

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
December 7, 2015**

**PRESENT:** KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JAMES LEARY, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN  
SELECTMAN; JENNIFER BOHL was not present

**RECORDING SECRETARY:** Kathleen Humphreys

**TOWN ADMINISTRATOR:** Naomi Bolton

**GUESTS:** Peter Ashworth, James Ashworth, Frank Campana, Jan Snyder, Michael Walton, Yvonne Walton, Jon Osborne, Stephen Flanders, Lori Davis, Douglas Alwine and Marc Pinard.

**7:30 p.m. Chairman Lacasse called the meeting to order.**

**PUBLIC COMMENT**

Resident Frank Campana had comments regarding the School Resource Officer. He felt it cost a lot of money for the officer. He also inquired if it was the police who initiated the request for the SRO or did the school request the position.

Mr. Campana commented the budgets were not being scrutinized enough. The Board informed him the night Chief Kelly presented the budget they listened to the presentation. It will be discussed in detail.

Vice Chair Clow reminded Mr. Campana the school did in fact have a resource officer in the past but under Chief Velleca that position was pulled because the officer was needed for coverage. He added that everything is up front and nothing is devious. They will discuss the budget and the positions. The number of officers and population will be discussed.

Resident Richard Butt said he felt the Noise Ordinance was contentious and no closer than last year. He submitted a Permissible Fireworks Ordinance from the Town of Goffstown. He asked the Board if they could put a fireworks ordinance on the warrant and because he thinks it would be beneficial.

Mr. Butt was on the Board when healthcare was changed for collective bargaining and non-union employees which resulted in a big savings but that savings were "gobbled up". He suggested healthcare be taken out of the administration in the various departments especially the highway and police departments. He explained there would be a more accurate budget without those figures in there because in reality, the departments don't have any control over the cost of healthcare. He felt that healthcare costs are not operational.

Finance Committee Member Lori Davis said that in most corporations they keep a separate account for healthcare and if the town did that it would make a clearer picture

**DEPARTMENT HEAD AND COMMITTEE ITEMS**

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### **Equipment Purchase for Cable Commission**

Richard Butt requested on behalf of the Cable Commission to purchase a flat screen TV, about 28-32", a wall mount, two thumb drives and two tripods for the video cameras. The reason is about 30% of the town does not have cable and in an effort to improve communication they would like to install the TV in the Clerk's Office at the Town Office that displays the information that is broadcasted on the town's cable channel. They expect the information loop to be 4 minutes without audio. Event photos and promote upcoming events could be added. The budget is currently \$379.87. It was discussed if the set could be finished by Feb. 6, 2016 for Town Meeting.

**VOTE: Vice Chair Clow moved, Selectman Hippler seconded, to purchase a flat screen TV, wall mount; two thumb drives and two tripods for the video cameras for the amount not to exceed \$500.00 with the funds to come from Community Access. Motion passed 4-0-0.**

### **Gate on Balch Road, Hauling Contractor's Insurance and Bond on South Sugar Hill Road, etc.**

DPW Director Tim Redmond addressed the Board.

Gate on Balch Road: It was determined in 2012 the road was discontinued at Town Meeting.

There will be a timber cut on Chevy Hill Road off of Shady Hill. The land is town-owned property and they want to improve the road because tractor trailers will need to back-up and turn into the site from a hammer-head road configuration. The Board discussed making residents aware of the project with the opportunity to make comments. Mr. Redmond will ask the town forester for drawings relative to what they plan to do before permission is granted. In October, the trees that are going to be harvested were tagged.

In February 2016, solid waste haulers using the transfer station will be required to provide proof of insurance for their vehicles. Mr. Redmond consulted with PRIMEX and in their opinion users should have insurance. The license form will be modified to provide the insurance information.

Bond on South Sugar Hill Road: The applicant of a current logging operation submitted another logging operations application for a large section of land. The company was made aware of damage to the road on their current logging operation but to-date; repairs to the road have not been made despite the site being vacated. Mr. Redmond felt that no action on their part should warrant a bond. The logging operations are in very tight proximity. There is damage to the entrance at Rt. 77 with the tractor trailers turning right.

A resident did come to a Selectman's meeting and to the DPW office with complaints, documented with photographs of the damage.

**VOTE: Vice Chair Clow moved, Selectman Hippler seconded, to require a road bond of \$15,000.00 for the logging operation off Sugar Hill Road South. Motion passed 4-0-0.**

### **No through Trucking**

DPW Director Tim Redmond and Police Chief Sean Kelly addressed the topic and presented a map.

