

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
APRIL 27, 2015

PRESENT: KEITH R. LACASSE, CHAIRMAN; TOM CLOW, VICE CHAIRMAN; JAMES LEARY, SELECTMAN; JENNIFER BOHL, SELECTMAN; FREDERICK W. HIPPLER, SELECTMAN

RECORDING SECRETARY: Naomi L. Bolton

TOWN ADMINISTRATOR: Naomi L. Bolton

GUESTS: Frank Campana; Jan Snyder; Interim Chief Sean Kelly; Tiffany Bowers; Marge Burke; Lori Davis; Alan Harkabus; Greg McDowell; Jack Meaney; Bill Peterson; Steve Roberts.

Chairman Lacasse moved, Selectman Bohl seconded to enter into nonpublic session @ 6:30 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0

Chairman Lacasse moved, Selectman Hippler seconded to come out of nonpublic session @ 7:05 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0

Chairman Lacasse moved, Selectman Leary seconded to seal and restrict these nonpublic minutes. Passed 5-0-0.

7:06 p.m. Chairman Lacasse called the meeting to order.

PUBLIC COMMENT - None

DEPARTMENT HEAD AND COMMITTEE ITEMS

PUBLIC WORKS DEPARTMENT: Tim Redmond, DPW Director met with the Board to go over several things pertaining to the Highway Department and Transfer Station.

Award Grader Bid: Director Redmond indicated that he had solicited bids for a new grader, after approval (Article 17) at Town meeting. He received bids as follows:

Nortrax ó John Deere	Base Bid	\$ 356,400.00
	Less Trade	<u>- 55,000.00</u>
		\$ 301,400.00
	Optional Dozer Blade	<u>+ 6,368.00</u>
		<u>\$ 307,768.00</u>

Beauregard ó Case	Base Bid	\$ 358,200.00
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Chadwick Baross ó Volvo ó No follow up after initial contact

Anderson ó Komatsu ó do not manufacture an all-wheel drive grader

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Milton ó Caterpillar	Base Bid	\$ 364,500.00
	Less Trade	<u>- 50,000.00</u>
		\$ 314,500.00
	Optional Dozer Blade	<u>+ 5,500.00</u>
		<u>\$ 320,000.00</u>

Director Redmond explained that the Caterpillar salesman provided resale data using the www.machinerytrader.com website which is commonly used in the industry. The data provided the resale comparing a 2000 John Deere 772CH and a 2000 Caterpillar 143H (comparable size to the 772CH). The data provided showed the average auction price of a 2000 Deere 772CH was \$43,628.00; whereas the average auction price of a 2000 Caterpillar 143H was \$94,272.00. Director Redmond felt that was good information but he felt that we should look at the cost today. Both machines had very good equipment with good features. The John Deere still has a steering wheel whereas the Caterpillar has joy sticks like an excavator. Both companies offer a leasing rate of 2% for financing. Director Redmond recommended that the Board award the bid to Nortrax.

Vice Chairman Clow moved, Chairman Lacasse seconded to purchase the John Deere grader from Nortrax with the optional dozer blade for up to \$307,768.00; funding will be with a 5 year lease agreement to own the grader at the end of the lease. Passed 5-0-0.

Transfer Theft: Director Redmond informed the Board that theft has occurred again at the Transfer Station. 12-15 batteries were stolen between April 18th and April 21st. He is going to pursue pricing for security cameras. The incidents are reported to the police each time.

Sewer Pump Replacement: Director Redmond informed the Board the he has ordered a new pump from AAA Pump Service and is just awaiting a call when it comes in.

FEMA Reimbursement: Director Redmond attended a mandatory FEMA meeting in Bedford on April 14th. An email was distributed indicating that FEMA representatives would be coming around to all the municipalities to conduct site visits beginning April 28, 2015. As of tonight there has been no appointment made for this visit.

Road Reconstruction Program: Director Redmond presented the Board with his road plans for 2016-2020. He would like to have further conversation with the Board about possibly reorganizing to address more shim and overlay projects in an effort to protect the õgoodõ roads. As we move forward the cost of doing the road work has increased and he would like to discuss the necessity of increasing the funding in the near future.

Peaslee Road Bridge Update: Director Redmond stated that the contractor, Daniels Construction, has been working during the winter months as weather allowed. Both of the foundations for the abutments are in place. Filling and grading around them is currently taking place. Mr. Redmond stated that he has had no complaints from the abutters, so he is assuming that they have been no problems at the site. He thanked the abutters for their patience during construction for any inconveniences that may have arisen. The engineer that has been on the site quite frequently has informed Mr. Redmond that everything seems to be going well and he will provide the Town with an updated construction schedule soon.

