



**FINAL**

**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
May 23, 2011**

**PRESENT:** Thomas Clow, Chairman; Richard Butt, Vice-Chairman; Donna Osborne; Keith Lacasse; Lee Marcroft

**RECORDING SECRETARY:** Naomi Bolton, Town Administrator

**GUESTS:** Jan Snyder

**I. CALL TO ORDER:**

The meeting was called to order by Chairman Clow at 7:00 PM.

**II. MANIFEST:**

Chairman Clow moved to authorize the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated May 26, 2011 in the following amounts:

Accounts Payable	\$ 11,088.75
Gross Payroll	\$ <u>42,706.21</u> (Includes Spec. Detail, Taxes, Credit Union)
<b>TOTAL</b>	<b>\$ 53,794.96</b>

Vice Chairman Butt seconded the motion, all in favor.

**III. OTHER BUSINESS:**

**JAN SNYDER, TREASURER – CREDIT CARD FOR PAYING TAXES:**

Ms. Snyder was present and spoke about using credit or debit cards to pay taxes. This is done on line with no cost to the Town. There would be a fee paid by the customer. Selectmen Butt said he had learned that some towns use e-check which has a smaller fee. Ms. Snyder stated that she would look into e-check for the second half billing.

**IV. NON-PUBLIC SESSION:**

Chairman Clow moved to go into non-public session under RSA 91-A: 3 II (a) at 7:25 PM; Selectman Lacasse seconded the motion. A roll call vote was taken: Selectman Butt – yes; Selectman Marcroft – yes; Selectman Clow – yes; Selectman Osborne – yes; Selectman Lacasse – yes.

Chairman Clow moved to come out of non-public session at 8:15 PM. Selectman Butt seconded the motion. A roll call vote was taken: Selectmen Butt – absent; Selectmen Marcroft – yes; Selectman Clow – yes; Selectman Osborne – yes; and Selectman Lacasse – yes.

Chairman Clow moved to seal and restrict the minutes of the non-public session pursuant to the authority granted in RSA 91-A:3 II; Selectman Osborne seconded the motion. Motion passed 5-0.

VACANT POSITION IN THE TOWN CLERK'S OFFICE: Naomi explained that effective June 30<sup>th</sup> Evelyn will be retiring from the Town Office. Time being very short she would like to work with Evelyn and Maureen to advertise, interview and bring the final candidate to the Selectmen for hiring. There are classes on June 8<sup>th</sup>, 9<sup>th</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> for the new hire at the State which would make them all certified by the end of June. Maureen is going on vacation effective July 1<sup>st</sup> to again the turn around time is very short. The Board agreed to let Naomi work with Evelyn and Maureen due to the time constraint.

ROAD SIGNS – LETTER TO BOARD FROM HENNIKER RESIDENT: The Board asked Naomi to forward the letter that was received regarding all the new signs being placed all over town to Tim. Naomi informed the Board that Tim has started creating a list of all complaints he receives regarding these new signs.

**VI. ADJOURNMENT:**

As there was no further business to come before the board the board, Selectman Lacasse moved to adjourn at 9:00 PM; Selectmen Osborne seconded the motion, all in favor.

Respectfully submitted,

Naomi L. Bolton  
Town Administrator