION**

Jack Dearborn, CIP Chairman presented handouts and reviewed the 2017 CIP. See handout for details.

### **FIRE & RESCUE DEPARTMENT**

The Self-Contained Breathing Apparatus (SCBA) tanks will expire next year. The CIP will replace the tanks with 26 refurbished SCBA units for \$100,000 which is approximately half the cost of new units. They can expect 25-years of service with the refurbished tanks and 15-years for the masks.

Adding AC power to 7 repeater sites will cost \$25,000. There will be a minimal meter cost which will be an ongoing expense in the operating budget.

### **PUBLIC WORKS**

-Replacement of the 1982 T-13 Mack 6-wheeler with a 10 wheel replacement at the cost of \$220,600. The 1982 Mack does not have a big resale value. The new truck will have a wing plow, front plow, dump and sander.

-Replace 2000 Ferrec Backhoe. This vehicle is no longer road worthy and is only used at the Transfer Station. A new backhoe will allow cleaning of the roadway culverts and it will be reliable.

Road Reconstruction will cost \$205,542 on the tax warrant. The \$480,000 cost is reduced by \$274,000 by State of NH Highway Block Grant. Road improvements lead to less maintenance in the future.

Bridge Improvement is \$105,000 on the tax warrant:

This is ¼ of the projected 20% of the 20/80 funding for bridge and culvert replacement.

Municipal red listed bridge projects are funded at 80% by the State of NH Bridge Aid Program.

-River Road Bridge Reconstruction 6 Est. \$1.5 million; 2020 projected timeframe

-Lull Road and Frankestown Culvert Replacement - \$295,000 each, 2021 and 2022 respectively.

### **POLICE VEHICLES:**

For five years in a row one vehicle was requested and none were approved. Last year the town had low quality cruisers and a warrant that requested five new vehicles which was voted no. The repair budget could reach \$70,000 for police vehicles. CIP is asking for \$57,786 in 2017 to fund a requested priority of \$113,184 for police vehicles. The CIP list this warrant as urgent. None of the current vehicles have any resale value.

The Board will take another look at the department's budgets. A work session was discussed.

### **MEETING MINUTES**

**Selectman Hippler moved, Selectman Bohl seconded to approve the minutes of Oct. 31, 2016 as amended. Motion passed 4-0-0.**

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### **MANIFESTS**

**Vice Chairman Clow moved, Selectman Bohl seconded to sign accounts payable and payroll checks dated Nov. 10, 2016 as included in the following manifests:**

<b>Payroll Manifest</b>	<b>\$41,350.89</b> (Weekly payroll including payroll taxes)
<b>Accounts Payable Manifest</b>	<b>\$42,283.42</b>
<b>Supplemental Accounts Payable Manifest</b>	<b>\$17,183.00</b>
<b>TOTAL</b>	<b>\$100,817.31</b>

**Passed 4-0-0**

### **ADMINISTRATIVE REPORT**

**Selectman Meaney moved, Selectman Bohl seconded to tend payment from the Chase Park Repair Maintenance Park in the total of \$1,500 to minimize erosion near the picnic area. Passed 4-0-0.**

#### **Team Engineering Invoice:**

**Vice Chairman Clow moved, Selectman Meaney seconded to pay Team Engineering in the amount of \$1641.70 with money to come from the Government Building and Maintenance Fund. Passed 4-0-0.**

-Last year the Board agreed to put the tax cards on-line. The cost will be \$2,500 to get started the project this year and \$2,400 for next year. It is under the name GIS Internet Service. The \$2,500 is available from the operating budget in the Assessing Department.

-The Town Hall doors are expected next week. Research will be done to ensure proper storage.

-The Weare Winter Wanderers Snowmobile Club inquired if they could have their club's laptop available here at Town Office so that members/residents could use the laptop to go online and complete their membership registration. The State has gone on line and in order to get the \$30 discount per registration, you have to have a confirmation email to register. By having the laptop available, residents can come in, input all their information and have the receipt emailed to them. Then they take the email to the registration agent and get a registration for their snowmobile. At a future date, there is an opportunity to be a registration agent if the Town wanted. The Town would receive \$3.00 per registration. Last year snowmobiling was minimal, but the year before it was a record with 48,000 registrations in the State. The Board agreed to allow the snowmobile club to have a laptop available for online membership registrations.

-The Town Office will be closed for Veteran's Day, Friday, November 11, 2016.

### **PUBLIC COMMENT**

None

### **CORRESPONDENCE**

None

### **OTHER BUSINESS**

## **FINAL**

None

**Vice Chairman Clow moved, Selectman Meaney seconded to enter into nonpublic session @ 8:43 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Selectman Meaney - yes. Passed 4-0-0**

**Vice Chairman Clow moved, Selectman Bohl seconded to come out of nonpublic session @ 9:27 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Selectman Meaney - yes. Passed 4-0-0**

**The Board met in nonpublic session to discuss evaluations.**

## **ADJOURNMENT**

A True Record,

Kathleen Humphreys, Recording Secretary