

# FINAL



## WEARE BOARD OF SELECTMEN MEETING MINUTES September 19, 2016

**PRESENT:** KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

**RECORDING SECRETARY:** Kathleen Humphreys

**TOWN ADMINISTRATOR:** Naomi Bolton

**GUESTS:** Frank Campana, Jan Snyder, Karen Stogner, PARC, John Lawton, Stephen Najjar, Nancy Fillmore, Bruce Fillmore and Ken Miner

**7:00 p.m. Chairman Lacasse called the meeting to order.**

### **PUBLIC COMMENT**

Steve Najjar thanked the DPW Department and said they did a great job on Mt. William Pond Road. He also commented that he felt it's better to purchase the police vehicles rather than lease them.

### **DEPARTMENT HEAD AND COMMITTEE ITEMS**

Karen Stogner, Park & Recreation Commission (PARC) was present. Ms. Stogner reviewed the three Chase Park Bath House Renovation bids with the Board. They were: Oxyn Construction, Davis Construction and Rogers Construction. The PARC recommended Oxyn Construction and will check their references.

**Vice Chair Clow moved, Selectman Meaney seconded pending positive reference check to award the bid of Oxyn Construction of \$19,162 to refurbish the bath house and restrooms at Chase Park. The money will come from the Chase Park Repair and Maintenance CIP. Motion passed 5-0-0.**

Chairman Lacasse inquired about who to call when the irrigation system comes on when the fields are in use. Karen Stogner suggested that if there are any future athletic field irrigation system issues. She was informed the timer is set to water twice a day due to the drought conditions.

Ms. Stogner discussed her impression of their meeting with the CIP in which she felt the plans proposed didn't get a great reception. The PaRC is concerned with properly maintaining all Town recreation areas such as the tennis courts and the boat ramp are declining but without funds that is very difficult. She asked the Board's opinion if the PaRC proposes a warrant to have the Chase Park revenue to go into a revolving fund. The Board suggested that Ms. Stogner work with Town Administrator Bolton.

The PaRC submitted a proposal for funding through the Mildred Hall Fund for tennis court. It was determined since the tennis courts are on town owned land the Selectmen must be the governing body requesting the funds but can appoint Park & Recreation Commission to expend the funds. The Selectmen will review the process.

### **Trails Contract Discussion**

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Steve Najjar, Conservation Commission was present. Mr. Najjar stated that the Conservation Commission and Trails Committee are working on expanding the trails. They have come up with an outline for assessment and development to develop trails on town forest land and presented a document. They are mapping trails, not building them and plan to layout 10 years worth of projects then project a cost factor. It's important to consider the environment aspect to layout trails such as in swamp areas and to have someone who can help with wetland permits and go after grants. They wanted the Board and public feedback.

The consensus of the Board is to have the Conservation Commission seek bids for the study then return to the Selectmen for feedback.

**Chairman Lacasse moved, Selectman Hippler seconded to enter into nonpublic session with Police Chief Sean Kelly @ 7:40 p.m. pursuant to the authority granted in RSA 91-A:3II (a &c). A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0**

**Chairman Lacasse moved, Selectman Hippler seconded to come out of nonpublic session @ 8:23 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0**

**Selectman Bohl moved, Selectman Hippler seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0.**

The Weare Police Department received two \$1,000 grants from Police Standards and Training to send two officers to specialized training. Chief Sean Kelly provided details in a handout. The grant will reimburse up to \$1,000 which represents approximately 2/3rds of the total cost of the training.