Aggregate Crushing Bid – 2015: Director Redmond stated that he received a proposal from Big Foote Crushing, last year's bidder proposing to extend the bid amount for the same price into 2016. His price is \$2.67

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per ton for 1 ½" crush and \$2.77 per ton for 1" minus crushed gravel. Mr. Redmond stated that he received competitive bids through the RFP process in 2014. Discussion ensued regarding having sieve testing done on the materials to make sure that the product meets state specs, especially if we are using it for some of the town road projects. Director Redmond stated that it hasn't been tested but he would be happy to have the samples tested to make sure it is done to state specs.

Vice Chairman Clow moved, Selectman Bohl seconded to extend the crushing bid with Big Foote Crushing for \$2.67 per ton for 1 ½" crushed gravel and \$2.77 per ton for 1" minus crushed gravel. Passed 5-0-0.

Town Office Parking Lot Estimate: Director Redmond is working on getting an estimate to patch and overlay the Town Office parking lot, but as of tonight he has not got all the figures, so he will return at a later meeting with those numbers.

REAPPOINT MEMBER OF PLANNING BOARD:

Neal Kurk was present. Chairman Lacasse asked Mr. Kurk what makes him want to be reappointed. Mr. Kurk stated that during this recession there is much less development occurring, but he likes the variety of situations that they handle. He is currently the secretary that has been doing the minutes at the meetings, which keeps him busy. He likes reviewing the rules and regulations. There have been two subcommittees of the planning board created to look further into the wetlands and sign ordinance. Those subcommittees will be providing the planning board with feedback that will likely include proposed changes to make the language consistent with other laws.

Selectman Leary moved, Selectman Hippler seconded to reappoint Neal Kurk as a full member of the Planning Board for a 3-year term. Passed 5-0-0.

REAPPOINT MEMBER OF PLANNING BOARD:

Frank Bolton was present. Chairman Lacasse asked Mr. Bolton the same question about why he would like to be reappointed and what makes him keep coming back. Mr. Bolton responded that Mr. Kurk pretty much summed up his sentiments as well. Mr. Bolton explained that it has been a pretty easy work load. The Board is diverse and things move along pretty well. When asked if he was on one of the newly created subcommittees, Mr. Bolton responded that there were others that were passionate about it, so he let them be on the committee.

Vice Chairman Clow moved, Selectman Leary seconded to reappoint Frank Bolton as a full member of the Planning Board for a 3-year term. Passed 5-0-0.

MEET WITH RESIDENTS FOR THE POLICE CHIEF COMMUNITY PANEL

Chairman Lacasse stated that the Board talked to Interim Chief Kelly last week in nonpublic before interviewing the panel candidates. After the meeting with Interim Chief Kelly, the interviews and further discussion at the end of the meeting, the Board agreed to move forward with negotiating a contract with Interim Chief Kelly. The reason for asking everyone back was to inform everyone face to face of the Board's decision and to allow everyone the opportunity to comment and ask questions.

Vice Chairman Clow stated that Chief Kelly would stay as part time, 32 hours a week. We need the continued consistency now more than ever. The Board felt it was paramount to move forward and that it was not now the time to change the leadership.

Chairman Lacasse stated that the initial stance was no to the 32 hours, but residents have come forward indicating that the Board should reconsider Chief Kelly and not discount the idea. The more we considered

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things and looking back, Chief Kelly has taken us through a couple of storms and got us through the CALEA accreditation process. 32 hours doesn't seem to be an issue, as he has been doing it for the last six months.

Steve Roberts asked if there is a time limit that is being considered. Chairman Lacasse responded that we are negotiating a three year contract. This way it can be reevaluated and if things have changed that would warrant moving to a full time Chief we have a reasonable time frame to move in that direction. A question was asked if it was feasible for Chief Kelly to live out of town especially in case of an emergency.

Interim Chief Kelly stated that yes he lives in Maine, 63 miles away. This conversation was had last fall as well when he was appointed as the Interim Chief. If this was 20 years ago, no, it would not be feasible, but he is confident that with today's supervisors and the enhancement of technology, he could manage it while driving here.

Vice Chairman Clow thanked everyone, apologized on how the process turned out. The decision to close the process couldn't be done without a specific discussion with Interim Chief Kelly which occurred all around the same time.

MEETING MINUTES

Selectman Hippler moved, Selectman Bohl seconded to approve the minutes of April 13, 2015 as amended. Passed 5-0-0.

Selectman Leary moved, Selectman Hippler seconded to approve the minutes of April 20, 2015 as amended. Passed 4-0-1. Vice Chairman Clow abstained.

MANIFESTS

Chairman Lacasse moved, Selectman Bohl seconded to sign accounts payable and payroll checks dated April 30, 2015 as included in the following manifests:

Accounts Payable Manifest	\$ 274,831.86	(includes payment to Peaslee Road Bridge Contractor for \$202,707.50)
Gross Payrolls	\$ 44,044.53	(Includes weekly payroll, deduction checks and taxes, credit union)
TOTAL	\$ 318,876.39	

Passed 5-0-0

ADMINISTRATIVE REPORT

Resignation of Minute Taker: Town Administrator Bolton announced that Cherry Palmisano has resigned as the minute taker to take a position that would not allow her to do both. Town Administrator Bolton wanted to thank Cherry for all the years of service for doing the minutes. The minutes were done very accurately, which is not an easy task especially when you are not around the town office during the day to have a handle on some of the intricacies. The Board wishes Cherry good luck in her new endeavor and you will be greatly missed.

