

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
August 1, 2016**

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; FREDERICK W. HIPPLER, SELECTMAN JOHN (JACK) MEANEY, SELECTMAN

RECORDING SECRETARY: Kathleen Humphreys

TOWN ADMINISTRATOR: Naomi Bolton

GUESTS: Frank Campana, Jan Snyder and Richard Butt

7:00 p.m. Chairman Lacasse called the meeting to order.

PUBLIC COMMENT

Resident Richard Butt asked for an update with regard to Officer Frank Jones. The Board responded the Officer Jones resigned effective July 25, 2016. Mr. Butt asked what the cost to the Town was. He heard it was around \$21,000 for 2016 and \$11,000 for 2015. Without the benefit of having the firm numbers in front of them, the Board indicated those numbers sound right. The amounts stated were for outstanding lost wages before taxes and withholding were taken out. The money was taken from the Police Department part time officer line.

Mr. Butt then spoke about the police vehicles. He stated that at the last meeting the Chief stated that the total cost of \$45,000 for five new fully-equipped police vehicles. Mr. Butt asked if that was the real number then why the warrant article was written for \$90,000.00. He felt that it was very misleading and asked that in the future that something like this get presented in a fair and equal way. He was disappointed that the Board did not correct the statement. Mr. Butt wanted to know when the mounting brackets would be installed in order to use the Toughbookø in the police vehicles. Has a quote been received for the installation? He said it bothers him personally because he was the person who made the motion four years ago to purchase the seven new Toughbookø. He doesn't want to see the Town hold off another year because of the hope of getting new cars. He also heard that there was an additional \$10,000 incurred in the transfer to Goffstown to make the Toughbookø work.

In regards to the Noise Ordinance, Mr. Butt said the transparency has fallen short in light of only two sets of meeting minutes are available when there were four meetings posted. In reading the last set of minutes from the noise ordinance meeting it talks about "discourage" and that the Police would be the voice of those that don't have courage to approach the neighbor/person making the noise. Mr. Butt stated that he didn't believe Chief Kelly would have said that because he is too politically astute. Mr. Butt said a new firing range has cropped up in his neighborhood using high-powered equipment. He has concerns for the peace and safety and is concerned with

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the idea that nothing may be done for this year. He would like to see something be put on the ballot this year and he hopes it is not because the Board does not have the courage to bring it forward.

DEPARTMENT HEAD AND COMMITTEE ITEMS

None

SOCIAL MEDIA DRAFT

The Social Media draft was reviewed by the Board which incorporated the suggested changes. Additional changes were made at the meeting. Town Administrator Bolton will update and resend to the Board.

MINUTES

Tabled until next meeting

MANIFESTS

Chairman Lacasse moved, Selectman Hippler seconded to sign accounts payable and payroll checks dated August 4, 2016 as included in the following manifests:

Payrolls Manifest	\$ 44,870.51
	(Weekly payroll including payroll taxes)
Fire Dept. Payroll Manifest	\$ 15,433.44
	(July 2016 monthly payroll)
Accounts Payable Manifest	\$ 87,142.21
Supplemental Accounts Payable Manifest	\$ 77,526.93
John Stark Reg. Manifest	\$ 250,000.00
TOTAL	\$ 474,973.09

Passed 4-0-0

The following manifests were previously ordered to sign at the July 18, 2016 Board of Selectmen meeting:

<i>Payrolls Manifest</i>	\$ 49,172.07 <i>(Weekly & monthly payroll check date 07/28/16)</i>
<i>Supplemental Payroll Manifest</i>	\$ 1,786.01 <i>(Fire permits – check date 07/28/16)</i>
<i>Accounts Payable Manifest</i>	\$ 21,627.39 <i>(Checks dated 07/28/16)</i>

As there is no Selectmen's Meeting Scheduled for Monday, August 8, 2016,

To order the Treasurer to sign payroll checks dated August 11, 2016 estimated to be about \$55,000.00. Furthermore, to order the treasurer to sign up to the amount of \$50,000 for accounts payables that cannot wait until the next scheduled meeting of August 15, 2016 without incurring late charges or

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interest. Reports and actual check amounts will be reported to the Board of Selectmen by inclusion on the Manifest Memo at the next scheduled meeting.

Motion passed 4-0-0.

ADMINISTRATIVE REPORT

-Town Hall Doors - The manufacturer will be at Town Hall on Wednesday, August 3rd at 11:30am. Vice Chairman Clow will be there and other members we invited to attend.

-Clinton Grove ó The painting is complete and the only thing left was to remount the shutters. This will be done before the last payment is released.

-Town Hall and gazebo ó The work has not been sent out to rebid.

-Vice Chairman Clow plans to attend the Trustees of the Trust Fund meeting next Tuesday to verify the ability to use this fund for professional architectural expenditures under the Government Building and Maintenance Fund. The Board would like clarification on using money for an architect and/or engineer to develop the RFPs for Town building projects/repairs. Town Administrator Bolton will pull the original article and review the intent of the warrant.

-DWP Garage bids were due today. Four sealed bids were received. Over the next two weeks the subcommittee will open the bids.

-The Firing Range Committee will inform Town Administrator Bolton of their meeting schedule.

-Transfer Station fees report was sent to the Board earlier today for review.

-The Police Fleet Maintenance line is up to \$41,675. The recall warranty problem with Ford was discussed. The Board asked if other dealers were not reached out to, as a warranty problem can be fixed through any certified dealer.

-River Road Bridge was changed to a 20 ton limit due to a critical deficiency. The temporary removal of the No Thru Trucking signs was verified that it is legal for the Board to remove them. Residents on Peaslee Hill Road and East Road were notified of the temporary removal of the signs and to warn them that they will see trucks on those roads. The Highway Department removed the No Thru Trucking and installed some additional 20 ton limits long before the bridge. A concern was received by a Peaslee Hill Road resident who had a concern about the 4:30am trucks.

-Thom Marshall re-inspected River Road Bridge last Wednesday and will submit calculations and a sketch for a fix. He will be in touch with NH DOT while the project is moving forward. Since the bridge is red listed and eligible for 80/20 State funding there was discussion to start the process for a warrant article.

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-The Capital Improvement Plan (CIP) will start Aug. 24, 2016 and meet Wednesdays at 8:30pm.

-It was suggested to start the police collective bargaining Aug. 16, 2016. Vice Chairman Clow and either Selectman Meaney or Selectman Bohl will be the negotiating team with Town Administrator Bolton.

-Sample evaluation forms have been requested from area towns and MRI for the police chief and town administrator.

-Since Benjamin Knapp is new to the DPW Director position it was discussed that his evaluation could be more of a goal setting session. The Board is pleased with his performance to date and have received numerous positive emails and comments on DPW Director Knapp.

PUBLIC COMMENT

Jan Snyder spoke complimentary for DPW Director Knapp.

CORRESPONDENCE

None

OTHER BUSINESS

The Board discussed reviewing the mowing contract to include shrubbery, mulching and ballfields work. This will be added to the next agenda.

The rubber floor, rugs and problems with salt coming into the floors at the Town Office was discussed.

ADJOURNMENT at 8:02pm

Chairman Lacasse moved, Selectman Meaney seconded to adjourn at 8:02pm. Motion passed 4-0-0.

A True Record.

Kathleen Humphreys, Recording Secretary