

Meeting Minutes for Board of Fire Wards – 11/11/19

1. Call to Order

A regular monthly meeting of Board of Fire Wards was held on November 11, 2019, at the Safety Complex. The meeting began at 6:05 p.m. and presided over by Chairman Steve Colburn and Ricky Houde, as recording secretary.

2. Attendees

Members: Chief R.Vezina, S.Colburn, D,Hewey & R.Houde

Guests:

3. Approval of Minutes – None

4. Communications – Letter from the Emery Family.

5. Old Business

Fire Alarm System Ordinance - Vezina, Colburn, Houde to revisit the Residential Sprinkler requirement and create final checklist by end of 2019.

Driveway Permits and Approval – None.

The Fire Command Vehicle – 10/9/19 The vehicle was taken. Waiting to schedule to upfit.

Discussion on existing Town Radio System that needs to be addressed. Town is developing report. The State Rep. is coming into speak with Assistant Chief Richards next week.

Standby Stipend – the plan is in action and it is working but weekend nights are still difficult to get coverage.

Station 2 Furnace – Installed and running on 11/8/19.

Discussion on closing the station down due to lack of staffing on Per Diem Day Shift. Interviewing new Per Diem candidates.

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Discussion of the 2020 Budget and review of 2019 Expensed to Date.

- Motion to propose an operating budget of \$759,015.00 for 2020 which is same dollar amount as the default budget for 2020 at 6:57 p.m. Colburn/Vezina – Passed 4-0-0.

6. New Business

Discussion on Policy on Overtime. Chief Vezina provided the Board with a Draft Policy.

- Motion to propose the overtime personnel policy as written at 7:11 p.m. Colburn/Vezina – Passed 3-0-1.
- Discussion on Town Policy regarding for vacation for shift work employees and the difference. Chief Vezina provided the Board with a Draft Policy.

7. Chief's Report

YTD Operating Budget: 75% expensed

YTD Ambulance Billing: \$149,600

Calls: YTD 633

8. Manifest

- Steve Colburn makes a motion to accept the Fire Department's accounts payable manifest for checks dated November 14, 2019 in the amount of \$9,246.26.
- D.Hewey seconded;
- Voted and passed 3-0-1.

9. Adjournment

- Motion to adjourn at 7:24 p.m. Colburn/Houde – Passed 4-0-0.