**Vice Chairman Clow moved, Selectman Meaney seconded to accept two \$1,000 grants from the Specialized Training Grant Fund for Chief Training and Supervisor training to occur in Louisville, KY in April 2017 and Portsmouth, RI in Oct 2016. Motion passed 5-0.**

## **MINUTES**

**Selectman Meaney moved, Selectman Hippler seconded to approve the minutes of September 12, 2016 as amended. Passed 5-0-0**

## **MANIFESTS**

**Chairman Lacasse moved, Selectman Meaney seconded to sign accounts payable and payroll checks dated September 22, 2016 as included in the following manifests:**

<b>Payroll Manifest</b>	<b>\$ 71,404.22</b> (Weekly, monthly & quarterly payroll)
<b>Accounts Payable Manifest</b>	<b>\$ 26,721.66</b>
<b>TOTAL</b>	<b>\$ 98,125.88</b>

**Passed 5-0-0**

## **ADMINISTRATIVE REPORT**

-Selectmen signature is needed on the form granting permission for Glenn Dubois to trap on the town land, formerly the Jean Wood property. Permission has already been granted from the Conservation Commission as the property has a conservation easement on it.

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-River Road Bridge: Thom Marshall had a conversation with the Hansen Bridge Construction and informed them that the Board approved the project without the sandblasting and painting. Mr. Hansen has submitted an additional amount to be added that would provide some needle scaling on the existing beams and painting of the ends of the new beams that totaled an additional \$6,925.00.

**Vice Chairman Clow moved, Selectman Hippler seconded to authorize to add \$6,925 for the River Road Bridge and authorize the Town Administrator to execute. Motion passed 5-0-0.**

**Vice Chairman Clow moved, Selectman Hippler seconded an expenditure of \$8,522.63 from the Bridge Improvement fund to pay for engineering work prior to the repair on River Road Bridge.**

-Town Administrator Bolton has an email regarding an opinion from Town Counsel regarding to the role that the Fire Wards have in the budget/financial matters for the Fire Department. Selectmen Hippler asked to forward to the chairman of the Fire Wards.

-Team Engineer visited the gazebo on Sept. 14, 2014 and Town Hall. They indicated that they would like to have a test pit done at the gazebo to see if there is anything concerning going on below the surface. The Highway Department will be coordinated to do that test pit.

-DPW garage. Initial meeting will be next week with Committee and contractor.

-Gould Crane from Weare will be removing the rotted spires next week.

-The Noise Ordinance Committee will meet on Sept. 21, 2016 and Fire Range Feasibility Committee will meet on Thursday, Oct. 6, 2016 at 7:00pm.

-Final Lawn Care bid document were reviewed with all the proposed edits. The Board approved the document as presented to put out for contractors.

-CIP will finish by Sept. 26, 2016.

-Town Administrator Bolton stated that there is another avenue for government agencies, departments to dispose of surplus municipal equipment. It is at [ogovdeals.com](http://ogovdeals.com) and it is similar to eBay. If the Board is included to allow it, there would still be a need to come before the Board for approval before disposing of it. Right now the Town has the ability to send items to the White Farm in Concord, but that is done in May and October. Items could be put on the website and if there is no interest the item could be removed and sent to the White Farm.

## **PUBLIC COMMENT**

Resident Ken Miner wanted the Selectmen to consider putting down temporary speed bumps on Salmen Road near Purington Field during sporting events for the safety of all people using the area. The Board was not sure temporary speed bumps were legal, but the green objects that indicate children at play could be put out by the road and the volunteers could put them up and take them down after.

## **CORRESPONDENCE**

Selectman Hippler inquired about the fire truck warranty for Engine 2. Town Administrator Bolton explained that we have no warranty paperwork here and she has emailed the Fire Department Secretary to see what the department has there.

## **OTHER BUSINESS**

**Chairman Lacasse moved, Selectman Meaney seconded to enter into nonpublic session @ 8:53p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Bohl – yes;**

## **FINAL**

**Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0**

**Chairman Lacasse moved, Selectman Hippler seconded to come out of nonpublic session @ 9:14 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Hippler – yes; Chairman Lacasse – yes; Selectman Meaney – yes; Vice Chairman Clow – yes. Passed 5-0-0**

**The Board met in non-public to discuss tax payment arrangements.**

## **ADJOURNMENT**

**A True Record, Kathleen Humphreys, Recording Secretary**