Eye Wash Stations: As part of the Department of Labor inspection in the fall, eye wash stations were to be installed at the Fire Department. The eye wash stations were purchased along with water exchangers so that the water in the stations is kept at warm temperatures. The total cost of this project is \$779.96. This was not budgeted for and asked if the Board would allow this expense to be taken out of the Government Building and

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Maintenance Fund. The eye wash stations are affixed to the building and not portable, so they are and will remain part of the building.

Selectman Leary moved, Vice Chairman Clow seconded to approve \$779.96 to purchase two eye wash stations and exchangers come from the Government Building and Maintenance Fund. Passed 4-0-1. Selectman Hippler abstained.

Unpaid Taxes – campers at Cold Springs and Autumn Hills: Town Administrator Bolton informed the Board that the Assessing Department inquired as to what the Board would like to do with the several campers that are no longer at Cold Springs (totaling \$1,733.33) and Autumn Hills (totaling \$669.50). The Board can abate the taxes or they can send the tax bills to the campground owners requesting payment. The Board felt that the bills should be sent to the campground owners and see if payment can be obtained.

Mutual Aid Agreements: Town Administrator Bolton shared with the Board that the Police Department now has formal mutual aid agreements with the following agencies: Bow Police Department; Dunbarton Police Department; Francestown Police Department; Goffstown Police Department; Hopkinton Police Department; and New Boston Police Department. These agreements represent a significant shift in the relationships between the Weare Police Department and our neighbors. This is due in no small part to the hard work and commitment that each of the officers have made toward law enforcement excellence. Great news!!

Hillsborough Country Budget Hearing: Town Administrator Bolton informed the Board that on Monday, May 4, 2015 at 10:00 AM there will be a public hearing on the budget. The community service (prisoner) program is still available and included in the budget.

Government Buildings: Town Administrator Bolton shared with the Board a fax that came from Dave Caldwell at Mast Road Lumber regarding a price for ovolo moldings sticking on the doors. The fax also indicated that he was not able to find a location for the Board to go and view the proposed doors. The Board asked that Mr. Caldwell be contacted to get the name and contact information for a Lemeiux door representative and to confirm that the price quoted for the doors includes custom molding.

While on the topic of government buildings, the Board discussed scheduling site visits of the town buildings. On April 14, 2015 Sherry Burdick contacted Vice Chairman Clow to let him know that one of the spires on the Town Hall had fallen off and was laying on the roof. The immediate concern was that it might blow off and fall on someone. Chief Vezina was contacted. He brought the ladder truck over and removed the broken section. While up there it was noted that the other sections look rotted. This is an immediate attention both for public safety and for the preservation of the building. The board has scheduled the following two site visits:

Monday, May 4th @ 6:30 PM ó 7:30 PM ó Town Hall

Monday, May 11th @ 6:30 PM ó 7:30 PM ó Clinton Grove Academy

Chairman Lacasse asked Town Administrator Bolton to inform the abutters of the Town Hall and Clinton Grove of the Board's site visit.

2015 ANNUAL CALENDAR

The Board would like to create a 2015 annual calendar that would contain any and all deadlines for public hearings, budget seasons, etc. Town Administrator Bolton has a wall size calendar that the information would be added to as items need to be added, but the Board would individually like copies of the individual months for their books. Town Administrator Bolton presented the Board with a memo regarding the 2016 Budget season. The memo addresses the possibility of approaching the 2016 budget season differently. It would be broken down as payroll/all related expenses; capital improvements; discretionary/non-discretionary needs; union contracts; and warrant articles. The department heads would still meet with the Board for their individual budgets, but largely

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to go over the discretionary/non-discretionary expenses. The Board was willing to try it for the 2016 budget season.

PUBLIC COMMENT - none

CORRESPONDENCE – none

OTHER BUSINESS

Selectman Leary reminded the board that there will need to be two public hearings on the Chiefø contract

Chairman Lacasse stated that he would like to have a brief nonpublic session to discuss a DPW employee.

Chairman Lacasse moved, Selectman Bohl seconded to enter into nonpublic session @ 8:48 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0

Chairman Lacasse moved, Selectman Bohl seconded to come out of nonpublic session @ 9:16 p.m. A roll call vote was taken, Selectman Bohl – yes; Selectman Leary – yes; Selectman Hippler – yes; Vice Chairman Clow – yes; Chairman Lacasse – yes. Passed 5-0-0

Chairman Lacasse moved, Selectman Leary seconded to seal and restrict these minutes of the nonpublic session. Passed 5-0-0.

ADJOURNMENT

A True Record.

Naomi L. Bolton

Naomi L. Bolton, Recording Secretary