The Board has concerns about the impact of no trucking through Hodgdon Road and Thorndike Road and was looking for a broader town-wide assessment of the impact of closing roads to trucks and the unintentional consequences. Town Administrator Naomi Bolton thought it could be done in two steps and address Hodgdon and Thorndike Roads first. The topic was discussed. "No through trucking" needs to be defined. Enforcement would need to be addressed. Additional signage would be required and the RSA to be listed under the signs

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which will have a cost factor. Future subdivision would need to be considered during this process. According to the RSA a commercial vehicle is over 26,000 pounds.

The town is dissected by three state highways. Trucks that are not conducting business in town and want to avoid the state highways take roads through Weare.

The Board would like to gather the community and the fire department's input.

Resident Peter Ashworth submitted a list of roads that don't allow through trucking: Duck Pond Road, Twin Bridge Road, Old Town Road, Peaslee Hill Road, Rockland Drive, Paige Hill Road, John Conner Road and Parker Station Road which has a sign in Goffstown.

Stop signs for Shady Hill/Thorndike Road intersection were discussed because it was noted that traffic does not stop there and vehicles are going fast after coming down the hill.

### **Maplewood Road**

Landowners Mike and Yvonne Walton of 280 Maplewood Road were before the Board regarding a driveway permit to their 5-acre property and would like to build a 2,000 square foot retirement home in 2016.

Currently, the septic and electrical has been put in and the barn has been moved. They were expanding the road to 25 feet with three turn-arounds but stopped because of the variance. They would be willing to sign the Waiver of Municipal Liability. They had a deeded lot which is grandfathered and presented a map.

According to the Town's attorney legal opinion the applicant needs to see the Selectmen who can grant permission after seek input from the Planning Board. This applicant will have to go before the ZBA for a variance and then to the Planning Board.

### **Worthley Road**

Atty. Marc Pinard was before the Board regarding a 37-acre lot owned by Worthley, LCC which is on a Class VI Road. He presented a map. The parcel is 400 feet away from the Class V Road. There is a person who wants to build a single family home on the lot.

The applicant was before the ZBA for a variance to be able to build in the Class VI Road which is currently prohibited. The variance was granted subjected to three conditions.

1. Sign needs to be posted at the beginning of the Class IV section of the road.
2. Recorded at the Hillsborough Country Registry of Deeds this section is not a town maintained road.
3. Access to the Class VI Road leading to the Class V Road to be constructed to the level of Town of Weare's driveway standards.

The applicant wanted to know the process to build the driveway to the standards. Mr. Pinard had a discussion with the fire chief about the road width and the weight of the largest town truck.

DPW Director Mr. Redmond commented this section of Worthley Road is very narrow. There are two driveways directly across from each other just before the Class VI portion. Currently, the town packs the snow up in the road so they can back up the trucks and turn around at the end of the Class V portion. This new driveway would cause a problem and the property owner will have to address where to put the snow. The DPW Director does not want to cause undo hardship. One suggestion is they can build the driveway up to Class V standards and build a turn-around and the town can plow up to the driveway or beyond with a turn-around.

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Currently, it is a difficult situation up there. Mr. Lacasse asked if the driveway was constructed to Class V standards would it be less difficult and the answer was yes if they could plow the extra 400 feet and pass the driveway maintained with the town's equipment and have access to turn-around. There is not a spot to plow the snow at that intersection.

The difference between bringing it up to Class VI standards vs Class V standards is pavement plus to have the road continue with the existing conditions of the Class V Road.

The other option is for an easement for the town to turn around in the driveway. Otherwise the town could not turn-around there.

Mr. Pinard felt that since the fire department wants a certain standard of 18 feet wide to support a fire truck they should be able to build the road to support a town plow. A 6-8" base with 3" asphalt would be sensible. The Board is willing to work with the applicant to make it as reasonable as possible.

There is an RSA that prohibits the town from spending money on a private way. The town cannot accept a Class VI Road.

This applicant plans to be at the Planning Board on Thursday.

### **2016 Budget Review**

Fire Chief Bob Vezina was present.

Line 01-422010-618: Added as a one-time expense of office equipment for the a Toughbook for the ambulance.

Line 660: \$5,000 increase on vehicle maintenance. It was proposed to remove \$2,000.

New Line 685 Radio Maintenance: \$2,000.

The highway department does not need as many radios as the fire and police departments do and they only had one line for radios; both purchase and service came out of the same line. A new line was added.

New Line 685 with \$1,000 was added for equipment. A description will be added.

Line 391 Food: Proposed as \$1,200 (\$100/month) to supply food at meetings because many firefighters come directly from work and meetings are during the dinner hour. It has helped with attendance and the members are happier.

