

1. Call to Order
 - a) The August 8, 2022 meeting of the Board of Fire Wards called to order at 18:02 at Weare Town Office, 15 Flanders Memorial Road.
 - b) BOFW Members in attendance included Chair – Steve Roberts, Vice Chair – Wayne Meattey, Assistant Chief – Robert Richards, David Hewey, Killian Donnelly, and Louisa Erf.
 - c) Absent: Leah Cushman
2. Correspondence

Robert Richards read a letter from the Goffstown Deputy Chief thanking the crew from Weare Fire/Rescue for their mutual aid assistance during a fire in Goffstown on July 23rd.
3. Old Business

None
4. New Business
 - a) Discussion around the staffing of the shifts that are open due to a full-time fire department member being unable to work because of an injury.
 - b) What is the official policy on scheduling the open shift?
 - c) Does the policy state that the shift could be made available to other members of the fire department, or is it set that the shift can only be covered by another full-time staff member? (Mandated by the Chief if necessary)
 - d) Using only the full-time staff will increase the amount of overtime pay the town will have to pay.
 - e) Scheduling is the Chief's responsibility.
 - f) A suggestion was made to open the shift up on the scheduling software to let other members of the call force take part, or all, of the open shift, and then fill in any open times left for the shift with a mandated full-time member.
 - g) Some felt that the level of scheduling review and maintenance would be too difficult to maintain for whoever took it on.
5. Minutes
 - **Motion by W. Meattey/K. Donnelly to accept the minutes of the July 11, 2022 meeting as corrected. Passed 6-0-0.**
6. A/P Manifest
 - **Motion by W. Meattey/K. Donnelly to accept the Fire Rescue's accounts payable manifest for checks dated August 11, 2022, in the amount of \$1,841.52. Passed 6-0-0**
7. Chief's Report
 - a. There is no update on the new ambulance.
 - b. The airpacks need replacing for a number of reasons. They were purchased in 2015 and were purchased "used". The replacements will likely be grant funded.
 - c. The town water supply (dry hydrants/cisterns) all need to be tested before if freezes.
 - d. Required testing of ladders, hoses, pumps, and rescue tools needs to be done.

- i. Hoses/ladders:
 - 1. Chief Richards suggested using Firecatt to test hoses and ladders – 3yr contract
 - 2. Cost for hose testing (all hands off) \$4,550/year
 - 3. Cost for hose testing (we put back on truck) \$3,640/year
 - 4. Cost for ground ladder testing \$2.50/foot (approx. 160 ft)
 - 5. Budget line of “required testing” is \$6,500
- ii. Pump testing
 - 1. Scheduled for September.
 - 2. Vendor is “Perkins”.

➤ **Motion by S. Roberts/K. Donnelly to approve expenditures to have the testing done as long as it is done within the town’s purchasing polices and budget. Passed 6-0-0**

- e. Capital Area Dispatch still to do:
 - i. Put target hazards into their system
 - ii. Finalize our tone – currently it is very similar to Concord FD and Penacook.
 - iii. Determine how to get knox box keys released under new system
 - iv. Determine whether or not to keep old channels.
- f. Discussion as to whether or not to keep membership with 2 mutual aid associations – Souhegan and Kearsarge.
- g. Mark Roarick is now a Deputy Warden.
- h. Training session being held Monday, August 15, 2022.
- i. Confirmation of FD administrative assistant’s hours.

8. Conclusion of regular meeting – moving to Non-Public Session under RSA 91A:32 a,c at 18:41.

9. Adjournment

➤ **Motion by K. Donnelly/R. Richards to adjourn at 19:41. Passed 6-0-0**