

DRAFT – Meeting Minutes for Board of Fire Wards – 9/9/19

1. Call to Order

A regular monthly meeting of Board of Fire Wards was held on September 9, 2019, at the Safety Complex. The meeting began at 6:00 p.m. and was presided over by Chairman Steve Colburn and Ricky Houde, as recording secretary.

2. Attendees

Members: Chief R. Vezina, S. Colburn, M. Bluteau, D. Hewey, & R. Houde

Guests: Jennifer Ralph

3. Approval of Minutes

- Motion to approve the meeting minutes for August 12, 2019 Colburn/Vezina – Passed 5-0-0.
- Motion to approve the meeting minutes for August 28, 2019 Vezina/Houde – Passed 4-0-1.

4. Communications – None

- Scott Dinsmore arrived late at 6:12 p.m.

5. Old Business

Fire Alarm System Ordinance - Vezina, Colburn, Houde to revisit the Residential Sprinkler requirement and create final checklist by end of 2019.

Driveway Permits and Approval – None.

Full Time Positions: Search continues. Job Descriptions are in draft form.

Thermal Imaging Cameras are now in service. Manufacturer training to be scheduled.

The Fire Command Vehicle – No Updates.

Discussion existing Town Radio System that needs to be addressed.

Standby Stipend – the plan is in action and no major concerns. Still difficult to get coverage.

6. New Business

New Driveway – 168 Colby Road – Driveway has been in for a while but extending and it will be a shared

- Motion to approve driveway per the driveway regulations and specifications Vezina/Bluteau – Passed 4-0-0.

We received approval from the Board of Selectman to begin writing a grant for new ambulance cots from Stryker.

Station 2 Furnace needs to be replaced – Chief Vezina is requesting for proposals as it will be over \$1000. The overhead door needs to be replaced as well.

Proposals for the Fire Command Vehicle fit out have been received.

- Motion to approve the proposal from Ossipee Mountain Electronics, Inc. to outfit the Fire Command Vehicle with radio and lights not to exceed \$12,000. Colburn/Bluteau – Passed 6-0-0.

7. Chief's Report

YTD Operating Budget: 50% expensed

YTD Ambulance Billing: \$78,664

Calls YTD 499

8. Manifest

- Scott Dinsmore makes a motion to accept the Fire Department's accounts payable manifest for checks dated September 12, 2019 in the amount of \$9,347.77
- Steve Colburn seconded;
- Voted and passed 5-0-1.

8. Non Public Session: 91-A:3 II (b)

- Motion to move into Non Public Session 91-A:3 (a) at 6:48 p.m. Colburn/Houde – Passed 6-0-0.

- Motion to restrict minutes of Non Public Session at 7:28 p.m. Colburn/Houde – Passed 6-0-0.

9. Adjournment

- Motion to adjourn at 7:52 p.m. Colburn/Bluteau – Passed 6-0.