Line 525 Fire Insurance, Additional Provident Policy: This is based upon the number of members.

Line 560 Fire Dues: Many of the dues have increased. The Board would like to see the figure for each organization.

622 Software: Covers firehouse software required by the State for web-based programs such as eEMS Manager. This is fixed by the number of employees. The Board would like the fixed numbers.

Line 679 Fire Training/Expenses: This is used for paramedic school or cost of other programs and not used for labor.

The fire chief will provide updates on lines 525, 560 and 622.

### **EMS**

Budget is the same. Expect more activity on training in 2016.

### **Highway Department**

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Line 01-431210-627 Hwy Vehicle Fuel: DWP Director Tim Redmond asked to strongly reconsider this line. After discussion the line was changed to \$87,000.

Line 742 Fuel Additives/Testing: \$6,000 was removed from the fuel line and added to this line.

Line 744 Oil & Lubricants: Reduced to \$8,000 from \$10,000.

Line 01-432160-773 Salt & Sand: Reduced to \$180,000 from \$190,000. Salt went up \$3.50/ton. One load is 34 tons or around \$2,000 a truckload. They use 2-4 truckloads of salt per storm.

Line 610 Shop Supplies: Increased by \$2,000 over last year due to the aging fleet repairs.

Added new line 686 for Radio Equipment.

Line 770 Vehicle Equipment/Maintenance /Repairs: DPW Director Redmond thinks reducing to \$70,000 is lean. The line was increased \$10,000 over last year.

Line 734 Hot & Cold Mix: DPW Director Redmond asked the Board to look at RSA 231.57 and the key word there is "budget".

New lines 682 and 684 should come out of maintenance.

Line 681 Tree Removal: This is to remove dead trees with a bucket truck which needs to be rented.

**Transfer Station**

01-432410-342 Internet: NRA and other correspondences are done online. This line is \$966.

Line 01-432410-410 Transfer Station Electricity: Asking \$8,300 which could decrease because they are buying off the grid now.

Line 530 Meetings and Seminars: Reduced to \$800. The department tries to host classes for reduced prices. There are classes required to maintain solid waste and others certifications such as salt applicator. PRIMEX offers free classes which the department tries to take advantage of.

Line 750 Equipment Maintenance: The diesel needs to be treated. This line was reduced to \$3,000.

Line 596 Wheelabrator: Reduced to \$150,000 from \$170,000. They are no longer taking Cold Spring Trash. Mr. Redmond is requesting \$2,700 to replace trees at the pump station which is used for screening.

Finance Committee had no comments on the budget. Ms. Davis requested the information as soon as possible because the Finance Committee will be reviewing the schools in early January.

The Selectmen will review the Police Department Budget and Warrants at the next meeting.

**MEETING MINUTES**

**Chairman Hippler moved, Selectman Leary seconded to approve the minutes of Nov. 23, 2015 as amended. Passed 4-0-0**

**MANIFESTS**

**Chairman Lacasse moved, Vice Chair Clow seconded to sign accounts payable and payroll checks dated December 7, 2015 as included in the following manifests:**

<b>Payroll Manifest</b>	<b>\$</b>	<b>46,087.07</b>	(Weekly payroll, includes payroll taxes)
<b>Accounts Payable Manifest</b>	<b>\$</b>	<b>50,977.75</b>	
<b>Weare School District Payroll Manifest</b>	<b>\$</b>	<b>450,000.00</b>	(December 4, 2015 Appropriation)

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**John Stark Regional Payable Manifest     \$     250,000.00**  
(December 3, 2015 Appropriation)

**TOTAL                                     \$797,064.82**  
**Passed 4-0-0**

**ADMINISTRATIVE REPORT**

- The DPW Union Contract cover was changed per the board request, so that each agency had the same size logo. The Board signed the contract.
- A political candidate would like to use the sign at Town Hall to advertise a meeting this Saturday at the Weare Middle School. The Board felt this was acceptable because they are advertising a public event. It was noted if another candidate comes to town they should also be able to use the sign.

**PUBLIC COMMENT**

None

**CORRESPONDENCE**

None

**OTHER BUSINESS**

Bushes at Town Hall have been removed and the old handicap sign removed.

Chief Kelly has a TV set in the lobby. The police department is willing to run the Weare Cable TV's public information. A third thumb drive can be added to the Cable Commission purchase, approved tonight, if needed.

The Police Department will hold a Holiday Open House tomorrow, Dec. 8, 2015 from 5:30-8:00pm at the Safety Complex.

**Meeting adjourned at 10:39pm.**

**ADJOURNMENT**

A True Record.

Kathleen Humphreys, Recording Secretary