

DRAFT – Meeting Minutes for Board of Fire Wards – 2/11/19

1. Call to Order

A regular monthly meeting of Board of Fire Wards was held on February 11, 2019, at the Safety Complex. The meeting began at 6:04 p.m. and was presided over by Steve Roberts, Chairman, with Ricky Houde, as recording secretary.

2. Attendees

Members: Chair S.Roberts, Chief R.Vezina, D.Hewey, S.Dinsmore, M.Bluteau, S.Colburn & R.Houde

Guests: None

3. Approval of Minutes

- Motion to approve the meeting minutes for January 14, 2019, Dinsmore/Bluteau – Passed 7-0-0.

4. Communications

A Thank you letter was sent in from a patient that was transported.

5. Old Business

Building Permits on Class 6 Roads – Jack Dearborn will be back to address the BOFW on this issue. The approval process needs to be revised at the Town level. We need to understand the existing process is.

Fire Alarm System Ordinance - Vezina, Colburn, Houde to create final checklist by end of April 2019. This needs to be presented to the Planning Board and Public Hearings need to be held to adopt the ordinance.

Driveway Permits and Approval process needs to be updated so that the Town Building Department provides clear driveway specifications in the subdivision ordinance. The Town Inspector is retiring so the process might change. Chief is to work with Wendy on this process to clarify where we can provide information.

6. New Business

Lot Line Adjustment Plans for 29, 19, 3 General Knox Road – No Action for the BOFW.

Subdivision Morgan Rice Map 404-168 South Side of Shady Hill Road – 3 Houses Only – No Action for BOFW

Keith Mulholland Map 411-150; 781 South Stark Hwy – Concept plan submitted for a new building. More detailed plans need to be submitted to understand the scope of work and protection per NH Fire Codes. No Action for BOFW.

BOFW & Board of Selectmen meeting on January 30, 2019 – Action Items for BOFW – Target is April 1, 2019 the BOFW to manage manifest and signatures for expenses. Payroll process is not to change. Expenses need to be voted and approved by four member's minimum and it must be recorded and a public meeting. Dates and times to be discussed and finalized when new BOFW members join in April 2019.

7. Chief's Report

YTD Budget: No Update

YTD Ambulance Billing: No Update

Roster Update: 2 Per Diem's have been hired full time in other fire departments.

Call Coverage YTD Status: No Update

Calls YTD. 71

8. Adjournment

- Motion to adjourn at 7:25 p.m. Dinsmore/Colburn – Passed 7-0-0.