



FINAL

WEARE BOARD OF SELECTMEN MEETING MINUTES April 11, 2011

PRESENT: Thomas Clow, Chairman; Richard Butt, Vice Chairman; Keith Lacasse, Selectman; Donna Osborne, Selectman; Lee Marcroft, Selectman.

RECORDING SECRETARY: Naomi Bolton, Town Administrator

GUESTS: Chief Greg Begin; Larry Bolduc; Daniel Aiken

I. CALL TO ORDER:

The meeting was called to order by Chairman Clow at 7:02 PM.

II. NON-PUBLIC SESSION:

Chairman Clow moved to go into non-public session under RSA 91-A: 3 II (a & c) at 7:03 PM. Selectman Lacasse seconded the motion. A roll call vote was taken: Vice Chairman Butt – yes; Selectman Marcroft – yes; Chairman Clow – yes; Selectman Osborne – yes; Selectman Lacasse – yes.

Chairman Clow moved to come out of the non-public session at 7:55 PM. Selectman Lacasse seconded the motion. A roll call vote was taken: Vice Chairman Butt – yes; Selectmen Marcroft – yes; Chairman Clow – yes; Selectman Osborne – yes; Selectman Lacasse – yes.

Vice Chairman Butt moved to seal and restrict the minutes of the non-public session pursuant to the authority granted in RSA 91-A:3 III; Chairman Clow seconded the motion. Motion passed 5-0.

III. MANIFESTS:

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated April 14, 2011 in the following amounts:

Accounts Payable	\$ 97,727.63
Gross Payroll	\$ 35,951.71(Includes Police Details, Taxes, Credit Union)
Fire Monthly	\$ 4,306.06
EMT	\$ 7,738.98
TOTAL	\$ 144,778.38

Selectman Osborne seconded the motion. Vote: 4-0-1 (Selectman Osborne abstained). Selectman Lacasse stated that he would like to have the Board create a Preferred Vendors list. This would require that anyone with a specific trade that would like to be considered to work on Town property would go through a qualification process and be approved for the vendors list, so that when a project or professional is needed there would be a list that we could turn to in a rotation basis. The Board would like to move forward on this.

IV. OTHER BUSINESS:

Title Searches for Liening and Deeding: Naomi explained that there was communication between Jane Sanders and Tina regarding the fee structure for this contract. The fee is to be \$12.00 per proposal letter per search or an amount not to exceed the 2011 municipal default amount of \$3,500.00. Ms. Sanders will do all of our searches regardless of how many. Chairman Clow moved to approve the contract with Jane Sanders Searches; Vice Chairman Butt seconded the motion, all in favor.

Sealed Bids for Beams and Sanders: Naomi asked the board if they would like to make a decision on the two bids. The board discussed the price that was provided from the Transfer Station Foreman and the comparison of the two bids received. The Board wanted to look into this a little further and will not make a decision tonight. They would like to wait one more week to look in to it.

Website Advertising, Channel 6 and Town Hall Sign Usage: Naomi asked the Board for a determination regarding who is allowed to advertise on the website, channel 6, as well as on the Town Hall sign. The Board stated that only "non-profit organizations" are allowed to use the facilities. The reason for asking was that "Free" ballroom dance lessons were being advertised. This is a private individual that asked for a fee for future lessons, therefore it is not allowed.

Passports and Boat Registrations: Naomi informed the Board that as of May 1st the Town Clerk's office will not be handling passports. The only way the Town can continue with passports would be to have another person in the Town office in a completely separate location handle them. This brings in about \$5,000 per year. Boats on the other hand are going really well. New Boston Town Office is not able to handle them and they are sending everyone here, so Evelyn felt that we may be able to make up for the loss revenue in boats. The Board asked Naomi to gather more information regarding the passports and bring the findings back to the Board.

Flags and Flag Poles: Vice Chairman Butt stated that on Thursday morning he took a gentleman from Flag Works around to inspect and look at the various Town sites that contain flag poles. He was amazed to find that there are actually three poles that contain flags for 24 hours that are not lit. The flag pole in front of this building is cracked. Naomi stated that she called Jutras Signs today and asked for information regarding the warranty of the pole. The pole was purchased

in February of 2008. It is a 25 foot flag pole. Jutras has been put on notice that the pole is cracked and that we need warranty information. As of the end of the day, Jutras had not gotten back to Naomi. A follow up call or calls will be made to get that information. Vice Chairman Butt offered to document all the violations for the Board. He would like the Board to deal with the etiquette first. The Board will then review and consider the adoption of the proposed guidelines for flags on Town property.

Plaque for Selectman that Resigned: The Board has always purchased a plaque for an outgoing Selectman and would like to have Naomi order one for Jim Donison.

Memorial Day Meeting: Selectman Marcroft asked how the Board handles Monday night meetings that fall on a holiday. This particular question was only for the Memorial Day meeting. Memorial Day, May 30th falls on a Monday evening. Chairman Clow explained that the Board will discuss it as it gets closer, but in some cases 3 of the board members will meet in the afternoon on the Friday before just to approve the manifests.

Evergreen Clause Opinion: The Board received the opinion from LGC legal counsel which indicated that they would advise us to seek a legal opinion from our own Town Counsel regarding this matter. The Board agreed to have Naomi contact Laura Spector for an opinion regarding the step increases and how the SB-1 repeal of the Evergreen Clause approved on March 1st affects it.

VIII. ADJOURNMENT:

As there was no further business to come before the board the board, Selectman Osborne moved to adjourn at 8:45 PM; Selectman Lacasse seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton
Town Administrator