

# FINAL



## WEARE BOARD OF SELECTMEN MEETING MINUTES February 1, 2016

**PRESENT:** KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JAMES LEARY, SELECTMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN

**RECORDING SECRETARY:** Kathleen Humphreys

**TOWN ADMINISTRATOR:** Naomi Bolton

**GUESTS:** Jan Snyder, Jon Osborne and Donna Osborne.

**7:00 p.m. Chairman Lacasse called the meeting to order.**

### **PUBLIC COMMENT**

Jon Osborne asked why the advertisement for the DPW Director position did not include that general knowledge of transfer station skills were needed. In his opinion, the Transfer Station takes just as much time. Town Administrator Bolton said transfer station duties are mentioned in the job description, not the ad. The Board indicated that it was an oversight. The ad can be fixed and reposted at Primex, LGC, website and Channel 6. The Union Leader ad was run last week, that will not be changed.

### **DEPARTMENT HEAD AND COMMITTEE ITEMS**

None

### **ASSIGNED SPEAKING ROLES FOR DELIBERATIVE SESSIONS**

The Board went through all the warrant articles and chose which articles each member will speak to. Members will be responsible for writing up their own narratives for the articles. Next Monday the Board will review these narratives again at their meeting in an effort to complete the mailer.

Town Administrator Bolton will have copies of the 2015 final completed budget; as well as the 2016 proposed and default budgets for each member on Saturday. Town Administrator Bolton will send a PDF of the mailer to the Board.

The Deliberative Sessions starts at 9:00am on Feb. 6, 2016 in the cafeteria of the Weare Middle School.

The Board reviewed and approved the draft of the Selectmen's report for the Annual Town Report.

### **MEETING MINUTES**

The 1/25/16 minutes will be tabled until next week.

### **MANIFESTS**

**Chairman Lacasse moved, Vice Chairman Clow seconded to sign accounts payable and payroll checks dated February 4, 2016 as included in the following manifests:**

## **FINAL**

<b>Payable Manifest</b>	<b>\$ 40,285.03</b>
	(Weekly payroll including payroll taxes)
<b>Fire Dept. Monthly Payroll Manifest</b>	<b>\$ 14,004.75</b>
	(January 2016)
<b>Accounts Payable Manifest</b>	<b>\$ 81,682.72</b>
<b>TOTAL</b>	<b>\$ 135,982.50</b>

**Passed 5-0-0**

### **ADMINISTRATIVE REPORT**

Town Administrator Bolton reviewed numbers from the end of 2015 for the Transfer Station which reflected five-months of data including January. Not all the receipts may be in.

There is a range in the hauling expenses, especially for household trash and construction debris.

Mr. Osbourne said it's the same vendor. Construction debris in Sept. can be sent out 2-3 times.

Vice Chair Clow looked at the December end balance and the details. The over/under balance is \$1,184.16. There was concern with the Nov. and Dec. hauling expenses because they were inconsistent. Cash receipts tend to be steady. The revenue was \$1,705.15

Jon Osborne informed the Board the cash receipts for the revolving fund also includes tin cans, trash.

The Board discussed the construction debris is a big part of this and it gets progressively large especially through December. It's been a warm December.

Chairman Lacasse said this does not seem out of line. The Board was in agreement to continue to look at the figures.

The bulky items are not in the revolving fund. All the other revenue is coming in because selling stuff such as cardboard. Bulky items come from the tax payers. The argument is they are paying their taxes for the transfer station and also incur this charge.

### **PUBLIC COMMENT**

None

### **CORRESPONDENCE**

None

### **OTHER BUSINESS**

None

**Selectman Hippler moved, Selectman Bohl seconded to enter into nonpublic session @ 7:40 p.m. pursuant to the authority granted in RSA 91-A:3II (c). A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0**

**Chairman Lacasse moved, Selectman Bohl seconded to come out of nonpublic session @ 8:05 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0**

**FINAL**

**Vice Chairman Clow moved, Selectman Hippler seconded to seal and restrict the minutes of this nonpublic session. Passed 5-0-0.**

**ADJOURNMENT**

A True Record.

Kathleen Humphreys, Recording Secretary